

JOINT PUBLIC WORKS AND FINANCE COMMITTEE MINUTES  
SEPTEMBER 26, 2023

PUBLIC WORKS COMMITTEE MEMBERS PRESENT: Skellie, Haff, O'Brien, Fedler, Wilson, Fisher

PUBLIC WORKS COMMITTEE MEMBERS ABSENT: Rozell, Shaw, Ferguson

FINANCE COMMITTEE MEMBERS PRESENT: Campbell, O'Brien, Haff, Hicks, Fedler, Skellie, Hogan, Clary, Wilson, Griffith

FINANCE COMMITTEE MEMBERS ABSENT: Rozell

SUPERVISORS: Henke, Hall, Nolan

Debra Prehoda, Clerk

Al Nolette, Treasurer

Melissa Fitch, County Administrator

Roger Wickes, County Attorney

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1. Call to Order
2. Accept Minutes – August 31, 2023
3. Department 2024 Budget Requests:
  - A. Sewer District
    - 1) Irving Tissue Escrow
    - 2) Salary/Grade Adjustment – Supervisor Pump Stations/Sewer
    - 3) WCSD#1 Intermunicipal Agreement Amendment
    - 4) Recognize Funds - \$30,000 – DEC NPS Planning
  - B. Public Works
    - 1) Budget Amendment Request – Purchase of Paint Truck
4. Other Business
5. Adjournment

Chairmen Skellie and Campbell called the Joint Public Works and Finance Committee meeting to order at 10:00 AM. in the Board of Supervisors classroom, B214, Municipal Center, Fort Edward. Vice Chairman Hall made the quorum of the Public Works committee until other members arrived.

Minutes approved as presented.

SEWER DISTRICT – Kevin Gorman, Executive Director addressed the following with the Committee:

- Irving Tissue Escrow & CHPE Escrow – These are two projects that are going on in the district and both of those projects are going to be funded by the builder. The CHPE energy line going from Canada to New York City are paying for any engineering cost, legal fees, etc. and the same thing with Irving Tissue for the expansion they are doing on one of buildings and will pay all the district costs. For the committee's information, they are going to set up an escrow account for both projects.
- Salary/Grade Adjustment – The position of Supervisor Pump Stations/Sewer has been open for about a year. This is the supervision for the collection staff. They had one internal applicant and have not had any applicants from the outside so requesting to increase from a Grade 19 to a Grade 22 to attract more applicants. This is a very important position. Money in the budget to cover the increase of \$8,000 to \$10,000. Motion to forward to the Personnel Committee request to increase grade of Supervisor Pump Stations/Sewer was moved by Mr. O'Brien, seconded by Mr. Fisher and adopted.
- WCSD#1 Intermunicipal Agreement Amendment – The Sewer District had an existing agreement

and with the extension of the district, the agreement needs to be amended to basically take out Kingsbury and insert Washington County Sewer District No. 1. Motion to forward the intermunicipal agreement to the full Board for consideration was moved by Mr. Hall, seconded by Mr. Fisher and adopted.

- Recognize Funds \$30,000 – The Sewer District has been awarded a DEC NPS Planning grant in the amount of \$30,000 with a \$3,000 local match to do a study to look at a certain sewer shed within the district from a green infrastructure standpoint. Motion to amend budget to recognize DEC NPS Planning grant in the amount of \$30,000 and forward to the Finance Committee was moved by Mr. O’Brien and seconded by Mr. Fisher. Discussion. Will need to go out for an RFP or RFQ for engineering firm. Mr. Brillling stated they are looking for a relief point for stormwater and use green infrastructure. Motion to amend budget to recognize DEC NPS Planning grant in the amount of \$30,000 and forward to the Finance Committee was adopted.
- Interest from a buyer to purchase a District owned parcel in SD#1. The Commissioners have approved selling this parcel. The District must declare this parcel surplus and can then auction parcel and plan to set a minimum bid set. The minimum bid is at the assessed value, \$43,000. No appraisal was done on the property. The County Attorney stated county law states sell at auction to the highest bidder and the Board also has the right to reject the bid. The Board of Supervisors holds the land in trust for the Sewer District. Washington County would have to approve the bid. Motion to declare District owned parcel in SD#1 surplus was moved by Mr. Fisher, seconded by Mr. Hall and adopted.

