

HEALTH & HUMAN SERVICES COMMITTEE MEETING MINUTES
AUGUST 31, 2022

HEALTH & HUMAN SERVICES COMMITTEE MEMBERS PRESENT: Clary, Campbell, Fedler, Shaw, Skellie, Wilson-zoom

HEALTH & HUMAN SERVICES COMMITTEE MEMBERS ABSENT: Ferguson

SUPERVISORS: Hall - zoom, Henke, Hicks, Nolan, O'Brien, Hogan, Griffith, Rozell
Debra Prehoda, Clerk

Al Nolette, County Treasurer

Roger Wickes, County Attorney

Melissa Fitch, County Administrator

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1) Call to Order

2) Accept Minutes – July 27, 2022

3) Department Reports/Requests:

A. Social Services

1) Review 2022 Budget Comparison Spreadsheet

2) Resolution Request – Pandemic Emergency Assistance Program

B. OFA/ADRC

1) Program Updates

2) Medicare Open Enrollment

3) Public Hearing

C. Public Health

1) Child Passenger Safety Program

2) Software Request

3) Overnight Travel Request

4) Lead Poisoning Prevention Program Supplies

5) Miscellaneous

D. Veterans

1) Promise to Address Comprehensive Toxics Act (PACT) Highlights

4) Other Business

5) Adjournment

Supervisor Clary called the meeting to order at 10:00 A.M. in the Board of Supervisors Room B214 and via zoom. Vice Chairman Henke making the quorum.

A motion to accept the minutes of the July 27, 2022 meeting was moved by Mr. Henke, seconded by Mr. Campbell, and adopted.

DEPARTMENT REPORTS/REQUESTS:

DEPARTMENT OF SOCIAL SERVICES: Tammy DeLorme, Commissioner, addressed the following items:

- Review 2022 Budget Comparison Spreadsheet – The handout shows how the budget is trending for the year to date. Overtime/on call is trending high. One youth is in secured placement is the increase in the state training line. Extra revenue received last year and the budget is not trending up substantially. Just yesterday, ten households being evicted reported to the department. Anticipates Safety Net to be trending high.
- Budget Amendment – Pandemic Emergency Assistance Program (PEAF) \$45,760 – Requesting to recognize Pandemic Emergency Assistance Program (PEAF) funding allotted to NYS through the American Rescue Plan Act of 2021. PEAF will fund Back-to-School and Infant Nutritional Assistance payments issued by OTDA directly to recipients EBT cards. A motion to amend budget to recognize Pandemic Emergency Assistance Program funding increasing revenue A.6010.4609 Federal Aid for Family Assistance \$45,760 and increase appropriation A.6409.4290 Family Assistance \$45,760 and forward

to the Finance Committee for consideration was moved by Mr. Shaw, seconded by Mr. Campbell, and adopted.

- Budget Amendment – NYS Rental Supplement Program – This is state funding for non-temporary assistance households to assist them in paying their rent. Commissioner submitted plan in February. A motion to amend budget to recognize NYS Rental Supplement Program funding in the amount \$131,444 to spend between now and March 31, 2023 was moved by Mr. Shaw, seconded by Mrs. Fedler and Mr. Wilson, and adopted.
- Approaching desperate times and wanting to avoid desperate measures. Evictions are coming in crazy fast and impacting the office with the volume of work. Notified last week that the Open Door Mission that provides code blue shelter during the winter season is unsure if they are going to be able to staff the facility and unknown if they will be able to continue or have to discontinue. Mandated to provide this service and does not have a solution at this time of how to provide that service if the shelter is not available.
- Child Protective Services On Call – The front-line on call is staffed by the Caseworkers that work within the agency. It would be child protective workers, adult protective workers, and preventive foster care workers. On call involves taking phone calls, it is the response for the hotline for receiving new child protective reports, family members that would be calling to complain or family that they are working with saying that they need some sort of extra intervention, assist law enforcement on calls when they have different situation where they go into the field to homes, assist homeless and HEAP assistance. All of these calls also have to be documented. After hours has become complex and it is overburdening these workers. They are having between 20 to 30 hours on a weekend and one to three hours on workdays. There is just an ongoing level of stress for employees and for DSS to retain them. The stipend and timing of the different days for payment is in the CSEA contract. Prior to 2010, there had been a second on call that was operated during the HEAP season that was staffed by workers from another division within Social Services to handle the HEAP and homeless calls and the Commissioner would like to reestablish that and pull that work away from the CPS on call. The volume is going to increase with evictions and the CPS workers are supposed to be focusing on issues of child safety. By reinstating this it would pull in other employees and shifting work to them that they do during the day. The stipends would double and cost more. They would have funding for the HEAP at 100%. They will also have to go with a Caseworker on occasion. They have to go with the on call stipend rate in the union contract. Employees would need to volunteer. Proposing to start in September and end at the end of HEAP season, mid-March, and use this as a pilot program and then reevaluate. The union contract does not specify which titles are able to have the on call stipend. Examiners titles would now be part of the on call with this proposal. Committee approval to use those resources for on call was moved by Mr. Wilson, seconded by Mr. Campbell and Mrs. Fedler, and adopted. HEAP provides more funding now than they did in 2009 because of the added cooling component in the summer and furnace replacements throughout the year.
- HEAP/ARPA Grant Funds – Invoiced for the full amount of the HEAP/ARPA grant funds for various projects to assist with the administration of HEAP.
- Youth and Alternative Sentencing – Expressed her appreciation to the Youth Bureau/Alternative Sentencing for allowing DSS to include flyers at their booth for the recruitment of foster parents and employment opportunities available in DSS.

