

AUDIT COMMITTEE MEETING MINUTES
NOVEMBER 15, 2023

AUDIT COMMITTEE MEMBERS PRESENT: O'Brien, Hogan, Shaw, Ferguson, Clary, Griffith

AUDIT COMMITTEE MEMBERS ABSENT: Rozell

SUPERVISORS: Henke

Debra Prehoda, Clerk

Stacey Benson-Doty, Sr. Audit Clerk

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Accept Minutes – October 18, 2023
- 3) Audit Monthly Bills
 - Motion to pay all bills as audited.
- 4) Other Business
- 5) Adjournment

Chairman O'Brien called the meeting to order at 9:00 A.M. in the Supervisors classroom Room B214, Municipal Center, Fort Edward, N.Y.

A motion to accept the minutes of the October 18, 2023 Audit Committee meeting was moved by Mr. Griffith, seconded by Mrs. Clary, and adopted.

Stacey Benson-Doty, Senior Audit Clerk, addressed the following items with the committee, handout attached:

- Summary of accounts payable by fund.
- Stale Vouchers – Stale vouchers submitted totaled \$26,798.39; listed on handout. A motion to approve payment of stale vouchers from Assigned Counsel A.1171 various Attorneys \$3,137.56, Public Health CWSN A.2960 – Advanced Therapy, PLLC \$23,427.69 – 2018/2019 SY Reconciliations, and A.3150 Jail – Adirondack Medical Services \$233.14 service date 11/11/22 for a total of \$26,798.39, was moved by Mr. Shaw, seconded by Mrs. Clary, and adopted.

The committee proceeded to audit the bills.

A motion to pay all bills as audited was moved by Mr. Ferguson, seconded by Mr. Griffith, and adopted.

OTHER BUSINESS: None.

The meeting adjourned at 9:42 A.M.

Debra Prehoda, Clerk

Washington County Board of Supervisors

SUMMARY OF ACCOUNTS PAYABLE BY FUND

Submitted To Audit Committee For Approval : Meeting Date 11/15/23

<u>FUND</u>	<u>AMOUNT</u>	<u>No. Vouchers</u>	<u>DATE</u>
GENERAL	\$ 1,321,801.00	700	11/15/23
CAR POOL	\$ 11,294.03	15	11/15/23
COUNTY ROAD	\$ 455,193.13	50	11/15/23
COUNTY RD MACHINERY	\$ 264,740.21	51	11/15/23
SEWER DIST NO 1	\$ 350.00	1	11/15/23
SEWER DIST NO 2	\$ 42,263.28	44	11/15/23
CAPITAL CONSTRUCTION	\$ 613,292.29	12	11/15/23
<u>Workers Compensation</u>	\$ 0	0	11/15/23
<u>Health/Dental(MS)</u>	\$ 100.19	1	11/15/23
TOTAL ALL FUNDS	\$2,709,034.13	874	

SPECIAL AUDIT 11/2/23

GENERAL	\$ 52,140.92	48	11/2/23
CAR POOL	\$ 209.04	2	11/2/23
COUNTY ROAD	\$ 162.96	5	11/2/23
COUNTY ROAD MACHINERY	\$ 1,676.75	7	11/2/23
SEWER NO 1	\$ 110.60	2	11/2/23
SEWER NO 2	\$ 18,437.24	15	11/2/23
TOTAL	\$ 72,737.51	79	

PRELIMINARY TOTAL AMOUNT PAID OUT OF AUDIT WITH APPROVAL OF COUNTY AUDITOR

	<u>AMOUNT</u>	<u>DATE</u>
	\$1,944,634.61	10/18/23-11/14/23
<u>Grand Total Presented to Audit Committee</u>	\$4,726,406.25	TOTAL NUMBER OF VOUCHERS BEFORE COMMITTEE =953

STATE VOUCHERS PRESENTED FOR APPROVAL IN CURRENT AUDIT

<u>DEPARTMENT</u>		<u>AMOUNT</u>	<u>DATE OF SERVICE</u>
A1171	Anne Bair, Esq	\$585.00	9/29/22-12/21/22
	Henry Bauer, Esq	\$1,013.00	9/1/22-10/28/22
	John K. Oswald, Esq	\$1,539.56	7/5/22-12/19/22
A2960	Advanced Therapy, PLLC	\$23,427.69	2018/2019 SY Recons
A3150	Adirondack Medical Services	\$ 233.14	11/11/22
TOTAL		\$ 26,798.39	