

Resolution No. 22 January 22, 2021
By Supervisors Hicks, Ward, Campbell, O'Brien, Skellie, Clary, Griffith

TITLE: To Appoint Melissa Fitch as County Administrator of Washington County

WHEREAS, there is a vacancy in the Office of the County Administrator, and

WHEREAS, the Personnel Committee solicited applicants and conducted interviews of potential candidates to fill said vacancy, and

WHEREAS, the Personnel Committee has recommended the appointment of Melissa Fitch as the next County Administrator, and

WHEREAS, the Personnel Committee has recommended a change in the Salary Schedule for the position of County Administrator; now therefore be it

RESOLVED, that Melissa Fitch is hereby appointed as County Administrator, effective January 25, 2021 to serve the remainder of the existing term; and be it further

RESOLVED, that the Administrator be paid the 2021 salary as established by Local Law effective upon the date of appointment; and be it further

RESOLVED, that the Exempt Salary Schedule be amended, pursuant to local law establishing the salary of the County Administrator.

BUDGET IMPACT STATEMENT: There is no salary change at this point from that of the departing Administrator because the new base is established at his salary at departure. Establishing the Salary for 2021 will require passage of a local law to that effect subject to a permissive referendum.

Resolution No. 23 January 22, 2021
By Supervisors Hicks, Ward, Campbell, O'Brien, Skellie, Clary, Griffith

TITLE: Set Time and Place for a Public Hearing on Introductory Local Law "A" of 2021 Providing for the Salary of the County Administrator

WHEREAS, Introductory Local Law "A" of 2021 providing for the establishment of the salary of the County Administrator has been duly introduced in writing at a meeting of the Board of Supervisors of the County of Washington on the 22nd day of January, 2021; now therefore be it

RESOLVED, that a public hearing thereon be held by the Board of Supervisors on the 19th day of February, 2021 at 10:05 AM; and be it further

RESOLVED, that notice of such public hearing be published at least five (5) days prior to said hearing in the official County newspapers for 2021.

BUDGET IMPACT STATEMENT: Costs for advertising contained in the budget.

Resolution No. 24 January 22, 2021
By Supervisors Hicks, Ward, Campbell, O'Brien, Skellie, Clary, Griffith

TITLE: To Designate Person to Act for, and In Place of, the Personnel Officer During Current Vacancy

WHEREAS, the serving Personnel Officer has taken another position in the County, and

WHEREAS, there is a need to appoint a person to act for, and in place of, the Personnel Officer during the vacancy in that office until an appointment is made by the Board of Supervisors; now therefore be it

RESOLVED, that Danelle LaPann is hereby appointed to act for, and in place of, the Personnel Officer until an appointment to that position is made by the Board of Supervisors.

BUDGET IMPACT STATEMENT: There is no salary change at this point because the person appointed by this resolution will retain her current title.

Resolution No. 25 January 22, 2021
By Supervisors Hicks, Ward, Campbell, O'Brien, Skellie, Clary, Griffith

TITLE: To Amend the Staffing Pattern in the Department of Public Health to Establish a Second Title of Fiscal Officer

WHEREAS, there is a vacancy in the Office of the Director of Public Health, and

WHEREAS, the Personnel Committee has discussed filling the vacancy by appointing the current Public Health Fiscal Officer to the position of Director of Public Health, and

WHEREAS, there is a temporary Director of Public Health serving which would allow the current Fiscal Officer to train her replacement before assuming the role of Director, and

WHEREAS, this training necessitates the creation of an additional Fiscal Officer title in order to allow two people to serve in that title, and

WHEREAS, the staffing pattern needs to be amended to provide for the second Fiscal Officer title, and

WHEREAS, the Personnel Committee has recommended that the second Fiscal Officer title be abolished once the current Fiscal Officer assumes the title of Director of Public Health; now therefore be it

RESOLVED, that the staffing pattern in the Department of Public Health is amended to provide a second title of Fiscal Officer for a total of two (2) in that title; and be it further

RESOLVED, that upon the appointment of the serving Fiscal Officer as Director of Public Health, the second position of Fiscal Officer is hereby abolished and the staffing pattern will be amended to reflect only one (1) position of Fiscal Officer within the Department of Public Health.

BUDGET IMPACT STATEMENT: Additional cost of second Fiscal Officer to serve during cross training period. There will be breakage in the title of Director of Public Health.