**BUDGET REQUESTS: SEWER DISTRICT NO. 1 (Industrial Park)**

Expenses: GA:

|   |           |
|---|-----------|
| Contractual                             | \$124,141 |
| Interfund Transfers to Capital Projects | \$ 0      |
| TOTAL EXPENSE                           | \$124,141 |
| TOTAL REVENUE                           | \$124,141 |

Revenues: \$124,141. Sewer rents GA.8135.2120 increase unknown because rate structure is changing to a unit charge. Expenses: GA.8135.4430 Interdepartment is what Sewer #2 charges Sewer #1 for maintenance of system, \$10,000. Mr. Brillling stated the cost and debt will increase. Do not have Queensbury water rates yet.

**SEWER DISTRICT NO. 2**

|                |             |
|----------------|-------------|
| Revenue        | \$3,099,219 |
| Appropriations | \$3,099,219 |

Revenue: \$3,099,219. \$302,903 budget shortfall and appropriating fund balance. Sewer rents increasing 5%. Expenses: Budgeting to get back to full staffing. No major changes in expenses. New equipment allowed him to lower maintenance and overtime costs. Budgeting for a new sewer jetter machine but had the current machine serviced and is working so GB.8000.8999.2097 \$100,000 reduced to \$10,000 for \$90,000 savings. Cost to repair was a couple of thousand.

**PUBLIC WORKS** – Deborah Donohue, Superintendent of Public Works, addressed the following items:

- Amend Budget for the Purchase of Paint Truck – A motion to amend budget in the amount of \$95,750 from Contingency for the purchase of paint truck was moved by Mrs. Fedler, seconded by Mr. Fisher and adopted.
- Permission to apply for a grant through the Lake Champlain Lake George Basin – Motion to approve applying for grant through the Lake Champlain Lake George Basin for brine was moved by Mr. Wilson, seconded by Mrs. Fedler and adopted.

- Requesting to purchase a Safety Paint Basket for Paint Truck - This is attached to the back side of the paint truck allowing an employee to place the cones out on to the road. The cost is \$8,040 and funds are in the budget in DM.2290. Motion to approve purchase of safety paint basket for paint truck was moved by Mr. Fisher, seconded by Mrs. Fedler and adopted.

**2024 BUDGET REQUEST:**

**A.1490 DPW Expenses:**

|                   |                  |
|-------------------|------------------|
| Personal Services | \$167,640        |
| Benefits          | \$ 52,994        |
| Contractual       | \$ 23,200        |
| <b>TOTAL</b>      | <b>\$243,834</b> |

Revenue: \$0 Highlights: Travel plan submitted, attached.

**A.8160. SOLID WASTE**

|   |
|---|
| Contractual – Testing \$7,000 Landfill Monitoring |
|---|

Annual testing for gas and every three years for water so the cost has gone down.

**CM.5135. CAR POOL FUND**

|                            |                    |
|----------------------------|--------------------|
| Personal Services          | \$ 119,838         |
| Benefits                   | \$ 42,030          |
| Equipment                  | \$ 777,500         |
| Contractual                | \$ 596,225         |
| Interfund Transfer General | \$ 0               |
| <b>TOTAL EXPENSE</b>       | <b>\$1,535,593</b> |
| <b>TOTAL REVENUE</b>       | <b>\$1,535,593</b> |

Revenue: \$1,535,593. \$200,000 of General Fund interfund transfer. If rate is just for repair and replace cars, then the General fund will have to keep paying the overhead expenses – personnel and benefits. Expenses: Vehicles requested total \$767,000. Contract – GPS in all vehicles; \$249.60 per vehicle.