OFA/ADRC – Gina Cantanucci-Mitchell, Director, addressed the following items with the committee:

- Program Updates:
 - Medicare Open Enrollment October 15th – December 7th . Planning to hold an event named Health and Wellness Fall Festival at the Kingsbury Firehouse on October 7th to give the public the opportunity to meet directly with Medicare providers prior to the open enrollment period. The event will also include health and wellness displays, local vendors who sell products, opportunity to receive vaccines and grab and go style meal. WCKM radio provide advertising and on site broadcast and this is included in the 2022 budget.
 - Public Hearing – OFA is required to facilitate a public hearing to gather public feedback around OFA programs and services. Planning to hold the public hearing at a Senior Council luncheon at the American Legion in Hudson Falls on October 20th.

PUBLIC HEALTH – Tina McDougall, Director, addressed the following items with the committees:

- Child Passenger Safety Program – Permission to accept Child Passenger Safety program funding in the amount of \$15,700 was moved by Mr. Campbell, seconded by Mr. Shaw, and adopted.
- Software Request – This is just a change in the software that they have for clinical documents in their billing for immunizations and their home visits. Currently have a fax server that will no longer be supported and moving to a cloud format at a cost of about \$25 per month. This has been discussed with Information Technology. Permission to amend contract for this software change was moved by Mr. Wilson, seconded by Mr. Campbell and Mr. Shaw, and adopted.
- Overnight Travel Request – Motion to approve Public Health Director to attend Public Health Leaders conference on October 11th – October 12th in Clayton, NY with room, meal and conference paid by the New York State Association of County Health Officials and the only charge will be mileage and tolls was moved by Mr. Campbell, seconded by Mr. Wilson and Mrs. Fedler, and adopted.
- Lead Poisoning Prevention Program Supplies – Approval to restock Lead Poisoning Prevention Program supplies for the grant cycle October 1st to September 30th in the amount of \$9,400, 100% funded through Lead grant, was moved by Mrs. Fedler, seconded by Mr. Wilson, and adopted.
- Miscellaneous:
 - COVID Update at the Board Meeting – This is important information for the community to hear. COVID is still an issue in the community and the wastewater has continued to increase which means we will probably see more cases. Still hospitalizations and a concern in the community. The World Health Organization still considers this a pandemic and a declared emergency in New York State. Will continue to put information on the county website. Mr. Henke stated leave it at the Board meeting, Mrs. Fedler leave it status quo and Mr. Hicks let the Chairman make the call. With this still a pandemic then the Board meeting is best. A motion to move that decision to the Chairman of Board as to how the Board is updated and who

provides that update was moved by Mr. Wilson, seconded by Mrs. Fedler, and adopted. Opposed Mr. Shaw.

- Permission for Intern – Permission for an intern from the Greenwich area working on her RN to BSN for college credit through SUNY Polytechnic was moved by Mr. Campbell, seconded by Mrs. Fedler and Mr. Wilson, and adopted.
- Completed community health survey at the fair and it is on line for anyone to take.

VETERAN SERVICES – Ken Winchell, Director, addressed the following item:

- Promise to Address Comprehensive Toxics Act (PACT) Highlights – Passing of the Sergeant First Class Keith Robinson honoring the promise to address comprehensive toxics Act or the Pact Act bringing benefits to veterans and their families. Detailed that it expands and extends eligibility for VA healthcare veterans with toxic exposures and adds more than twenty new presumptive conditions for burn pits and other toxic exposures and more. This law change is perhaps the largest health care benefit expansion in VA history. Veterans and surviving spouse/family members should contract his office to ask questions regarding the PACT Act and to file a claim. He has an extremely small office and this change will impact his office with an expanded caseload. Washington County has between 4500 to 5000 veterans. Anticipates the worklog is going to expand and he is requesting an additional officer in next year's budget. Mr. Wilson stated more veterans eligible for programs and also transportation needs.

OTHER BUSINESS: None.

The meeting adjourned at 11:08 A.M.

