

HEALTH & HUMAN SERVICES COMMITTEE MEETING MINUTES  
OCTOBER 30, 2019

HEALTH & HUMAN SERVICES COMMITTEE MEMBERS PRESENT: LaPointe, Idleman, Skellie, Middleton, Clary

HEALTH & HUMAN SERVICES COMMITTEE MEMBERS ABSENT: Campbell, Ferguson

SUPERVISORS: Henke, O'Brien, Hogan, Hicks

Sandy Huffer, Deputy Clerk

Chris DeBolt, Administrator

Ken Marrwinchell, Veterans Director

Tammy DeLorme, DSS Commissioner

Rob York, Mental Health Director

Patty Hunt, Public Health Director

Tina McDougall, PH Fiscal Officer

Tracy Ross, LEAP Director

Public

Mike Gray, Youth Bureau

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1) Call to Order

2) Accept Minutes – August 28 & October 1, 2019

3) Department Reports/Requests

A. Veterans - Introduce Program Coordinator for Warren/Washington Veterans Peer Support Program

B. Social Services

1.) Request Permission for Overnight Stay

2.) Request Permission for Promotional Items Purchase – Safe Harbor Funding

3.) Miscellaneous

C. Mental Health

1.) Request for Resolution – Community Services Board Appt. – Mary Alice Murphy, Hudson Falls

2.) Program Updates

D. Public Health

1.) Certificate of Need Address Change Fee

2.) Clinical Laboratory Services Renewal

3.) Recognize Public Health Grant Funding

4.) Miscellaneous

4) Other Business

5) Adjournment

Chairman LaPointe called the meeting to order at 10:03 AM.

A motion to accept the minutes of the August 28 and October 1, 2019 meetings, was moved by Mr. Middleton, seconded by Ms. Idleman and adopted.

VETERANS – Ken Marrwinchell, Director introduced Vanessa Taylor, Program Coordinator for Warren Washington Veterans Peer Support program. The program pairs Veterans with other Veterans as a support network. The goal is to curb homelessness, suicide and other mental health issues Veterans deal with. Working on coordinating how to spend the funds. It's been a challenge coordinating the program with two counties. Had an event where Veterans and their families went for a day trip to the 911 museum that was very well received. Slowly building the program and would like to model the program after Saratoga County's.

DEPARTMENT OF SOCIAL SERVICES – Tammy DeLorme, Commissioner addressed the following with the committee:

- Requests Permission for Overnight Stay – The NY Public Welfare Association's winter conference will be held in January. The committee has allowed her to stay overnight for the last few years. She would be staying overnight on January 22 – 23, 2020. Funds in the budget for this. A motion to approve overnight stay for the Commissioner on January 22 – 23, 2020, was moved by Ms. Idleman, seconded by Mr. Middleton and adopted.
- Request Permission for Promotional Items Purchase – Safe Harbor Program - Requesting permission to purchase 500 calendars with a stop human trafficking logo on it at a cost of \$1,200. A motion to approve the purchase of promotional items, 500 calendars at a cost of

\$1,200, was moved by Mr. Middleton, seconded by Mr. Skellie and adopted.

- Miscellaneous
  - One page DSS/OFA Comparison of Actual Expenditures to Actual Revenues as of 10/24/19 (attached). This is compressed but a reliable overview of how we are trending with accounts. Overall anticipate 74.9% revenue realized from programs, notwithstanding Medicaid and including future settlements we are likely to receive. Anticipate for the end of the month, though it has been pushed off for over a year, is the FMAP settlement. These are funds that come in as a refund for the County for Medicaid dollars that are spent. Last year's 16-17 wasn't settled so that will be combined with the 17-18 settlement. Don't know how much, could be positive or negative. Ms. Idleman appreciates this breakdown and would like to see this for every department.
  - Announced that funding that started last year through the Child Abuse Prevention Treatment Act (CAPTA): Comprehensive Addiction Recovery Act (CARA) will continue next year. We received \$70,000 this year, she had to submit an attestation. Used those funds for a contract for a certified alcohol clinician working with our child protective staff and going into the field working with parents who have substance abuse issues. Just received notice that they will receive \$70,000 next year and they will continue what they did this year with the funds which has worked out phenomenally. This is not in 2020 budget. Next year she will be looking for a resolution to recognize these funds.