**D.5000. - COUNTY ROAD FUND**

|                          |             |             |
|--------------------------|-------------|-------------|
| <b>Personal Services</b> |             |             |
| 3310 (Sign Shop)         | \$128,565   |             |
| 5010 (Co. Rd. Admin.)    | \$110,620   |             |
| 5020 (Engineering)       | \$328,107   |             |
| 5110 (Maintenance)       | \$2,190,083 |             |
| 5112 (Rd. Projects)      | \$243,000   |             |
| 5120 (Bridge Projs.)     | \$301,000   |             |
| 5142 (Snow Rem. Co.)     | \$485,000   |             |
| 5144 (Snow Rem. State)   | \$175,000   | \$3,961,375 |
| <b>Benefits</b>          |             |             |
| 3310 (Sign Shop)         | \$59,994    |             |
| 5010 (Co. Rd. Admin.)    | \$424,183   |             |
| 5020 (Engineering)       | \$ 82,069   |             |
| 5110 (Maintenance)       | \$1,237,183 |             |
| 5112 (Rd. Projects)      | \$11,083    |             |
| 5120 (Bridge Projs.)     | \$10,901    |             |
| 5142 (Snow Rem. Co.)     | \$51,104    |             |
| 5144 (Snow Rem. State)   | \$13,235    | \$1,889,752 |

|                        |             |               |
|------------------------|-------------|---------------|
| Equipment              |             |               |
| 3310 (Sign Shop)       | \$9,417     |               |
| 5020 (Engineering)     | \$1,500     |               |
| 5110 (Maintenance)     | \$5,000     |               |
| 5112 (Rd. Projects)    | \$4,630,061 |               |
| 5120 (Bridge Projects) | \$14,758    | \$4,660,736   |
| Contractual            |             |               |
| 3310 (Sign Shop)       | \$213,500   |               |
| 5010 (Co. Rd. Admin.)  | \$10,900    |               |
| 5020 (Engineering)     | \$104,000   |               |
| 5110 (Maintenance)     | \$2,325,900 |               |
| 5120 (Bridge Projs.)   | \$1,129,500 |               |
| 5142 (Snow Rem. Co.)   | \$1,509,000 |               |
| 5144 (Snow Rem. State) | \$685,000   | \$ 5,977,800  |
| Debt Service 9700      |             | \$ 120,939    |
| TOTAL EXPENSE          |             | \$16,610,602  |
| TOTAL REVENUE          |             | \$16,610,602. |

Revenue: \$16,610,602. The contribution from the General fund to County Road is up \$1M; increased from \$10M to \$11M. Appropriated fund balance is down from last year. Correction removes \$5,000 from D.5000.5010.2655.01 Minor Sales Minor Sales, Other and add \$500.00 and add to line D.5000.2010.2655.10 Minor Sales Inventory Sales \$5,000. Expenses: County Road – Sign Shop D.5000.3310.2090 Equipment – will be purchasing hitch to carry cones this year, decrease of \$1,800. Did not budget for the paint contract because they now have paint truck so contract expenses, D.5000.3310.4040 was reduced for 2024 by \$65,000. The paint is budgeted at \$170,000, supplies other. County Road – Engineering – D.5000.5020.4420 Outside Services increased for load ratings on bridges – estimated \$40,000 for inspection of Dix Bridge and Saratoga County pays for half. Requesting an Engineering Tech for 2024 and included in personal services total. Requesting this position because previously had a DEC general permit but no longer and spend an exorbitant amount of time on applying for permits and they help the towns with their permits and this position would mostly be doing the DEC permits. Machinery rental is paying ourselves for use of equipment. Supplies other D.5000.5110.4280.01 increased and \$75,000 was due to DEC requirements for culverts. Road projects total \$4,112,061.31, handout attached, and bridge projects total \$952,200, handout attached. Bridge Misc. large tools & equipment D.5000.5120.2290 spud wrenches, is not one wrench it is a set or several wrenches for \$999.

#### DM.5130 – COUNTY ROAD MACHINERY FUND

|                   |             |
|-------------------|-------------|
| Personal Services | \$ 572,344  |
| Benefits          | \$ 309,954  |
| Equipment         | \$1,942,969 |
| Contractual       | \$2,351,940 |
| TOTAL EXPENSE     | \$5,177,207 |
| TOTAL REVENUE     | \$5,177,207 |

Revenue \$5,177,207. – Fund balance in DM – County Road Machinery fund balance is low. Interfund transfer from General fund to Car Pool was \$200,000, County Road Machinery \$500,000 and County Road \$1M total \$1.7M in new money to these funds to make this work. Expenses – Equipment: vehicles total \$1,754,000, equipment \$6,769 and large tool equipment \$182,200. The 5500-truck order was cancelled this year and have included in 2024 budget. Replacing 2008 roadside mower and wheel loader. Supervisor O'Brien mentioned a program regarding diesel emission reduction act, DERA, through the EPA. Should investigate this program and possibly be shared services with the towns. The underbody pressure washer attachment is for the plow trucks.

