

Resolution No. 102 April 18, 2014  
By Supervisors Suprenant, Henke, Shay, Haff, Pitts, O'Brien, Armstrong

TITLE: To Make Appointment to the Washington County EMS Advisory Board

WHEREAS, the Washington County EMS Advisory Board has recommended replacement appointments to the EMS Advisory Board, and

WHEREAS, the Public Safety Committee has recommended the same; now therefore be it

RESOLVED, that Leroy Catone, Whitehall First Response and Matthew Gould, West Fort Ann First Response be appointed to the Washington County EMS Advisory Board for terms expiring December 31, 2014.

BUDGET IMPACT STATEMENT: None.

Resolution No. 103 April 18, 2014  
By Supervisors Suprenant, Henke, Shay, Haff, Pitts, O'Brien, Armstrong

TITLE: To Name the Washington County Courthouse (Bldg. C) in Honor of Justice Thomas E. Mercure

WHEREAS, the Hon. Thomas E. Mercure recently retired from the bench after years of commendable service to the people of Washington County and New York State, and

WHEREAS, Justice Mercure began his legal career with Washington County in 1973 when he became an assistant district attorney then moving up to first assistant and being elected as District Attorney in 1977, and

WHEREAS, he was then elected Washington County Judge in 1981 and then to the New York Supreme Court in 1982, and

WHEREAS, in 1988 he was appointed to the Appellate Division, Third Department where, during his tenure, he served as Acting Presiding Judge, and

WHEREAS, Justice Mercure also served as Administrative Judge of the Third Judicial District before his retirement, and

WHEREAS, among his milestones during his career are:

- the longest serving Supreme Court Justice in the history of the Fourth Judicial District;
- serving by designation on the Court of Appeals in 1994 and 2011;
- serving on the Pattern Jury Instruction Committee of the Supreme Court Justices Association for 15 years;
- serving on the Judicial Ethics Commission for 14 years, 7 as chairman; and

WHEREAS, Justice Mercure has received numerous awards for his judicial service such as the Lifetime Achievement Award from the Office of Court Administration and the Washington County Bar Association's Berkowitz Award, and

WHEREAS, the Public Safety Committee, in recognition of these achievements has recommended that the Washington County Courthouse be renamed as the Hon. Thomas E. Mercure Washington County Courthouse; now therefore be it

RESOLVED, that the Washington County Board of Supervisors hereby recognizes and honors the Hon. Thomas E. Mercure for his many years of distinguished service to the judiciary and citizens of both Washington County and New York State; and be it further

RESOLVED, that the Board of Supervisors hereby names Building C of the Washington County municipal complex as the Hon. Thomas E. Mercure Washington County Courthouse.

BUDGET IMPACT STATEMENT: None for this resolution. Appropriate signage may be erected. If costs exceed the available amounts in the Buildings and Grounds budget a request for budget amendment may be made.

Resolution No. 104 April 18, 2014  
By Supervisor Lindsay

TITLE: Appointment to Soil and Water Conservation District Board

WHEREAS, the Grange Representative has resigned on the Soil and Water Conservation District Board, and

WHEREAS, the Soil and Water Conservation District Board recommends Kate Ziehm to fill this vacancy; now therefore be it

RESOLVED, that Kate Ziehm be appointed to fill the unexpired term of the Grange Representative to the Soil and Water Conservation District Board expiring December 31, 2015.

BUDGET IMPACT STATEMENT: None.

Resolution No. 105 April 18, 2014

By Supervisors Campbell, LaPointe, Brown, Henke, Suprenant, Hicks, O'Brien, Haff, Shay

TITLE: To Correct Tax Roll – Town of Salem

WHEREAS, Sections 553, 554, 555 and 556 of the Real Property Tax law allow for certain corrections of errors be made with regard to the assessment and tax rolls, and

WHEREAS, the Director of Real Property Tax Services has investigated the circumstances involving the errors and issued reports on same, and

WHEREAS, the list of corrections is summarized as follows:

Town	Tax Roll Year	Tax Map Number	Applicants Name and Address	Error	Original Tax Bill Amount	Corrected Tax Bill Amount
Salem	2014	216.-2-12	Bachur Fellowship Inc. PO Box 400 Salem, NY 12865	Unlawful Entry, Sect. 550, par 7 (a) (Wholly exempt – Religious)	\$2,359.08	\$0.00

; now therefore be it

RESOLVED, that the County Treasurer be and he hereby is authorized to issue a corrected tax bill in the amounts set forth above and to charge back against the proper taxing jurisdictions as provided by law.