MENTAL HEALTH – Rob York, Director addressed the following with the committee:

- Community Services Board Appointment – Sharon Mead recently resigned from the Washington County Community Services Board and is requesting a resolution to appoint Mary Alice Murphy of Hudson Falls to fill the unexpired term. A motion for a resolution appointing Mary Alice Murphy of Hudson Falls to the Washington County Community Services Board for a term expiring December 31, 2020, was moved by Mr. Idleman, seconded by Mr. Middleton and adopted.
- Budget Amendment – Requesting to amend the 2019 budget to allow acceptance and pass through to People USA of \$4,295 (100% state aid from OMH). A motion to amend the budget to accept 100% state aid in the amount of \$4,295 and forward to the Finance Committee, moved by Mr. Middleton, seconded by Mrs. Clary and adopted.
- Program Updates – Glens Falls Hospital Services – Been working with hospital administration and staff interviewing agencies. It has come down to a potential agency that is large enough to come in and take over. Services they will be taking over include outpatient mental health services for adults and children and outpatient substance abuse services. The new entity has agreed that they will be able to keep the salaries the same and the locations the same at least for the first year. This would be the least disruptive, would be same place, same staff. Are hoping for a public announcement next month.

PUBLIC HEALTH – Patty Hunt, Director addressed the following items with the committee:

- Certificate of Need (CON) – Public Health will be moving to the Burgoyne Avenue complex. Has to file a certificate of need with the State Department of Health due to the address change. She is working with Matt on the 13 schedules to file related to structure, layout, plans. This is a desk audit with a cost of \$1,250. Have funds in the budget. At the time they submit the CON, the fee has to go with it. Looking for the committee's approval. A motion to

approve \$1,250 CON expenditure, was moved by Ms. Idleman, seconded by Mr. Middleton and adopted.

- Clinical Laboratory Services Renewal – Has to do this every other year. Need this licensure for finger sticks for lead poisoning prevention or if they should have to do titers on someone in the case of an outbreak. The cost is \$200 and is due by November 29<sup>th</sup>. A motion to approve expenditure of \$200 for clinical laboratory services renewal, was moved by Mr. Middleton, seconded by Ms. Idleman and adopted.
- Public Health Grant Funding
  - Preparedness Grant - A budget amendment is needed to recognize the preparedness grant for the period of 7/1/19-6/30/20 in the amount of \$49,625. A motion to approve a budget amendment to recognize the preparedness grant in the amount of \$49,625 and forward to the Finance Committee, was moved by Ms. Idleman, seconded by Mr. Middleton and adopted.
  - EI Grant – A budget amendment is needed to recognize the Early Intervention grant for the period of 10/1/19-9/30/20 in the amount of \$24,911. A motion to approve a budget amendment to recognize the EI grant in the amount of \$24,911 and forward to the Finance Committee, was moved by Ms. Idleman, seconded by Mrs. Clary and adopted.
- Miscellaneous
  - Patty advised everyone to get the flu shot. She added that primary care providers and public health departments haven't been well supplied, driving people to pharmacies. They have a limited amount of vaccines. Their staff has to be vaccinated by regulation and that was done this week. Waiting on the completion of their order before announcing an employee clinic.
  - Mike Gray introduced Tracy Ross, the new Executive Director of LEAP.

Meeting adjourned at 10:40 AM.

