Washington County Treasurer's Office
Implementation of Centralized County-wide Tax Database
Tax Collection Solution (TCS)

TCS is an internet based site with a single database at the county level that will be available on a twenty-four hour basis to county, all localities (towns, villages and schools), and the general public as deemed appropriate.

To access the site, the general public can do so by entering website address www.totalcollectionsolution.com or clicking on the link provided below. Once on the site, the user would then be required to login with the user name "public@washco" and "public" as the password.

Steps to Obtain Parcel Information on www.totalcollectionsolution.com:

- ➢ Enter website address and login
- ➢ Click on Entities, Bills, or Payments in the "blue header"
- ➢ Search "grid" appears.   Searches may be performed by the following criteria through the links for Entities, Bills or Payments:
  - • Entities
    - - SWIS, Parcel ID, Owner 1, Loc Num, Loc Name, or Status
  - • Bills
    - - Entity, Bill Number, Bill Date, Status, Owner 1, Bill Type
  - • Payments
    - - Entity, Bill, Receipt Number, Date Received, Owner 1, Status
    - -
- ➢ Enter search criteria in corresponding blank cell
- ➢ Click Show _or_ press enter
- ➢ The grid reflects a list of findings that match your criteria
- ➢ Click on the "eyeball" for a row you want to view _or_ place a check in the box to the left and then click Show
  - ❍ View Entity
    - - Summary of Parcel details including municipality, school district, property class
    - - Summary of Bills with option to extend interest calculation with "Recalculate" button
      - ❖ Total due on far right for rows with unpaid/delinquent status
      - ❖ Tabs for Additional Info, Payments, Addresses, Exemptions
  - ❍ View Bill
    - - Summary of bill information including status, calculation base amount, interest amount, original amount, date delinquent, date paid
    - - Additional Tabs for Lines (bill levy detail) and Payments
  - ❍ View Payment
    - - Processing information
    - - Payer information including remittance address