BUDGET IMPACT STATEMENT: Amounts to be relieved the following year.

Resolution No. 106 April 18, 2014

By Supervisors Campbell, LaPointe, Brown, Henke, Suprenant, O'Brien, Haff, Shay

TITLE: Public Health Nursing Adjustment for 2011

WHEREAS, the Public Health service has proposed the following annual write-offs for the year 2011 representing uncollectible amounts from self-pay patients, free care patients (based on a sliding fee scale) and third party payers:

CHHA/Prevent	\$59,009.06
Long Term	\$ 7,959.62
Hospice	<u>\$ 9,161.55</u>
	\$76,130.23

; now therefore be it

RESOLVED, that the County Treasurer and the Public Health Service be and they hereby are authorized to cancel the amounts herein stated in the accounts of the Public Health Department.

BUDGET IMPACT STATEMENT: The total represents about 2% of the gross charges for 2011. 2010's write-off was \$59,757.61.

Resolution No. 107 April 18, 2014

By Supervisors Campbell, LaPointe, Brown, Henke, Suprenant, O'Brien, Haff, Shay

TITLE: Return Surplus Machinery Rentals to General Fund and Amend Budgets General Fund and County Road

WHEREAS, the Budget Officer has recommended to and the Public Works and Finance Committees have agreed to a maximum fund balance in the County Road Machinery Fund at the 2012 balance of \$921,892, and

WHEREAS, in accordance with Highway Law Section 133, any surplus monies are to be returned to General Fund, and

WHEREAS, the County Treasurer has reported the final unreserved fund balance of the County Road Machinery Fund for 2013 to be \$1,215,972; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following 2014 budget amendment:

COUNTY ROAD MACHINERY FUND

Increase Appropriation:

DM9901.901	Interfund Transfers - General Fund	294,080
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Increase Appropriated Fund Balance:

DM599	Appropriated Fund Balance	294,080
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GENERAL FUND

Increase Revenue:

A5031	Interfund Transfers	294,080
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Decrease Appropriated Fund Balance:

A599	Appropriated Fund Balance	294,080
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; and be it further

RESOLVED, that the interfund transfer to the County Road Fund be increased for the purpose of Highway Maintenance and authorize the County Treasurer to make the following budget amendment:

GENERAL FUND

Increase Appropriation:

A9901.902	Interfund Transfers - County Road	294,080
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Increase Appropriated Fund Balance:

A599	Appropriated Fund Balance	294,080
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COUNTY ROAD FUND

Increase Revenue:

D5031	Interfund Transfers	294,080
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Increase Appropriation:

D5112.401	Road Projects - Regular	294,080
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**BUDGET IMPACT STATEMENT:** Places the fund balance in the County Road Machinery budget identified as surplus into the General Fund to be reallocated to the County Road Fund for the paving of additional miles of road and/or other road maintenance. No new County or tax dollars are utilized in this transfer. It is moving monies between funds.

Resolution No. 108 April 18, 2014

By Supervisors Campbell, LaPointe, Brown, Henke, Suprenant, O'Brien, Haff, Shay

TITLE: Amend 2014 Budget - Mental Health

WHEREAS, a budget amendment is needed to allow for acceptance of \$5,000 for services provided by Glens Falls Hospital for implementation of Systems of Care Planning Grant, and

WHEREAS, the services are planned to integrate with the County's Community Now program; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A4320.404006	Mental Hlth. - OMH 100%	5,000
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Increase Revenue:

A3490	State Aid - Mental Health	5,000
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BUDGET IMPACT STATEMENT: 100% state funds.

Resolution No. 109 April 18, 2014

By Supervisors Campbell, LaPointe, Brown, Henke, Suprenant, O'Brien, Haff, Shay

TITLE: Amend District Attorney 2014 Budget for DCJS Funds

WHEREAS, the District Attorney received a \$15,000 legislative initiative grant from NYS DCJS for the salary of an additional part-time investigator for the period 4/01/2013 - 12/31/2013, and

WHEREAS, none of the monies were expended in the 2013 fiscal year and the District Attorney has received an extension through 12/31/2014, and

WHEREAS, the unspent balance for this grant was recognized in the 2014 budget via Resolution No. 66 dated 02/21/14, and

WHEREAS, the District Attorney has amended his spending plan to incorporate the purchase of equipment for the Sheriff's Department; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A1165.2620	DA - Equipment - Grants	7,500
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Decrease Appropriation:

A1165.101	DA - Personal Services - Regular Time	5,895
A1165.8	Employee Benefits	1,605

BUDGET IMPACT STATEMENT: State grant funds will off-set the personal service and fringe expenses of the position through 12/31/14. Equipment purchased will be transferred to the Sheriff's Department for drug enforcement.



