

## **Custodial Parent FAQs**

**Question:** Who can apply for child support services?

**Answer: For Non-Public Assistance** - If you are the parent, guardian, or caretaker relative, and the child resides with you, you may apply for child support services.

**Answer: For Public Assistance** – If you are receiving public assistance you will automatically be referred to the child support agency and a case will be opened.

**Answer: All Non-Custodial Parents** can apply for child support services.

**Question:** Can you enforce child support if the non-custodial parent lives in another state?

**Answer:** Yes. The child support agency uses both Administrative and Court remedies to enforce the support order.

**Question:** Do I have to pay anything when I apply for services?

**Answer:** There is no fee when you apply for child support services. Federal law does require states to impose a mandatory annual service fee of \$25.00 on individuals when the state has collected at least \$500.00 of support during the federal fiscal year if the individual has never received assistance under the Title IV-A program.

**Question:** How do I apply for child support, and where would I find an application to open a case?

**Answer:** You will need to submit an application for child support services. The application and instructions are located on our website at: [www.childsupport.ny.gov](http://www.childsupport.ny.gov).

## **Non-Custodial Parent FAQs**

**Question:** I cannot afford the added amount for arrears. Where can I go to get the added amount lowered?

**Answer:** The income execution/income withholding instructs the employer as to the amount to withhold. If you feel that your employer is withholding more in arrears than is allowed by law, you must speak to your employer regarding the maximum withholding allowed. You may request a review of the administrative add-on if any of these apply to you:

- If the additional amount required to be deducted reduces your annual income below the self-support reserve, (SSR).
- If the order is terminated.
- If you have custody of the children who are the subject of the support order.

To obtain a review of the income execution/income withholding amount, you must complete the “Request for Review of the Additional Amount on the Notice to Withhold Income for Child Support and the Statement of Income and Expenses”, and mail it to the Child Support Unit. You can obtain a copy of the form and instructions from the website: [www.childsupport.ny.gov](http://www.childsupport.ny.gov).

**Question:** How do I have the obligation amount on my case adjusted, as the court order is allocated and one of the children on the case is now emancipated?

**Answer:** Contact you local Family Court or your local Child Support Agency.