

INFORMATION TECHNOLOGY COMMITTEE MEETING MINUTES  
OCTOBER 24, 2023

INFORMATION TECHNOLOGY COMMITTEE MEMBERS PRESENT: O'Brien, Hicks, Fedler, Clary, Fisher, Nolan

INFORMATION TECHNOLOGY COMMITTEE MEMBERS ABSENT: Griffith

SUPERVISORS: Henke, Hall, Shaw, Campbell, Skellie

Debra Prehoda, Clerk of the Board

Roger Wickes, County Attorney

Melissa Fitch, County Administrator

Al Nolette, County Treasurer

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1. Call to Order
2. Accept Minutes – September 19, 2023
3. Information Technology
  - A. Cyber Security Report
  - B. Project Status Report
  - C. Ticketing Report
  - D. Purchasing Request
4. Other Business
5. Adjournment

Chairman O'Brien called the meeting to order at 10:00 A.M. in the Board of Supervisors classroom, Room B214, Washington County Municipal Center, Fort Edward, NY.

A motion to accept the minutes of the September 19, 2023 meeting was moved by Mr. Nolan, seconded by Mr. Fisher, and adopted.

INFORMATION TECHNOLOGY: Teri McNall, Information Technology CIO, addressed the following items with the committee:

- Cyber Security Report, handout attached. Highlighted item: "Pig Butchering" scams are a social engineering method to con money in the form of cryptocurrency investments.
- Ticketing Report for the Month of September, handout attached. Projects IT is working on without a ticket are reported under Information Technology.
- Project Status Updates, handout attached. Significant work was done on the CAD system. Recently had a meeting with the CAD vendor and had some discussion on some significant challenges with the application and within the vendor.

**OTHER BUSINESS:**



Waiver from Procurement Policy – IT is requesting a waiver from the Procurement Policy to continue with their RMM (remote monitoring and management) software that is very specific to what they do, it would be a big deal to change, and the cost is less than a lot of the other software options. The cost is \$26,000 and included in the budget. Motion to approve waiver from Procurement Policy for Information Technology's remote monitoring and management software was moved by Mr. Fisher, seconded by Mrs. Fedler, and adopted.

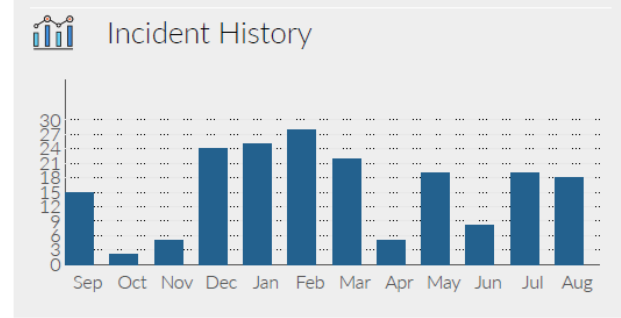
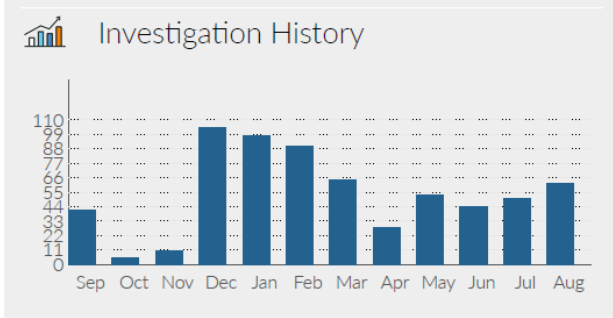
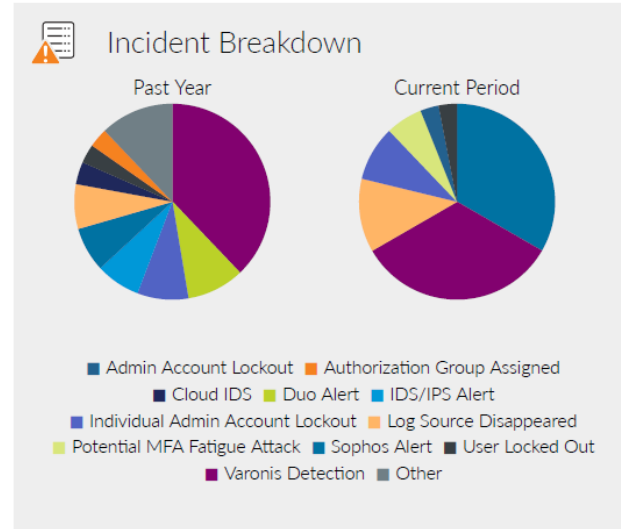
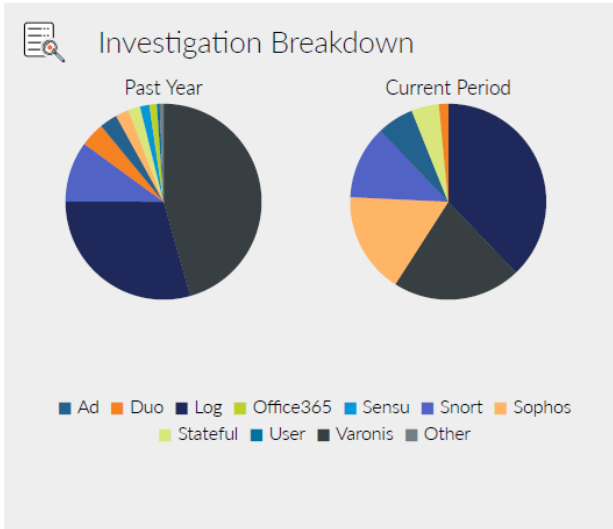
The meeting adjourned at 10:11 A.M.