Resolution No. 110 April 18, 2014

By Supervisors Campbell, LaPointe, Brown, Henke, Suprenant, O'Brien, Haff, Shay

TITLE: To Designate Director of Economic Development as Washington County Representative to the Capital Region Regional Economic Development Council

WHEREAS, the Chairman of the Board of Supervisors is the designated representative to the Capital Region Regional Economic Development Council, and

WHEREAS, the Chairman of the Board and Finance Committee have recommended that the Director of Economic Development be designated as the Washington County Representative to that Council; now therefore be it

RESOLVED, that the Washington County Director of Economic Development is hereby appointed as the County representative to the Capital Region Regional Economic Development Council with authority to represent the County's interest by participating in discussions and the planning process undertaken by the Council with full rights and privileges thereof.

BUDGET IMPACT STATEMENT: None for this resolution.

Resolution No. 111 April 18, 2014

By Supervisors Campbell, LaPointe, Brown, Henke, Suprenant, O'Brien, Haff, Shay

TITLE: Amend 2014 Tourism Budget for Grant Extension

WHEREAS, Washington County received Tourism funding for the 2013 fiscal year, in the amount of \$47,382 with a 100% local match, and

WHEREAS, the Tourism Director has received an extension for the unspent monies within the I Love New York Grant Program; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A6411.4220P	Tourism Funding - Prior Year	19,513
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Increase Appropriated Fund Balance:

A599	Appropriated Fund Balance	19,513
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BUDGET IMPACT STATEMENT: Appropriates Tourism grant monies received in 2013 to be carried forward, the extension of the un-expended monies as of 12/31/2013.

Resolution No. 112 April 18, 2014

By Supervisors Campbell, LaPointe, Brown, Henke, Suprenant, O'Brien, Haff, Shay

TITLE: Amend 2013 Budget – Public Defender

WHEREAS, there is a need to amend the 2013 Public Defender budget to cover outstanding assigned counsel expenses; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A1770.454002	PD – Assgn. Council – Co. Court	10,000
A1770.454003	PD – Assgn. Council – Family Court	5,000
A1170.89010	PD – Emp. Benefits – State Retirement	<u>6,000</u>
		21,000

Decrease Appropriation:

A1170.101	PD – Pers. Svcs. – Reg.	6,000
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Increase Revenue:

A3025	State Aid – Indigent Legal Svcs.	15,000
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**BUDGET IMPACT STATEMENT:** The original assigned counsel budget within the Public Defender's budget was \$325,250. This account has already been adjusted to \$380,770. There is a need to add \$15,000 to these lines to cover the 2013 bills making the total cost for 2013 assigned counsel \$395,770.

Resolution No. 113 April 18, 2014  
Supervisors O'Brien, LaPointe, Suprenant, Hicks

TITLE: Reinstatement Vacation Time, 1<sup>st</sup> Assistant District Attorney

WHEREAS, the County Handbook Section #3.006 states under Reinstatement, "If an employee leaves County service and then returns to County service their new anniversary date, for County benefit purposes, will be the date of their return and all benefits will be figured using the return date; no credit will be given for past service", and

WHEREAS, the 1<sup>st</sup> Assistant District Attorney has continuously worked for the County for the past eight years; three years two months full time in the District Attorney's Office and part time not accruing benefit time in the Public Defender's office, and

WHEREAS, he has three years of full time service credit from previously working in the District Attorney's Office and the District Attorney is requesting to reinstate the vacation time allocated for that service; now therefore be it

RESOLVED, that Christian Morris, 1<sup>st</sup> ADA, be granted benefit time equivalent of a three year employee's time effective January 1, 2014; and be it further

RESOLVED, that the Personnel Director adjust his benefit time in Kronos time and attendance program.

BUDGET IMPACT STATEMENT: None. Vacation time will be covered with existing salaried staff.

