

HEALTH & HUMAN SERVICES COMMITTEE MEETING MINUTES
JULY 27, 2022

HEALTH & HUMAN SERVICES COMMITTEE MEMBERS PRESENT: Clary-zoom, Campbell, Shaw, Skellie - zoom, Ferguson - zoom, Wilson - zoom

HEALTH & HUMAN SERVICES COMMITTEE MEMBERS ABSENT: Fedler

SUPERVISORS: Hall - zoom, Henke, Nolan - zoom, O'Brien – zoom, Hogan

Debra Prehoda, Clerk

Roger Wickes, County Attorney

Al Nolette, County Treasurer

Melissa Fitch, County Administrator

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1) Call to Order

2) Accept Minutes – June 29, 2022

3) Department Reports/Requests:

A. Social Services – Change Sr. Clerk to Clerk

B. Public Health

1. Community Health Assessment Update

2. Narcan Initiative

3. Miscellaneous

C. Wash Co EOC/LEAP

1. Approve Tri-County Workforce Development Board Budget

4) Other Business

5) Adjournment

Supervisor Campbell called the meeting to order at 10:00 A.M. in the Board of Supervisors Room B214 and via zoom. He credited the Office for the Aging Director and her staff for a great event and beautiful job with the Senior Picnic held last Friday at the Washington County Fairgrounds.

A motion to accept the minutes of the June 29, 2022 meeting was moved by Mrs. Clary, seconded by Mr. Wilson and adopted.

DEPARTMENT REPORTS/REQUESTS:

DEPARTMENT OF SOCIAL SERVICES: Tammy DeLorme, Commissioner, addressed the following items:

- Amend Staffing Pattern – Senior Clerk to Clerk & Backfill – A motion to amend Staffing Pattern to delete one Senior Clerk and add one Clerk and forward backfill to the Personnel Committee was moved by Mr. Wilson, seconded by Mrs. Clary, and adopted.

PUBLIC HEALTH – Tina McDougall, Director, addressed the following items with the committees:

- Introduced New Director of Patient Services Alyssa Arlen.
- Community Health Assessment Update – It is due by the end of this year. They did a stakeholder survey and the top five health concerns are mental health, substance abuse, adverse childhood experiences, senior health and child adolescent emotional health. The contributing factors to those five health concerns were a lack of mental health services, changing family structure, poverty, age of residents and addiction to alcohol and illicit drugs. Planning to send out a community survey the month of August.
- Narcan Initiative – The Adirondack Health Institute (AHI) has a program where they are issuing Narcan boxes to businesses within Washington County and the Public Health Director would like the County to participate and have them available in the County

buildings. It is a public health initiative and no cost to the County. The Alliance for Positive Health would be supplying the Narcan and AHI would be supplying the boxes. A motion to support the County moving forward with Narcan boxes was moved by Mr. Shaw and seconded by Mrs. Clary. Discussion. The Narcan will be a nasal spray. Cumberland Farms is participating. AHI has reached out to businesses where there has been known problems. The County Attorney stated the County will probably offer a short class for any employees who want to get acquainted with how it works. The Narcan boxes would be located by the AEDs (automatic external defibrillators). The motion to support the County moving forward with Narcan boxes was moved by Mr. Shaw, seconded by Mrs. Clary, and adopted.

- Miscellaneous: Halloween bags are sent out to the pediatrician's offices every year that have lead poisoning and prevention information in them with little treats for the kids and requesting permission to purchase items for the bags at an estimated cost of \$650, 100% covered by the grant. A motion to approve purchase of items for the Halloween lead poisoning and prevention program estimating a cost of about \$650, fully grant funded, was moved by Mr. Wilson, seconded by Mrs. Clary and adopted.
- Monkey pox information on website. No vaccine yet but likely will receive.

