

AUDIT COMMITTEE MEETING MINUTES
OCTOBER 18, 2023

AUDIT COMMITTEE MEMBERS PRESENT: O'Brien, Hogan, Shaw, Ferguson, Clary, Griffith

AUDIT COMMITTEE MEMBERS ABSENT: Rozell

SUPERVISORS: None.

Debra Prehoda, Clerk

Stacey Benson-Doty, Sr. Audit Clerk

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Accept Minutes – September 13, 2023
- 3) Audit Monthly Bills
 - Motion to pay all bills as audited.
- 4) Other Business
- 5) Adjournment

Chairman O'Brien called the meeting to order at 9:00 A.M. in the Supervisors classroom Room B214, Municipal Center, Fort Edward, N.Y.

A motion to accept the minutes of the September 13, 2023 Audit Committee meeting was moved by Mr. Griffith, seconded by Mrs. Clary, and adopted.

Stacey Benson-Doty, Senior Audit Clerk, addressed the following items with the committee, handout attached:

- Summary of accounts payable by fund.
- Stale Vouchers – Stale vouchers submitted totaled \$8,738.00; listed on handout. A motion to approve payment of stale vouchers from Assigned Counsel A.1171 \$1,720.00 to David Rynkowski, Esq. for the date of service 10/28/21 – 12/31/22 and Public Health CWSN A.2960 – Argyle School in amount of \$7,018.00 for a total of \$8,738.00, was moved by Mr. Hogan, seconded by Mrs. Clary, and adopted.

The committee proceeded to audit the bills.

A motion to pay all bills as audited was moved by Mr. Ferguson, seconded by Mr. Hogan, and adopted.

OTHER BUSINESS: None.

The meeting adjourned at 10:08 A.M.

Debra Prehoda, Clerk

Washington County Board of Supervisors

SUMMARY OF ACCOUNTS PAYABLE BY FUND

Submitted To Audit Committee For Approval : Meeting Date 10/18/23

<u>FUND</u>	<u>AMOUNT</u>	<u>No. Vouchers</u>	<u>DATE</u>
GENERAL	\$ 1,423,567.29	671	10/18/23
CAR POOL	\$ 21,584.73	17	10/18/23
COUNTY ROAD	\$1,310,829.57	50	10/18/23
COUNTY RD MACHINERY	\$ 284,603.37	67	10/18/23
SEWER DIST NO 1	\$ 967.50	2	10/18/23
SEWER DIST NO 2	\$ 81,420.95	72	10/18/23
CAPITAL CONSTRUCTION	\$ 740,631.59	22	10/18/23
<u>Workers Compensation</u>	\$ 15,655.50	1	10/18/23
<u>Health/Dental(MS)</u>	\$ 26,996.66	4	10/18/23
TOTAL ALL FUNDS	\$3,906,257.16	906	

SPECIAL AUDIT 9/22/23

GENERAL	\$ 12,265.87	38	9/22/23
CAR POOL	\$ 31.20	1	9/22/23
COUNTY ROAD	\$ 273.68	5	9/22/23
COUNTY ROAD MACHINERY	\$ 225.19	1	9/22/23
SEWER NO 1	\$ 0	0	9/22/23
SEWER NO 2	\$ 19,194.44	17	9/22/23
TOTAL	\$ 31,990.38	62	

Special Audit 10/5/23

GENERAL	\$ 72,222.14	37	10/5/23
CAR POOL	\$ 494.31	2	10/5/23
COUNTY ROAD	\$ 65.67	2	10/5/23
COUNTY ROAD MACHINERY	\$ 2,730.49	10	10/5/23
SEWER NO 1	\$ 66.15	1	10/5/23
SEWER NO 2	\$ 837.64	3	10/5/23
TOTAL	\$ 76,416.40	55	

PRELIMINARY TOTAL AMOUNT PAID OUT OF AUDIT WITH APPROVAL OF COUNTY AUDITOR

	<u>AMOUNT</u>	<u>DATE</u>
	<u>\$1,581,104.68</u>	9/13/23-10/17/23
<u>Grand Total Presented to Audit Committee</u>	<u>\$5,595,768.62</u>	<u>TOTAL NUMBER OF VOUCHERS BEFORE COMMITTEE =1,023</u>

STALE VOUCHERS PRESENTED FOR APPROVAL IN CURRENT AUDIT

<u>DEPARTMENT</u>		<u>AMOUNT</u>	<u>DATE OF SERVICE</u>
A1171	David Rynkowski, Esq	\$1,720.00	10/28/21-12/31/22
A3150 A2960	Argyle Central School	\$ 7,018.00	SY 2021 - 2022
<u>TOTAL</u>		<u>\$ 8,738.00</u>	