Resolution No. 114 April 18, 2014  
By Supervisor Hicks

TITLE: Award Bid – Replacement of Buildings B & C Roof

WHEREAS, Bid Proposal No. 1PW14 was issued for the replacement of the roof for Buildings B & C, and

WHEREAS, the following bids were received:

Name of Company	Item 1 (Walk Path)	Item 2 (Roof Replacement Bldg. B & C)	Insulation Replacement Price Per Sq. Ft. (if necessary)
Monahan & Loughlin, Inc. 4 Locust St. PO Box 311 Hudson Falls, NY 12839	\$4,680.00	\$295,400.00	\$1.89
S.D. Carruthers Sons, Inc. 1065 Route 197 Argyle, NY 12809	\$5,000.00	\$372,000.00	\$5.95

, and

WHEREAS, Monahan & Loughlin, Inc. of Hudson Falls, NY was the low bidder; now therefore be it

RESOLVED, that Bid Proposal No. 1PW14 be awarded to Monahan & Loughlin, Inc. pursuant to their bid; and be it further

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign a contract with Monahan & Loughlin, Inc. of Hudson Falls, NY to replace the roof on Buildings B & C of the Fort Edward Municipal Center, in a form approved by the County Attorney.

**BUDGET IMPACT STATEMENT:** A capital project was created to fund the roof replacement of Buildings B & C of the municipal center. The new white rubber roof will not have any stone on it. The insulation of the old roof is R-22 and will be increased to R-30. Based on the bid the new roof will not exceed \$350,000. There was \$700,000 placed in the capital project budget.

Resolution No. 115 April 18, 2014  
By Supervisor Lindsay

TITLE: Reappoint Commissioner to the Washington County Sewer District

RESOLVED, that James Maskell of the Town of Fort Edward, New York is hereby reappointed as a Commissioner of the Washington County Sewer District for a three year term expiring April 2017.

BUDGET IMPACT STATEMENT: None.

Resolution No. 116 April 18, 2014

By Supervisors LaPointe, Campbell, Idleman, Pitts, Dumas, Fedler, Gang

TITLE: Authorizing Out of State Travel for Health Educator

WHEREAS, County policy requires Board approval of out of state travel for county employees,  
and

WHEREAS, the Health Educator is a Child Passenger Safety Technician and receives certification at the annual conference which will be held June 24 – 26 in State College, Pennsylvania,  
and

WHEREAS, a Traffic Safety Board grant will pay for the conference fee and accommodations,  
and

WHEREAS, the Health & Human Services Committee recommends this travel be allowed; now therefore be it

RESOLVED, that the Health Educator is hereby authorized to attend the Child Passenger Safety Technical Conference in State College, Pennsylvania.

BUDGET IMPACT STATEMENT: Grant funds will cover the conference fee and accommodations. Estimated cost for car pool, meals and tolls is \$500 and is in the budget.

Resolution No. 117 April 18, 2014  
Supervisors O'Brien, LaPointe, Hicks

TITLE: Amend Staffing Pattern, Buildings & Grounds

WHEREAS, the Buildings and Grounds Department has numerous projects to complete including renovating the new 911 Center and IT Department, and

WHEREAS, assistance with the outside lawn maintenance duties and coverage for staff vacations would benefit the department and provide assistance to allow them to continue to address their numerous projects, and

WHEREAS, the Superintendent of Buildings and Grounds has recommended re-establishing temporary summer Laborer positions in the department, and

WHEREAS, the Superintendent is requesting two (2) Temporary Laborers, Grade 3, 40 hours per week for fourteen weeks, and

WHEREAS, both the Government Operations Committee and Personnel Committee have considered and approved this request; now therefore be it

RESOLVED, that the Staffing Pattern for Buildings and Grounds be amended to add two (2) Temporary Laborer positions.

BUDGET IMPACT STATEMENT: Anticipates adequate funding in his personal services budget line to cover this expense.



Resolution No. 118 April 18, 2014  
Supervisors O'Brien, LaPointe, Suprenant, Hicks

TITLE: Amend Staffing Pattern, Public Defender and Amend Budget

WHEREAS, the Public Defender has been awarded a three year Case Load Reduction Grant to fund a secretarial position, a part time attorney and case management software, and

WHEREAS, the title of Secretary to the Public Defender has already been created and the Staffing Pattern amended, and

WHEREAS, the Public Defender has requested and the Public Safety Committee and Personnel Committee have both approved amending the Staffing Pattern to add one (1) Assistant Public Defender, part time, thirty (30) hours per week; now therefore be it

RESOLVED, that the Staffing Pattern for the Public Defender be increased by one (1) part time Assistant Public Defender; and be it further

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A1170.101	PD – Pers. Svcs. – Reg.	65,000
(No. to be assigned by Treas.)	PD – Contractual – Software Exp.	5,000
A1170.89010	Emp. Benefits – State Retirement	14,000
A1170.89030	Emp. Benefits – Soc. Sec.	5,600
A1170.89060	Emp. – Benefits – Health & Dental	<u>10,400</u>
		100,000

Increase Revenue:

A3025	State Aid – Indigent Legal Svcs.	100,000
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BUDGET IMPACT STATEMENT: Position is 100% grant funded for three years. This was discussed during the 2014 budget process. The Budget Officer's recommendation was to wait until the grant was awarded to budget for it.