Personnel Requests for 2024:

- Upgrade Senior. Account Clerk to Bookkeeper – Three grade increase \$5,700.
- Someone to clean the cars – Possibly put a person in Sign Shop where a Highway Worker I retired and they can help the Sign Shop, help with the cleaning of the cars and if they could hire as a Highway Worker II could also fill in to plow. The need for the cleaning of the vehicles came from DSS and possibly some funding available. Just bringing this up now and more information at the Personnel meeting. Mr. Hicks, Personnel Committee Chairman, asked that the Superintendent bring a written proposal to the Personnel Committee meeting to show where it fits in the budget and their duties.

The joint Finance and Public Works committee meeting adjourned at 11:53 A.M.

*Debra Prehoda, Clerk  
Washington County Board of Supervisors*

w/corrections

## INTERMUNICIPAL AGREEMENT

**THIS AGREEMENT** dated this \_\_ day of \_\_\_\_, 2023, by and between the "Parties" as defined and set forth below, evidences the following:

**WHEREAS**, the Town of Queensbury, on behalf of its sewer districts and those contracting through the Town of Queensbury, and City of Glens Falls entered into a memorandum of understanding dated October 13, 2011 titled "Memorandum of Understanding between the Town of Queensbury and City of Glens Falls Regarding Sewage Treatment Capacity and Other Related Matters", a copy of which is attached hereto as "**EXHIBIT A**"; and

**WHEREAS**, the Town of Kingsbury, on behalf of a special district known and identified as "Kingsbury Sewer District Number One", Washington County, on behalf of a special district known and identified as "Washington County Sewer District No. 1", and the Counties of Warren and Washington Industrial Development Agency entered into an agreement dated December 17, 2001 and titled "Sewer Facility Ownership and Services Agreement for Kingsbury Sewer District Number One Town of Kingsbury, New York", a copy of which is attached hereto as "**EXHIBIT B**"; and

**WHEREAS**, the Town of Kingsbury, on behalf of Kingsbury Sewer District No. 1, Town of Queensbury, on behalf of a special district known and identified as the "South Queensbury-Queensbury Avenue Sewer District", Warren County, on behalf of a special district known and identified as the "Warren County (Industrial Park) Sewer District", and Washington County, on behalf of Washington County Sewer District No. 1, entered into an agreement dated May 15, 2003 titled "Intermunicipal Agreement for South Queensbury-Queensbury Avenue Sanitary Sewer District", a copy of which is attached hereto as "**EXHIBIT C**"; and

**WHEREAS**, relative to the above referenced agreements, the Town of Kingsbury formed the sewer district known and identified as the "Kingsbury Sewer District Number One"; and

**WHEREAS**, relative to the above referenced agreements, the Town of Queensbury formed the sewer district known and identified as the "South Queensbury-Queensbury Avenue Sewer District"; and

**WHEREAS**, the Washington County Sewer District No. 1 is overseen and administered by its board of commissioners and executive director; and

**WHEREAS**, the Town of Kingsbury and board of commissioners of the Washington County Sewer District No. 1 have been discussing a procedure by which the Town of Kingsbury Sewer District Number One would be dissolved, and the Washington County Sewer District No. 1 would be extended to include the parcels of land within the boundaries of the, to be, former Town of Kingsbury Sewer District Number One; and

**WHEREAS**, a Map, Plan and Report so extending the Washington County Sewer District No. 1 has been drafted, a copy of which is attached hereto as "**EXHIBIT D**"; and

**WHEREAS**, a plan of dissolution dissolving Kingsbury Sewer District No. 1 has been drafted, a copy of which is attached hereto as "**EXHIBIT E**"; and

**WHEREAS**, the Parties as defined below agree to modify the agreements attached as "**EXHIBIT A**", "**EXHIBIT B**", and "**EXHIBIT C**", solely as set forth in this Agreement, pursuant to the terms and conditions set forth in this Agreement.