Debra Prehoda, Clerk
Washington County Board of Supervisors

Health and Human Services Committee

August 31, 2022

2022

**DSS / OFA BUDGET COMPARISON
OF ACTUAL EXPENDITURES TO ACTUAL REVENUE AS OF 08/10/22**

		2021 Actual Expenses	2022 Adopted Budget	2022 Amended Budget	2022 Actual Exp 08/10/22	% Expen- ded	2022 Variance	2022 PROJECTED SPENDING
Administration		\$ 8,237,008	\$ 9,245,247	\$ 10,268,924	\$ 4,812,516		\$ (5,456,408)	\$ 9,559,994
A.6010.1	Salaries and On Call	\$ 6,166,751	\$ 7,194,188	\$ 7,194,188	\$ 3,896,755	54.17%	\$ (3,297,433)	\$ 7,122,188
A.6010.2	Equipment	\$ 97,524	\$ 132,000	\$ 254,402	\$ 57,724	22.69%	\$ (196,678)	\$ 254,402
A.6010.4	Contractual	\$ 1,972,733	\$ 1,919,059	\$ 2,820,334	\$ 858,037	30.42%	\$ (1,962,298)	\$ 2,183,404
Office for the Aging		\$ 426,371	\$ 770,663	\$ 821,267	\$ 280,504		\$ (540,763)	\$ 794,326
A.6772.1	Salaries	\$ 426,371	\$ 538,821	\$ 538,821	\$ 280,504	52.06%	\$ (258,317)	\$ 511,880
A.6772.2	Equipment	\$ -	\$ 231,842	\$ 282,446	\$ -	0.00%	\$ (282,446)	\$ 282,446
Programs		\$ 8,351,551	\$ 9,347,000	\$ 9,506,795	\$ 3,943,171		\$ (5,563,624)	\$ 9,088,000
A.6055	Day Care	\$ 412,713	\$ 700,000	\$ 700,000	\$ 194,159	27.74%	\$ (505,841)	\$ 550,000
A.6070	Services for Recipients	\$ 433,305	\$ 490,000	\$ 503,055	\$ 222,500	44.23%	\$ (280,555)	\$ 485,000
A.6109	Family Assistance	\$ 2,876,405	\$ 3,075,000	\$ 3,221,740	\$ 1,490,172	46.25%	\$ (1,731,568)	\$ 3,180,000
A.6119	Foster Care	\$ 3,099,527	\$ 3,267,000	\$ 3,267,000	\$ 1,139,185	34.87%	\$ (2,127,815)	\$ 3,190,000
A.6123	Juvenile Delinquent (Includes RTA)	\$ 1,755	\$ 10,000	\$ 10,000	\$ -	0.00%	\$ (10,000)	\$ 5,000
A.6129	State Training	\$ 294,461	\$ 76,000	\$ 76,000	\$ -	0.00%	\$ (76,000)	\$ 175,000
A.6140	Safety Net	\$ 1,165,142	\$ 1,625,000	\$ 1,625,000	\$ 879,051	54.10%	\$ (745,949)	\$ 1,450,000
A.6141	HEAP	\$ 24,699	\$ 24,000	\$ 24,000	\$ (690)	-2.86%	\$ (24,690)	\$ 3,000
A.6142	Emergency Aid Adults	\$ 43,544	\$ 80,000	\$ 80,000	\$ 18,794	23.49%	\$ (61,206)	\$ 50,000
Fringe Benefits (2021 Actual 48.86%)		\$ 2,948,226	\$ 2,802,921	\$ 2,802,921	\$ 1,203,380		\$ (1,599,541)	\$ 3,075,000
A.6010.9	Fringe Benefits - DSS	\$ 2,790,837	\$ 2,651,108	\$ 2,651,108	\$ 1,138,202	42.93%	\$ (1,512,906)	\$ 2,900,000
A.6772.9	Fringe Benefits - OFA	\$ 157,389	\$ 151,813	\$ 151,813	\$ 65,178	42.93%	\$ (86,635)	\$ 175,000
Total Cost of DSS/OFA Without Medicaid		\$ 19,963,156	\$ 22,165,831	\$ 23,399,907	\$ 10,239,571	43.76%	\$ (13,160,336)	\$ 22,517,320
Less Total Revenues		\$ 16,852,913	\$ 16,168,989	\$ 17,079,506	\$ 7,010,955		\$ (10,068,551)	\$ 17,079,506
	Budgeted Revenue	\$ 16,852,913	\$ 16,168,989	\$ 17,079,506	\$ 7,010,955	41.05%	\$ (10,068,551)	\$ 17,079,506
Net Cost of Direct DSS/OFA Programs		\$ 3,110,243	\$ 5,996,842	\$ 6,320,401	\$ 3,228,616	51.08%	\$ (3,091,785)	\$ 5,437,814
% of Revenue Realized from Programs		84.42%	72.95%	72.99%	68.47%			75.85%
100 % County Dollars								
MMIS-	Medicaid A.6100.4290	\$ 9,199,678	\$ 10,066,420	\$ 10,066,420	\$ 5,719,379	56.82%	\$ (4,347,041)	\$ 9,613,939
FMAP Reconciliation		\$ -	\$ -	\$ -	\$ -			\$ -
Total Medicaid Costs		\$ 9,199,678	\$ 10,066,420	\$ 10,066,420	\$ 5,719,379		\$ (4,347,041)	\$ 9,613,939
Net Total Cost of DSS/OFA w/Medicaid		\$ 12,309,921	\$ 16,063,262	\$ 16,386,821	\$ 8,947,995			\$ 15,051,753