Resolution No. 119 April 18, 2014  
Supervisor O'Brien

TITLE: Amend Staffing Pattern – Aging & Disabilities Resource Center/Office for the Aging

WHEREAS, the Director of the ADRC/OFA has requested adding two (2) part time per diem aging services aides to the staffing pattern to fill in when other drivers are out; now therefore be it

RESOLVED, that the Staffing Pattern within the Aging & Disabilities Resource Center/Office for the Aging be amended by increasing the part time per diem Aging Services Aides by two (2).

BUDGET IMPACT STATEMENT: None. Increases the number of part time per diem Aging Services Aides available to fill in as needed to four.

Resolution No. 120 April 18, 2014  
Supervisors O'Brien, LaPointe, Suprenant

TITLE: Create Position of Pavement Management Summer Intern, Amend Staffing Pattern Public Works and Amend Budget

WHEREAS, the Department of Public Works has opted to participate in a program through Cornell Local Roads Program's Management Summer Intern Project that utilizes a new software program that helps in developing and maintaining a road network management system, and

WHEREAS, the primary goal of the Pavement Management Summer Intern Project is to provide a basic, but effective, means for a municipality to implement pavement management with minimal costs, and

WHEREAS, a summer intern would ride and grade the roads, suggest repairs and present a budget and plan for improving the local highway network, and

WHEREAS, the Public Works, Personnel and Finance Committees have reviewed and approved this request; now therefore be it

RESOLVED, that the position of Pavement Management Summer Intern is hereby created and placed on the compensation schedule at \$15.00 per hour, 40 hour week for 10 weeks; and be it further

RESOLVED, that the Staffing Pattern within the Department of Public Works be amended by adding one (1) Pavement Management Summer Intern with a sunset provision to remove the position from the Staffing Pattern after the designated work period of ten weeks; and be it further

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

COUNTY ROAD FUND

Increase Appropriation:

D5020.101	Engineers – Pers. Svcs. – Reg.	6,000
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Decrease Appropriation:

D5110.101	Maint. – Pers. Svcs. – Reg.	6,000
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BUDGET IMPACT STATEMENT: None. Transferred funds within the budget to cover this expense.

Resolution No. 121 April 18, 2014  
Supervisors O'Brien, LaPointe, Suprenant

TITLE: Amend Staffing Pattern Sheriff's Department – Add Two (2) Deputies and Amend Budget

WHEREAS, the Sheriff has requested to amend the Staffing Pattern, and

WHEREAS, the request is to add two (2) deputies to the Sheriff's Staffing Pattern, and

WHEREAS, the Sheriff has concern that the County does not have any members of law enforcement specifically designated to investigate the importation, manufacturing, sale or other crimes related to drugs that are ever increasing, and

WHEREAS, he would reassign two deputies from Patrol to a directed patrol focused on the drug problems; now therefore be it

RESOLVED, that the Sheriff's Staffing Pattern be amended to add two (2) Deputies; and be it further

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A3110.101	Sheriff – Pers. Svcs. – Reg.	43,000
A3110.89010	Emp. Benefits – State Retirement	9,000
A3110.89030	Emp. Benefits – Soc. Sec.	3,300
A3110.89060	Emp. Benefits – Health & Dental	<u>15,000</u>
		70,300

Increase Appropriated Fund Balance:

A599	Appropriated Fund Balance	70,300
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BUDGET IMPACT STATEMENT: Adding two (2) new Deputy positions making a total of 24 Deputy Sheriffs in the Sheriff's Department. Cost of adding two (2) new Deputy positions at base plus fringe benefits for eight months of 2014 is \$70,300. Annual cost will be \$105,450, 100% local dollars.

Resolution No. 122 April 18, 2014  
Supervisors O'Brien, LaPointe, Hicks

TITLE: To Adopt 2014 Staffing Pattern

WHEREAS, all departments have submitted their 2014 Staffing Patterns to their oversight committee for review and approval, and

WHEREAS, the Personnel Committee has reviewed and approved the attached 2014 Staffing Pattern; now therefore be it

RESOLVED, the attached 2014 Staffing Pattern is hereby approved by the Board.

BUDGET IMPACT STATEMENT: All positions are funded in the 2014 budget as amended.