

AUDIT COMMITTEE MEETING MINUTES
SEPTEMBER 13, 2023

AUDIT COMMITTEE MEMBERS PRESENT: O'Brien, Shaw, Clary, Griffith

AUDIT COMMITTEE MEMBERS ABSENT: Hogan, Ferguson, Rozell

SUPERVISORS: Hall

Debra Prehoda, Clerk

Stacey Benson-Doty, Sr. Audit Clerk

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Accept Minutes – August 16, 2023
- 3) Audit Monthly Bills
 - Motion to pay all bills as audited
- 4) Other Business
- 5) Adjournment

Chairman O'Brien called the meeting to order at 9:00 A.M. in the Supervisors classroom Room B214, Municipal Center, Fort Edward, N.Y. Vice Chairman Hall making the quorum.

A motion to accept the minutes of the August 16, 2023 Audit Committee meeting was moved by Mr. Shaw, seconded by Mrs. Clary and Mr. Hall, and adopted.

Stacey Benson-Doty, Senior Audit Clerk, addressed the following items with the committee, handout attached:

- Summary of accounts payable by fund.
- Stale Vouchers – Stale vouchers submitted totaled \$2,253.47; listed on handout. A motion to approve payment of stale vouchers from Assigned Counsel A.1171 \$2,015.16 to David Albers, Esq. for the date of service 11/29/19 – 3/11/20 and Jail A.3150 – Glens Falls Hospital \$238.31 for the date of service 12/15/21 – 2/3/22, for a total of \$2,253.47, was moved by Mr. Hall, seconded by Mrs. Clary, and adopted.

The committee proceeded to audit the bills.

A motion to pay all bills as audited was moved by Mrs. Clary, seconded by Mr. Griffith, and adopted.

OTHER BUSINESS: None.

The meeting adjourned at 10:02 A.M.

Debra Prehoda, Clerk

Washington County Board of Supervisors

SUMMARY OF ACCOUNTS PAYABLE BY FUND

Submitted To Audit Committee For Approval : Meeting Date 9/13/23

<u>FUND</u>	<u>AMOUNT</u>	<u>No. Vouchers</u>	<u>DATE</u>
GENERAL	\$ 967,098.43	455	9/13/23
CAR POOL	\$ 8,655.10	13	9/13/23
COUNTY ROAD	\$ 307,376.27	46	9/13/23
COUNTY RD MACHINERY	\$ 196,101.65	34	9/13/23
SEWER DIST NO 1	\$ 350.00	2	9/13/23
SEWER DIST NO 2	\$ 87,956.63	53	9/13/23
CAPITAL CONSTRUCTION	\$1,173,751.92	19	9/13/23
<u>Workers Compensation</u>	\$ 00,000.00	0	9/13/23
<u>Health/Dental(MS)</u>	\$ 666.30	2	9/13/23
TOTAL ALL FUNDS	\$2,741,956.30	624	

SPECIAL AUDIT 9/1/23

GENERAL	\$ 38,484.71	37	9/1/23
CAR POOL	\$ 496.38	3	9/1/23
COUNTY ROAD	\$ 405.32	8	9/1/23
COUNTY ROAD MACHINERY	\$ 2,780.82	10	9/1/23
SEWER NO 1	\$ 18,527.54	2	9/1/23
SEWER NO 2	\$ 13,550.93	11	9/1/23
TOTAL	\$ 74,245.70	71	

PRELIMINARY TOTAL AMOUNT PAID OUT OF AUDIT WITH APPROVAL OF COUNTY AUDITOR

	<u>AMOUNT</u>	<u>DATE</u>
	\$1,240,974.56	8/16/23-9/12/23
<u>Grand Total Presented to Audit Committee</u>	\$4,057,176.56	TOTAL NUMBER OF VOUCHERS BEFORE COMMITTEE =695

STALE VOUCHERS PRESENTED FOR APPROVAL IN CURRENT AUDIT

<u>DEPARTMENT</u>		<u>AMOUNT</u>	<u>DATE OF SERVICE</u>
A1171	David Albers, Esq	\$2,015.16	11/29/19-3/11/20
A3150	Glens Falls Hospital	\$ 238.31	12/15/21-2/3/22
TOTAL		\$ 2,253.47	