**NOW THEREFORE**, in consideration of the mutual promises set forth in this Agreement, the parties intending to be legally bound agree as follows:

1. **DEFINED TERMS:** The following terms shall have the meanings set forth below. Except as defined below, any other capitalized terms shall have the meanings set forth in the attached "**EXHIBIT A**", "**EXHIBIT B**", or "**EXHIBIT C**", as the case may be. All other terms shall have their usual and customary meaning.

"**City of Glens Falls**" shall mean the municipal corporation of the City of Glens Falls located in Warren County, New York with a business address at 42 Ridge Street, Glens Falls, New York 12801.

**"Dissolution Plan"** shall mean the Town of Kingsbury plan of dissolution of Kingsbury Sewer District Number One attached at **"EXHIBIT E"**.

**"IDA Agreement"** shall mean the agreement attached at **"EXHIBIT B"**.

**"Kingsbury Sewer District Number One"** shall mean the special district of Washington County formed under the Town Law of the State of New York and providing sewer collection and transportation service located in the Town of Kingsbury, Washington County, New York.

**"MPR"** shall mean the map, plan and report attached at **"EXHIBIT D"**.

**"TOK Capacity"** shall mean the sewer capacity purchased and owned by the Town of Kingsbury pursuant to Section 3.1(B) of the Sewer Agreement.

**"Parties"** shall mean the Town of Kingsbury, Town of Queensbury, Washington County, Warren County, and WWIDA.

**"Queensbury-City MOU"** shall mean the memorandum of understanding attached at **"EXHIBIT A"**.

**"Sewer Agreement"** shall mean the agreement attached at **"EXHIBIT C"**.

**"South Queensbury-Queensbury Avenue Sewer District"** shall mean the special district of the Town of Queensbury formed under the Town Law of the State of New York and providing sewer collection and transportation service located in the Town of Queensbury, Warren County, New York.

**"Town of Kingsbury"** shall mean the municipal corporation of the Town of Kingsbury located in Washington County, New York with a business address at 6 Michigan Street, Hudson Falls, New York 12839.

**"Town of Queensbury"** shall mean the municipal corporation of the Town of Queensbury located in Warren County, New York with a business address at 742 Bay Road, Queensbury, New York, 12804.

**"Warren County"** shall mean the municipal corporation of Warren County located in Warren County, New York with a business address at 1340 State Route 9, Queensbury, New York, 12804.



**“Warren County (Industrial Park) Sewer District”** shall mean the special district of Warren County formed under the County Law of the State of New York and providing sewer collection and transportation service located in the Town of Queensbury, Warren County, New York.

**“Washington County”** shall mean the municipal corporation of Washington County located in Washington County, New York with a business address at 382 Broadway, Fort Edward, New York 12828.

**“Washington County Sewer District No. 1”** shall mean the special district of Washington County formed under the County Law of the State of New York and providing sewer collection and transportation service located in the Town of Kingsbury, Washington County, New York.

**“WWIDA”** shall mean the public benefit corporation formed under Title I of Article 18-A and section 890-c of the General Municipal Law of the State of New York.

**2. Representations and Warranties.** The Parties restate the representations and warranties, as the case may be, as set forth in “EXHIBIT A”, “EXHIBIT B” or “EXHIBIT C” attached to this Agreement.

**3. Dissolution of Kingsbury Sewer District No. 1.** The Parties hereby approve of the dissolution of Kingsbury Sewer District Number One pursuant to the Plan of Dissolution provided that as simultaneously as legally permissible, Washington County Sewer District No. 1 is extended pursuant to the MPR to cover the portion of the Kingsbury Sewer District Number One as identified in the MPR and Plan of Dissolution.

**4. Extension of Washington County Sewer District No.1.** The Parties hereby approve of the extension of Washington County Sewer District No. 1 pursuant to the MPR provided that as simultaneously as legally permissible, Kingsbury Sewer District Number One is dissolved pursuant to the Plan of Dissolution.