*Respectfully submitted,*

*Sandy Huffer, Deputy Clerk  
Washington County Board of Supervisors*

**DSS/OFA COMPARISON  
OF ACTUAL EXPENDITURES TO ACTUAL REVENUES AS OF  
10/24/19**

	2018 Actual 12/31/18	2019 Adopted	2019 DSS / OFA Resolutions	2019 Amended	2019 Actual 10/24/19	2019 Projected	2019 Total Budget vs Projected
<b>Administration</b>	\$ 7,572,621	\$ 8,074,545	\$ 160,879	\$ 8,235,424	\$ 6,024,990	\$ 7,887,796	\$ 347,628
Salaries and on call	\$ 6,047,505	\$ 6,392,113	\$ -	\$ 6,392,113	\$ 4,839,894	\$ 6,172,752	\$ 219,361
Equipment	\$ 11,662	\$ -	\$ 83,940	\$ 83,940	\$ 73,872	\$ 73,872	\$ 10,068
Contractual	\$ 1,513,454	\$ 1,682,432	\$ 76,939	\$ 1,759,371	\$ 1,111,224	\$ 1,641,172	\$ 118,199
<b>Office for the Aging</b>	\$ 344,185	\$ 356,104	\$ -	\$ 356,104	\$ 286,934	\$ 347,252	\$ 8,852
Salaries	\$ 343,520	\$ 356,104	\$ -	\$ 356,104	\$ 286,934	\$ 347,252	\$ 8,852
Equipment	\$ 665	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Programs</b>	\$ 8,526,648	\$ 9,445,100	\$ 70,000	\$ 9,515,100	\$ 6,119,595	\$ 8,699,038	\$ 816,062
A6055 Day Care	\$ 757,349	\$ 950,000	\$ -	\$ 950,000	\$ 455,698	\$ 662,778	\$ 287,222
A6070 Services for Recipients	\$ 450,002	\$ 460,000	\$ -	\$ 460,000	\$ 285,596	\$ 407,332	\$ 52,668
A6101 Medical Assistance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
A6109 Family Assistance	\$ 2,924,257	\$ 3,100,000	\$ 70,000	\$ 3,170,000	\$ 2,378,314	\$ 3,143,000	\$ 27,000
A6119 Foster Care	\$ 2,735,564	\$ 3,080,000	\$ -	\$ 3,080,000	\$ 1,784,440	\$ 2,755,660	\$ 324,340
A6123 Juvenile Delinquent	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
A6129 State Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
A6140 Safety Net	\$ 1,539,740	\$ 1,710,000	\$ -	\$ 1,710,000	\$ 1,140,269	\$ 1,620,340	\$ 89,660
A6141 HEAP	\$ 13,087	\$ 20,000	\$ -	\$ 20,000	\$ 10,869	\$ 14,050	\$ 5,950
A6142 Emergency Aid Adults	\$ 106,649	\$ 125,100	\$ -	\$ 125,100	\$ 64,409	\$ 95,878	\$ 29,222
A6106 Special Needs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Fringe Benefits</b>	\$ 2,919,785	\$ 2,919,900	\$ -	\$ 2,919,900	\$ 1,694,597	\$ 2,919,900	\$ -
Fringe Benefits - DSS	\$ 2,800,267	\$ 2,800,300	\$ -	\$ 2,800,300	\$ 1,627,989	\$ 2,800,300	\$ -
Fringe Benefits - OFA	\$ 119,518	\$ 119,600	\$ -	\$ 119,600	\$ 66,608	\$ 119,600	\$ -
<b>Total Cost of DSS/OFA Without Medicaid</b>	\$ 19,363,239	\$ 20,795,649	\$ 230,879	\$ 21,026,528	\$ 14,126,116	\$ 19,853,986	\$ 1,172,542
<b>Less Total Revenues</b>	\$ 14,637,349	\$ 15,808,021	\$ 188,752	\$ 15,996,773	\$ 10,167,259	\$ 14,864,641	\$ 1,132,132
Budgeted Revenues	\$ 14,637,349	\$ 15,808,021	\$ 188,752	\$ 15,996,773	\$ 10,167,259	\$ 14,864,641	\$ 1,132,132
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Net Cost of Direct DSS/OFA Programs</b>	\$ 4,725,890	\$ 4,987,628		\$ 5,029,755	\$ 3,958,857	\$ 4,989,345	
<b>% of Revenue Realized from Programs</b>	75.6%	76.0%		76.1%	72.0%	74.9%	
<b>% Revenue with Stimulus</b>	75.6%	76.0%		76.1%	72.0%	74.9%	
<b>100 % County Dollars</b>							
IGT	\$ -		\$ -	\$ -	\$ -		\$ -
MMIS- Medicaid	\$ 10,853,751	\$ 11,010,856	\$ -	\$ 11,010,856	\$ 8,933,336	\$ 10,803,104	\$ 207,752
FMAP Reconciliation	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
<b>Total Medicaid Costs</b>	\$ 10,853,751	\$ 11,010,856	\$ -	\$ 11,010,856	\$ 8,933,336	\$ 10,803,104	\$ 207,752
<b>Net Total Cost of DSS/OFA w/Medicaid</b>	\$ 15,579,641			\$ 16,040,611	\$ 12,892,193	\$ 15,792,449	