

PUBLIC WORKS COMMITTEE MEETING MINUTES
AUGUST 1, 2023

PUBLIC WORKS COMMITTEE MEMBERS PRESENT: Skellie, O'Brien, Shaw, Wilson
PUBLIC WORKS COMMITTEE MEMBERS ABSENT: Rozell, Haff, Fedler, Ferguson, Fisher
SUPERVISORS: Henke, Hall, Hogan, Clary
Debra Prehoda, Clerk
Melissa Fitch, County Administrator
Roger Wickes, County Attorney
Al Nolette, County Treasurer

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1. Call to Order
2. Accept Minutes – June 27, 2023
3. Department Reports/Requests:
 - A. Sewer District
 - a) Request for Budget Amendment - \$10,000 for Purchase of Truck
 - b) Request for Resolution – Set Public Hearing – WCSD#1 Map Plan & Report Business
4. Other Business
5. Adjournment

Chairman Skellie called the meeting to order at 10:00 A.M. in the Supervisors' Classroom Room B214, Municipal Center, Fort Edward, New York. Vice Chairman Hall making the quorum.

A motion to accept the minutes of the June 27, 2023 meeting was moved by Mr. Hall, seconded by Mr. Shaw, and adopted.

SEWER DISTRICT – Joe Brilling, Executive Director, addressed the following items with the committee:

- Budget Amendment for Purchase of Truck – This is the pickup truck replacing the electric truck that they anticipated to purchase. This is a regular fuel vehicle. Budgeted \$42,000 for the electric pickup truck and this regular fuel truck is priced at \$49,900. Requesting a budget amendment in the amount of \$10,000.00 because only budgeted \$42,000 and needs an additional \$8,000 and also by the time the purchase order is issued the truck price may have increased so the additional \$10,000 should cover. Motion to amend budget for additional funds needed to purchase pickup truck in the amount of \$10,000 from the capital reserve account was moved by Mr. Shaw, seconded by Mr. Hall, and adopted.
- Resolution Request to Set Public Hearing WCSD#1 Map Plan & Report – Resolution was adopted at the July 31st Board meeting to hold the public hearing on Friday, August 18th at 10:05 A.M.
- Signatures are need for grant applications being filed with Empire State Development (ESD). There are grant applications for Sewer District #1 to be applied towards the rehab project scheduled for next year and Sewer District #2 for the HF1A project in northern Hudson Falls for sewer rehab/storm separation project. There is a \$250 fee for both grant applications. A budget amendment has already been done for the SD#1 project but no authorization for the Chairman to execute the agreement. Motion to forward to the Finance Committee for consideration authorizing Chairman to sign agreement for SD#1 grant was moved by Mr. Wilson, seconded by Mr. Hall, and adopted. The Sewer District Executive Director stated ESD is now requiring resolutions to apply for these grant funds. Motion to authorize permission to apply for the two ESD grants, SD#1 & SD#2, and authorize the Chairman to sign the grant applications and forward to the Finance Committee for further information was moved by Mr. Hall, seconded by Mr. O'Brien and adopted.
- Hired a Senior Operator who starts August 17th. Prior to hiring the Senior Operator, the Sewer District Executive Director, discussed this decision to hire with the new Director who starts August 3rd.

The meeting adjourned at 10:16 A.M.

*Debra Prehoda, Clerk
Washington County Board of Supervisors*