

BOARD OF COMMISSIONERS

WASHINGTON COUNTY SEWER DISTRICT MEETING ROGERS ISLAND VISITORS CENTER

October 10, 2023

MEMBERS PRESENT: Ed Carpenter, Matt Traver, Mike Fiorillo James Maskell

MEMBERS ABSENT: Dan Washburn, Tim Fisher

OTHERS PRESENT: Kevin Gorman; Executive Director
Joseph Brilling; Deputy Director
Leah Whaley; Administrative Assistant
Matthew Fuller; Meyer, Fuller & Stockwell

Mr. Traver called the meeting to order at 3:36 pm. Roll call was taken. Mr. Traver asked if there were any additions or corrections to the minutes of 09/12/23. A motion to accept the minutes as written was made by Mr. Fiorillo, seconded by Mr. Carpenter, all in favor and the motion carried.

It has been brought to the district's attention that the village of Fort Edward is doing a water project for the Old Fort area sewer replacement and is hoping to acquire financing through a grant. The district will look into a joint grant application to see what can be done on the district end. The district feels that the project for Cooper/Prospect St. is worth looking at as well.

Mr. Gorman gave an update on staffing at the WCSD. A laborer position in collections has been filled and two individuals have been offered positions for WWTPO Trainee. Additionally, Mr. Gorman would like to close the Pump Station & SMW II opening and instead open up Pump Station and SMW I, which would make more sense promotionally for the staffing structure. This will have no impact on the budget.

An update was then provided on Irving Tissue. Irving submitted revised plans last week and are ready to get the project moving. The districts comments on the revised plans will be discussed with Irving this week. DEC is still in review.

Mr. Gorman provided an update on the WWTP Capital Construction. The digester exterior brick work is now complete and the inside of digester #1 is nearly complete. The Cogen unit is now inside the building and a new sludge thickening tank is being installed.

There has been movement on the SD#1 Rehab Project and the district is at 90% review of the client design. Mr. Gorman and Mr. Brillling will be reviewing and making comments on the plans to go out to bid soon. Wright-Peirce Engineering will be putting the paperwork together for the bid.

Interviews were completed for the HF1A project RFQs. The recommendation by the district is to award the bid to KSPE Engineering. A motion was made to recommend awarding the bid to KSPE by Mr. Fiorillo, seconded by Mr. Maskell, all in favor and the motion carried. The recommendation will be brought before the Board of Supervisors meeting in November for award.

Mr. Gorman would like to auction an unused vehicle at the district after a new truck was purchased. The truck to be auctioned is a 2013 Chevrolet Silverado K3500 Dump with a plow. A motion was made to auction said truck by Mr. Carpenter, seconded by Mr. Fiorillo, all in favor and the motion carried.

Proposals were received last week for the Capital Improvement Plan RFPs. The proposals were put together with the idea of \$100,000 being the cost on the district for a 25-year plan. There is a \$30,000 grant awarded for this project. Because this was not budgeted for in the 2024 budget plan, Mr. Gorman would like to propose a change in the 2024 budget in the amount of \$70,000 for this project. Since this does not affect the current 2023 budget, a budget amendment will not be needed. Mr. Gorman also advised the commissioners that \$90,000 was budgeted in 2024 for a new jetter, which is no longer needed, creating a reduction in the budget already.

Motion to adjourn the meeting, made by Mr. Carpenter, seconded by Mr. Fiorillo, all in favor and the meeting was adjourned at 4:00pm.

Respectfully Submitted,
Leah Whaley