

PUBLIC WORKS COMMITTEE MEETING MINUTES
AUGUST 31, 2023

PUBLIC WORKS COMMITTEE MEMBERS PRESENT: Skellie, Haff, O'Brien, Fedler, Shaw, Wilson

PUBLIC WORKS COMMITTEE MEMBERS ABSENT: Rozell, Ferguson, Fisher

SUPERVISORS: Henke, Nolan, Hogan

Debra Prehoda, Clerk

Melissa Fitch, County Administrator

Al Nolette, County Treasurer

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1. Call to Order
2. Accept Minutes – August 1, 2023
3. Department Reports/Requests:
 - A. Public Works
 1. Auction List
 2. Budget Amendment Request – MS4 Grant Carry Over
 3. Highway Line Striping
 - B. Sewer District
 1. RFP for Capital Improvement Plan (CIP)(ESD Grant)
 2. Irving Tissue Temporary Line Relocation Update
 3. RFQ HF-1A Update
 4. Staffing Update
 5. Construction Update
4. Other Business
5. Adjournment

Chairman Skellie called the meeting to order at 10:11 A.M. in the Supervisors' Classroom Room B214, Municipal Center, Fort Edward, New York.

A motion to accept the minutes of the August 1, 2023 meeting was moved by Mr. Shaw, seconded by Mr. Wilson, and adopted.

PUBLIC WORKS – Deb Donohue, Superintendent, addressed the following items:

- Auction List, attached – Motion to declare items surplus was moved by Mrs. Fedler, seconded by Mr. Wilson and adopted.
- Budget Amendment MS4 Grant Carry Over – Motion to carry over to the 2023 budget MS4 Grant in the amount of \$22,574 and forward to the Finance Committee was moved by Mrs. Fedler, seconded by Mr. Wilson and adopted.
- Highway Line Striping – Every year the lines on the road are striped and this year the company is not going to paint the roads; possibly going out of business. They did find a company striping in Warren County and they will consider doing it for us but not sure they can fit us into their schedule. The cost would be about \$450,000 if we piggyback off Warren County's bid and would have to see if they would use our paint that we have already purchased. Another option is to purchase a new truck at about \$500,000. They have been looking into a used truck and have found many that they like at between \$70,000 and \$95,000. The paint cost about \$133,000 and the beads cost about \$15,000 to \$16,000. Usually they have paid about \$30,000 for the striping and last year it went up to \$63,000. The bid price for this year was \$115 per mile and \$108 last year. This was a contract last year with the option to extend on approval of both parties and the company is not interested this year. If we were to do this ourselves, there are usually two people in sign shop and it would take about 4 people to do this project possibly utilize summer help or other DPW employees. When the company comes to paint they come two times a year and it takes them about three weeks to complete work with DPW staff assisting. The cost for the company doing the work in Warren County is 7.3 cents per foot and they supply the paint. Washington County 284 miles of road and 25 to 50 miles of town road that we do for them. The DPW Superintendent would like a used truck for a few years to see if another company comes along. DPW employees are not trained to stripe roads. All roads get painted every year, all yellow lines every year, and 75% to 80% of white lines, and she does not recommend skipping a year. It would require travel for DPW to look at these used trucks. Motion to check with Albany County to see if we can piggyback on

their bid and secure a truck and if that is not available go out to bid. The DPW Superintendent's recommendation is to buy a used truck. Discussed checking with Albany County for a piggyback clause and piggyback if available to secure a used truck and if that is not available put a bid out for used paint truck. Whether piggybacking off a bid or putting a bid out is all part of the bidding process. Motion to go out to bid for a used paint truck was moved by Mr. Wilson, seconded by Mrs. Fedler, and adopted. Road Machinery might need a budget amendment and can be addressed at the Finance Committee. There is also \$65,000 in the sign shop account line for line painting the roads.

- Bridge Updates:
 - Camden Valley red flagged and put a temporary bridge on it;
 - Chamberlin Mills in Hebron – called twin tubes and put a detour bridge on that;
 - Goodman Rd in Fort Ann a steel deck bridge and it is load rated so it did not get closed, options to get around; and
 - Owlkill a concrete deck and red flagged, no temporary bridge needed because DPW believes they can fix.

SEWER DISTRICT – Kevin Gorman, Executive Director, updated the committee on activities at the facility:

- RFP for Capital Improvement Plan (CIP)(ESD Grant) – Seven projects going on right now or in development. He plans to keep the committee updated as they proceed. Issuing an RFPs next week for the Capital Improvement Plan and have already received an ESD grant of \$55,000 towards this. The idea is to get proposals to assess the needs of the district immediately and long term. The ultimate goal would be to set up a timeline for the next twenty-five years.
- Irving Tissue Temporary Line Relocation Update – They need to relocate a sewer line that goes to their property to put an expansion on one of their buildings. The Sewer District has been working with DEC and have worked out an agreement with them and they have to do stormwater management modeling to make sure it won't affect anything in their system flow wise. They are a combined sewer system. Irving Tissue has also agreed to give the district an easement through their property and are paying for any inspection services that occur. The easement is for the new line.
- RFQ HF-1A Update – The request for qualification for an engineering firm are already out and this is for a major stormwater separation project. They have received some grant funding and have applied for more. A lot of interest in this RFQ and opening them on September 7th. The goal if awarded is to design this winter with hopefully construction as early as next year but more realistically probably 2025.
- Construction Update – 63% done with waste water plant construction project that is the \$15M major energy performance contract project. Most of the work lately has been to do with the anaerobic digesters. They are wrapping up the preliminary treatment building and the F1 pump station should be in operation any day now.
- Staffing Update – They are slightly understaffed. A new licensed 3A Senior Operator just started and a couple of interviews coming up in the next several weeks for Operator Trainees. Also looking for a Laborer for the collections unit.
- Asked about the status of slip lining project. Will report out at another meeting on the status.
- Asked about taking septage. Taking in septage increases your sludge output as well and they are able to compost their own sludge which is huge but sludge disposal prices are rising rapidly. NYS DEC would also have to get back on board with accepting it at the facility. He will explore this option going forward looking at permit wise and budgetary wise depending on what the sludge costs are at that point. Mr. Shaw thinks this is something that the county should encourage the Sewer District to look into and explore.
- A budget transfer was done for the \$250 SD# 1 application fee, no budget amendment required.

The meeting adjourned at 10:52 A.M.

Debra Prehoda, Clerk
Washington County Board of Supervisors

Ready for auction, needs approval.

12944: 2012 Dodge Caravan with 128,611 miles on it. Was in the Veterans Department. Replaced by new VA Transit van.

13821: 2013 Ford E-450 bus with miles 130,294 on it. It was in the Veterans Department. It was replaced by a new VA Transit van.