5. **Automatic Termination.** In the event that the steps set forth in section 2 and 3 of this Agreement do not occur for any reason on or before December 31, 2023, unless extended by agreement of the Parties, this Agreement shall automatically terminate and be of no further force or effect.

6. **No Effect on Current Sewer Agreement Section 3.1(C) ~~Billing Variable~~ Capital Payments.** Notwithstanding the dissolution of Kingsbury Sewer District Number One or extension of Washington County Sewer District No. 1 as provided for above, the Town of Queensbury shall continue to bill the Washington County Sewer District No. 1 based on the formula set forth in Section 3.1(C) of the Sewer Agreement, including the "aggregate allocation" of capital costs allocated to each of the Kingsbury Sewer District No. 1 and the Washington County Sewer District No. 1, which costs are now the responsibility of Washington County on behalf of the Washington County Sewer District No. 1 to pay. This billing shall continue for the duration of and final payment of original debt issued by the Town of Queensbury pursuant to the Sewer Agreement and as identified in Section 3.1(C) of the Sewer Agreement. Washington County on behalf of the Washington County Sewer District No. 1 will, in turn, allocate the debt payment among the parcels located in the extended Washington County Sewer District No. 1 as extended pursuant to the MPR. In the future, in the event any debt is required to be issued relative to the Sewer Agreement, the Parties agree that the Sewer Agreement shall be deemed amended to exclude from any debt payment calculations the lands omitted from the extension of Washington County Sewer District No. 1 pursuant to the MPR that were included in the Kingsbury Sewer District Number One.

7. **TOK Capacity.** The Town of Kingsbury shall continue to own the TOK Excess Capacity per Section 3.1 (B) for its use in accordance with the Sewer Agreement, and WCSD #1 and the Town of Kingsbury shall coordinate as to the usage of any such Excess Capacity in accordance with the Sewer Agreement.

8. **Assumptions by Washington County on behalf of Washington County Sewer District No. 1.** On behalf and solely on behalf of Washington County

Sewer District No. 1, Washington County agrees to assume the obligations of the Town of Kingsbury solely as to the extended Washington County Sewer District No. 1 that encompasses the former Kingsbury Sewer District No. 1, as follows:

- a. As to the Sewer Agreement: Sections 2.4(D), 2.5, 2.6, 3.1(C), 3.2, 3.3, 5.1, 5.3, 7.1, 7.2 and Article 8, provided that in the event the Town of Kingsbury exercises any rights use the TOK Excess Capacity pursuant to the Sewer Agreement other than through a future extension of Washington County Sewer District No. 1, the Town of Kingsbury shall remain obligated pursuant to the terms and conditions of the Sewer Agreement.
- b. As to the IDA Agreement: Sections 2.2, 2.4, 2.7, 2.9, 3.2, 3.3, 3.4, 4.1.

**9. No Default.** The WWIDA represents and warrants that the extension of Washington County Sewer District No. 1 and the dissolution of Kingsbury Sewer District No. 1 will not cause a default in any funding obtained, provided by or advanced by the WWIDA as set forth in the IDA Agreement, and waives any claim, cause of action, indemnification or other, against any other party to this Agreement arising from the foregoing.

**10. Remaining Terms and Incorporation.** Except as specifically modified herein, all other provisions of the agreements attached hereto as "EXHIBIT A", "EXHIBIT B", and/or "EXHIBIT C" shall remain binding on the Parties and are incorporated fully herein without exclusion or exception as if fully set forth in this Agreement. The exhibits to this Agreement shall not be merely reference but shall be by incorporation as terms and conditions of this Agreement.

**11. Approvals.** The approval resolutions of the Parties shall be attached hereto as "EXHIBIT F".

**12. Counterparts.** It is expected that this Agreement shall be executed in counterparts, together which shall constitute one consolidated original agreement and understanding of the Parties.

