

AUDIT COMMITTEE MEETING MINUTES
NOVEMBER 16, 2022

AUDIT COMMITTEE MEMBERS PRESENT: O'Brien, Hogan, Ferguson, Clary, Rozell, Griffith, Nolan
AUDIT COMMITTEE MEMBERS ABSENT: None.

SUPERVISORS: Henke

Debra Prehoda, Clerk

Stacey Benson-Doty, Sr. Audit Clerk

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Accept Minutes – October 19, 2022
- 3) Audit Monthly Bills
 - Motion to pay all bills as audited
- 4) Other Business
- 5) Adjournment

Chairman O'Brien called the meeting to order at 9:00 A.M. in the Supervisors Classroom, Room B214, Washington County Municipal Center, Fort Edward, N.Y.

A motion to accept the minutes of the October 19, 2022 Audit Committee meeting was moved by Mr. Ferguson, seconded by Mr. Griffith, and adopted.

Stacey Benson-Doty, Senior Audit Clerk, addressed the following items with the committee, handout attached:

- Summary of accounts payable by fund.
- Stale Vouchers – Stale vouchers submitted totaled \$1,588.09; listed on handout. A motion to approve payment of stale vouchers from Public Health for medical services, rabies post exposure, at Saratoga Hospital in the amount of \$1,588.09 (8/9/22 – 8/23/22) was moved by Mr. Ferguson, seconded by Mr. Nolan, and adopted.

The committee proceeded with auditing the bills.

A motion to pay all bills as audited was moved by Mr. Griffith, seconded by Mr. Ferguson and adopted.

OTHER BUSINESS: None.

The meeting adjourned at 9:30 A.M.

*Debra Prehoda, Clerk
Washington County Board of Supervisors*

SUMMARY OF ACCOUNTS PAYABLE BY FUND

Submitted To Audit Committee For Approval : Meeting Date 11/16/22

| <u>FUND</u> | <u>AMOUNT</u> | <u>No. Vouchers</u> | <u>DATE</u> |
|-------------------------------|------------------------------|---------------------|-------------|
| GENERAL | \$1,132,432.42 | 528 | 11/16/22 |
| CAR POOL | \$ 7,050.36 | 12 | 11/16/22 |
| COUNTY ROAD | \$739,754.62 | 40 | 11/16/22 |
| COUNTY ROAD MACHINERY | \$173,590.18 | 37 | 11/16/22 |
| SEWER DIST NO 1 | \$ 16,181.65 | 3 | 11/16/22 |
| SEWER DIST NO 2 | \$ 56,760.02 | 37 | 11/16/22 |
| Capital Construction | \$697,183.97 | 8 | 11/16/22 |
| <u>Workers Compensation</u> | \$ 15,348.50 | 1 | 11/16/22 |
| <u>Health/Dental(MS)</u> | \$ 743.23 | 2 | 11/16/22 |
| <u>TOTAL ALL FUNDS</u> | <u>\$2,839,044.95</u> | <u>668</u> | |

SPECIAL AUDIT 11/3/22

| | | | |
|-----------------------|---------------------------|------------------|---------|
| GENERAL | \$31,897.92 | 49 | 11/3/22 |
| CAR POOL | \$103.21 | 1 | 11/3/22 |
| COUNTY ROAD | \$167.97 | 5 | 11/3/22 |
| COUNTY ROAD MACHINERY | \$1,314.35 | 9 | 11/3/22 |
| SEWER NO 1 | \$0 | 0 | 11/3/22 |
| SEWER NO 2 | \$235.64 | 2 | 11/3/22 |
| <u>TOTAL</u> | <u>\$33,719.09</u> | <u>66</u> | |

PRELIMINARY TOTAL AMOUNT PAID OUT OF AUDIT WITH APPROVAL OF COUNTY AUDITOR

| | <u>AMOUNT</u> | <u>DATE</u> |
|---|------------------------------|-------------------|
| | <u>\$2,116,070.45</u> | 10/19/22-11/15/22 |
| <u>Grand Total Presented to Audit Committee</u> | <u>\$4,988,834.49</u> | |

TOTAL NUMBER OF VOUCHERS BEFORE COMMITTEE =734

STALE VOUCHERS PRESENTED FOR APPROVAL IN CURRENT AUDIT

| <u>DEPARTMENT</u> | <u>VENDOR</u> | <u>AMOUNT</u> | <u>DATE OF SERVICE</u> |
|---------------------------|--------------------------------------|--------------------------|------------------------|
| A4004(4006) Public Health | Saratoga Hospital – Medical Services | \$1,588.09 | 8/9/22-8/23/22 |
| <u>TOTAL</u> | | <u>\$1,588.09</u> | |