*Debra Prehoda, Clerk  
Washington County Board of Supervisors*

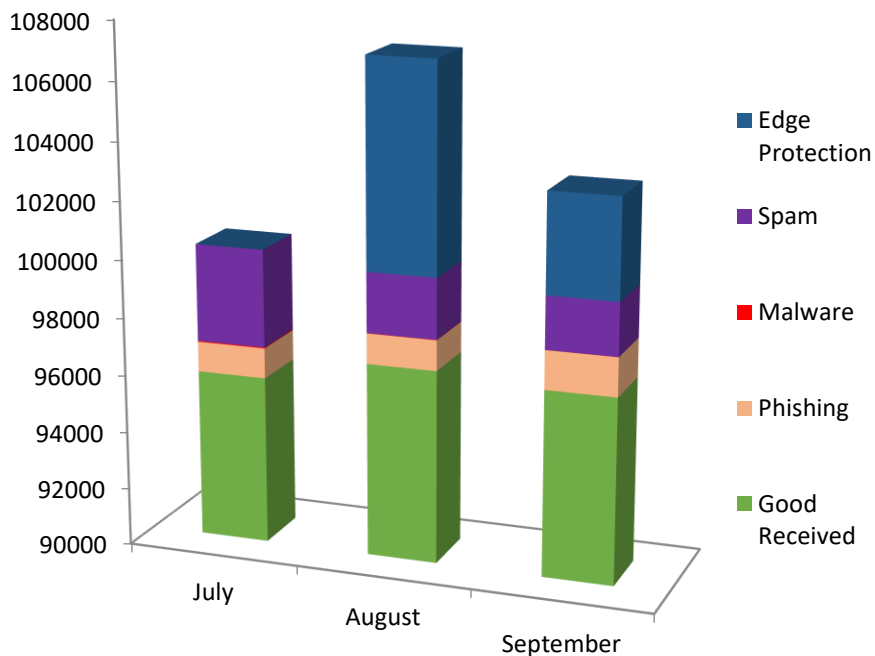
# Cybersecurity Report - September 2023

## Organization Security Overview

 <b>Observations</b> Number of data points we received from your environment. <h1>771 M</h1>	 <b>Investigations</b> Potential incidents that were examined from your environment. <h1>66</h1>	 <b>Ticketed Incidents</b> Security incidents brought to your attention. <h1>33</h1>
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## Inbound Email Overview



## Hot topic in current events

“Pig butchering” scams are once again on the rise as a fruitful social engineering method to con money in the form of cryptocurrency “investments.” The scammer attempts to gain your trust via social media, dating apps, and/or encrypted chat apps, eventually pressuring victims into investing money into a falsified crypto company.

**source:** [US Authorities Seize \\$112m From "Pig Butchering" Scammers - Infosecurity Magazine \(infosecurity-magazine.com\)](https://www.infosecurity-magazine.com/news/us-authorities-seize-112m-from-pig-butcherers/)

**Ticket Report - Tickets Completed in September 2023**

<b>Department</b>	<b>Hours</b>	<b>% of Total</b>
Administration	1	0.10%
Alt Sent/Youth Bureau	48.75	5.07%
Assigned Counsel	0.5	0.05%
Board of Elections	56	5.82%
Board of Supervisors	9.75	1.01%
Building & Grounds	4	0.42%
Code Enforcement	10.5	1.09%
Community Services Board	2	0.21%
Coroner	5.75	0.60%
County Attorney	0.5	0.05%
County Clerk	7.25	0.75%
Courts NYS	0.5	0.05%
District Attorney	19.75	2.05%
DSS	269.5	28.02%
EOC	1	0.10%
Historian	2	0.21%
IT	267.75	27.84%
LDC	0.25	0.03%
Personnel	22.25	2.31%
Planning	4	0.42%
Probation	9	0.94%
Public Defender	11	1.14%
Public Health	10.25	1.07%
Public Safety	21	2.18%
Public Works	45.75	4.76%
Real Property	10.25	1.07%
Sewer District	37	3.85%
Sheriff	61.75	6.42%
Tax Collectors	1	0.10%
Treasurer	16	1.66%
Veterans	5	0.52%
WIC	0.75	0.08%
<b>Grand Total</b>	<b>961.75</b>	<b>100.00%</b>

### October 2023

On Time			Later than expected	OverDue			
Start Date	Goal	Status	Item	Description	Dept	Complete	Latest Activity
6/22	8/23	In Process	Phone System call center	Call center software install and configuration	All	95%	Testing within IT
4/23	11/23	In Process	Edge switching	Edge switching replacement	All	20%	Installation has started
4/23	12/23	on hold	Barn switching and printers	Additional switching and printer upgrade barns	DPW	20%	Waiting on licensing from vendor
4/23	10/23	In Process	UPS LEC	UPS replacement Jail	Sheriff	90%	Jail working with electrical to complete final
4/23	11/23	In Process	Building C rewire	Rewiring of building C for expansion	All	35%	Working to complete
6/23	9/23	In Process	Cyber Policy revamp	Technology Policy build	All	70%	Working with Vendor
9/23	12/23	waiting parts	Public safety fairgrounds upgrade	Technology upgrade at fairgrounds	Public Safety	10%	Hardware on order
9/23	12/23	In Process	Wireless equipment upgrade	Replace wireless network entire county	All	30%	Installation has started
6/23	10/23	Complete	Server upgrades	Upgrade end of life OS server	All	100%	Completed
4/23	9/23	Complete	CAD server upgrades	Upgrades to Public Safety environment	Public Safety\Sheriff	100%	Completed