**THIS SPACE INTENTIONALLY LEFT BLANK**

**THE NEXT PAGE IS THE SIGNATURE PAGE FOLLOWED BY THE EXHIBITS  
REFERENCED IN THIS AGREEMENT**

**IN WITNESS WHERE, each of the Parties hereto duly executes this Agreement as of the date first written above.**

**COUNTIES OF WARREN AND WASHINGTON  
INDUSTRIAL DEVELOPMENT AGENCY**

**By: \_\_\_\_\_**

**Dave O'Brien, Chair of the Board of Directors**

**TOWN OF KINGSBURY**

**By: \_\_\_\_\_**

**Dana Hogan, Supervisor**

**TOWN OF QUEENSBURY**

**By: \_\_\_\_\_**

**John Strough, Supervisor**

**WARREN COUNTY**

**By: \_\_\_\_\_**

**Kevin B. Geraghty, Chair of the Board of Supervisors**

**WASHINGTON COUNTY**

**By: \_\_\_\_\_**

**Robert A. Henke, Chair of the Board of Supervisors**

State of New York )  
County of \_\_\_\_\_ ) ss.:

On the \_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_ before me, the undersigned, personally appeared DAVE O'BRIEN, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his their signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

\_\_\_\_\_  
Notary Public

State of New York )  
County of \_\_\_\_\_ ) ss.:

On the \_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_ before me, the undersigned, personally appeared DANA HOGAN, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his their signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

\_\_\_\_\_  
Notary Public

State of New York )  
County of \_\_\_\_\_ ) ss.:

On the \_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_ before me, the undersigned, personally appeared JOHN STROUGH, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his their signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

\_\_\_\_\_  
Notary Public

State of New York )  
County of \_\_\_\_\_ ) ss.:

On the \_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_ before me, the undersigned, personally appeared KEVIN B GERAGHTY, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his their signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

\_\_\_\_\_  
Notary Public

State of New York )  
County of \_\_\_\_\_ ) ss.:

On the \_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_ before me, the undersigned, personally appeared ROBERT A. HENKE, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his their signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

\_\_\_\_\_

Notary Public

**EXHIBIT A**

**Memorandum of Understanding between the Town of Queensbury and City of Glens  
Falls Regarding Sewage Treatment Capacity and Other Related Matters**



**EXHIBIT B**  
**Sewer Facility Ownership and Services Agreement for Kingsbury Sewer District Number**  
**One Town of Kingsbury, New York**

**EXHIBIT C**  
**Intermunicipal Agreement for South Queensbury-Queensbury Avenue Sanitary Sewer  
District**

EXHIBIT D  
MAP, PLAN AND REPORT  
FOR EXTENSION OF  
WASHINGTON COUNTY SEWER DISTRICT NO. 1

EXHIBIT E  
PLAN OF DISSOLUTION OF  
KINGSBURY SEWER DISTRICT NUMBER ONE

EXHIBIT F  
APPROVAL RESOLUTIONS



# Department of Public Works

## Highways • Engineering

Deborah Donohue, P.E.  
Superintendent

## 2024 Annual Travel Plan

-January

NYS County Highway Superintendents Winter Conference held in Saratoga Springs, NY.

-February

New York State Association of Counties conference held in Albany.

-June

Highway school sponsored by Cornell Local Roads Program (3 nights). NYS County Highway Superintendents meeting. Held in Ithaca.

-August

NYS County Highway Superintendents Summer Conference (3 nights). This year it is in Niagara Falls.

-September

New York State Association of Counties Fall conference. (3 nights) In 2023 this was held in Verona NY Not sure where it is in 2024 yet. I am the Chair of the transportation committee for NYSAC.

-October

Local Bridge Conference in Syracuse, NY. (2 nights) This may be in Albany next year. I am the chair of the committee for the highway superintendents association.

## 2024 Road Projects

| Co Rte            | Town        | Project Limits                           | Miles | Materials             |
|-------------------|-------------|--|-------|-----------------------|
| 10                | Whitehall   | Dodge Lane to CR 11                      | 0.9   | \$196,721.34          |
| 16                | Fort Ann    | West Road to Evans Lane                  | 1.18  | \$264,669.54          |
| 17                | Hartford    | Hall Road to #322 CR 17                  | 0.6   | \$136,493.20          |
| 17                | Hartford    | #322 CR 17 to Warren Road                | 0.95  | \$212,282.19          |
| -                 | -           | -  | -     | -                     |
| 17                | Hartford    | Warren Road to Brayton Road              | 0.9   | \$138,758.39          |
| 28                | Granville   | NYS 149 to Hebron Town Line              | 1.85  | \$415,840.95          |
| -                 | -           | -  | -     | -                     |
| 43                | Argyle      | NYS 197 to Hidden Valley Road            | 1.4   | \$214,004.13          |
| 43                | Argyle      | Hidden Valley Road to Holmes Road        | 1.7   | \$259,657.21          |
| 45                | Argyle      | Coach Road to Scott Hill Road            | 1.5   | \$228,982.72          |
| 47                | Argyle      | Goose Island Bridge to McEachron Hill Rd | 1     | \$214,545.44          |
| 47                | Argyle      | McEachron Hill Rd to CR 48               | 0.63  | \$135,046.72          |
| 60                | Cambridge   | Tingue Road to Cobble Road               | 1.3   | \$190,965.08          |
| 60                | Cambridge   | Cobble Road to Gillis Road               | 1.3   | \$190,965.08          |
| 60                | Cambridge   | Gillis Road to NYS 372                   | 1.49  | \$218,351.18          |
| 69                | White Creek | Crescent Road to McCart Road             | 0.5   | \$112,684.35          |
| 69                | White Creek | McCart Road to CR 68                     | 1.36  | \$306,158.50          |
| 74                | Easton      | County Route 74A to Easton Station Road  | 1.35  | \$311,806.37          |
| 74                | Easton      | Easton Station Road To #4090             | 1.05  | \$232,579.97          |
| 74                | Easton      | #4090 CR 74 to Bridge C-73               | 0.9   | \$131,548.95          |
| <b>Total Cost</b> |             |  |       | <b>\$4,112,061.31</b> |

**2024 Bridge Projects  
Costs Summary**

| Co Rte               | Town      | Project Name                             | Existing Bridge Description / Proposed Bridge Replacement Description                                     | Labor (D5120.121/1.23) | Equipment (D5120.4210) | Material (D5120.402) |
|----------------------|-----------|--|---|------------------------|------------------------|----------------------|
|                      |           |  |   | \$0.00                 | \$0.00                 | \$0.00               |
| 153                  | Salem     | Bridge C-9<br>White Creek (CTI)          | Steel Stringers, Concrete Abuts, Wings, Fiberglass Deck<br>Repair Abutments                               | \$6,000.00             | \$6,000.00             | \$87,000.00          |
| Camden               | Salem     | Bridge C-46<br>Camden Creek (C77)        | Steel Stringers, Concrete Abutments Wings, Laminated Wood Deck<br>Superstructure and Abutment Replacement | \$70,000.00            | \$50,000.00            | \$180,000.00         |
| Camden               | Salem     | Bridge C-47<br>Camden Creek (C)          | Steel Stringers, Concrete Abutments Wings, Laminated Wood Deck<br>Superstructure Replacement              | \$60,000.00            | \$30,000.00            | \$130,000.00         |
| 49                   | Greenwich | Bridge C-128<br>Whittaker Brook (C)      | Steel Stringers, Concrete Abuts, Wings, Concrete Deck<br>Precast Deck                                     | \$60,000.00            | \$30,000.00            | \$90,000.00          |
| Chamberlain<br>Mills | Hebron    | Bridge C-106<br>Black Creek (C)<br>35989 | Twin 12'8"x8'-1" CMP G7 LF<br>Concrete Foundation and Deck with Steel Stringers                           | \$90,000.00            | \$50,000.00            | \$900,000.00         |
| 48                   | Argyle    | Bridge C-265<br>Tr #21 of Moses Kill (C) | 5' x 2.5' Box<br>10' x 3' Concrete Precast Box  | \$9,000.00             | \$10,000.00            | \$65,000.00          |
|                      | Guilford  | Misc. Guiderail for Culverts             |   |                        |                        | \$ 100,000.00        |
|                      |           |  |   | \$395,000              | \$176,000              | \$952,000            |