WASHINGTON COUNTY EOC/LEAP – Shelley Smith, Executive Director, addressed the following item:

- Approve Tri-County Workforce Development Board Budget, attached. – The Treasurer stated federal funds come into the Workforce Development Board that distributes to the three counties for the job training centers. LEAP runs the career/job center for Washington County. No County dollars involved. A motion to approve Tri-County Workforce Development Board budget for 7/1/22 – 6/20/23 was moved by Mrs. Clary, seconded by Mr. Wilson, and adopted.

OTHER BUSINESS:

MENTAL HEALTH – Rob York, Director, addressed the following items with the committee:

- Budget Amendment – Requesting to recognize one-time grant revenue from the NYS Office of Mental Health, Washington County Systems of Care Grant in the amount of \$25,000 to implement a Systems of Care approach to youth and family services in Washington County, handout attached. A motion to accept one-time grant funds from the New York State Office of Mental Health to implement a Systems of Care approach to youth and family services in Washington County in the amount of \$25,000 and forward budget amendment to the Finance Committee was moved by Mr. Shaw, seconded by Mr. Wilson and Mrs. Clary, and adopted.
- Competency Restoration Expenses – Reported year to date expenses total \$331,000.

VETERAN SERVICES – Ken Winchell, Director, addressed the following item:

- Need to replace the department's fleet of vehicles – They currently operate an e450 bus and a minivan for transportation for the veterans. The 2013 bus has 130,000 miles and try not to use it because it rides horrible. The bus is in fair condition but costs to operate are rising; averages about 9 miles per gallon. A lot of the other counties have gone to shuttle vans. The bus has a wheelchair lift and would like to replace with a shuttle van with lift. The

minivan is quite hard to get in and out of but tend to use it more because it can get around a lot better and rides better than the bus but the passenger seats are very limited and has about 104,000 miles on it. Has just started to explore shuttle vans that cost in the \$60,000 to \$85,000 range depending on the package, i.e., wheelchair lift. He has talked with the Economic Development Director about looking into the possibility of grants. Ideally, he would like two vans because the VA is going more to telehealth appointments and community care appointments contacting with local doctors/medical facilities closer to the veteran's community. These are eight or nine passenger vehicles. He is working closely with Car Pool. Today he is giving the committee a heads up of a need that is becoming more pressing as they continue to use the current vehicles. He would like these vehicles for next year. Mr. Campbell stated this request should come through Car Pool. The Treasurer suggested he work with the Superintendent of Public Works and the Budget Officer. The vehicle is used a minimum of three days a week. The Budget Officer recommends they both have a wheelchair lift. The system is changing from basically going only to the VA in Albany to more community based. The Budget Officer stated the Car Pool Funds needs to be looked at and looking at increasing the mileage rate.

COUNTY ADMINISTRATOR – Melissa Fitch, County Administrator, addressed the following item:

- RFP to Upgrade Audio System for Board Room – One response received and the IT CIO has met with the vendor, Stark Tech, and added clarity to the proposal. The vendor was on site providing more details and examples of equipment with all those present pleased with the information and the County Administrator recommends awarding the bid to Stark Tech in the amount of \$116,958. The \$6,990 annual maintenance fee was questioned and will not apply this year and the cost should come down significantly for following years estimating between \$3,000 and \$4,000. The purchase will be made using HEAP ARPA funds and payment will go through audit. A motion to award bid for upgrade of audio system for Board Room to Stark Tech was moved by Mrs. Clary, seconded by Mr. Shaw and adopted.

The meeting adjourned at 10:51A.M.

Debra Prehoda, Clerk
Washington County Board of Supervisors

SWW Workforce Development Board PY21 Budget

SWW WDB Budget for Consideration							Denotes Changes	
PY22 = July 1, 2022 to June 30, 2023								
Expense Categories	PY17	PY18	PY19	PY20	PY21	PY22	Notes	
						7/1/22 to 6/30/23		
Salaries*	60,000	60,000	60,000					
*P-T Executive Director (Exempt)								
P-T Associate Executive Director (Exempt)								
Full-time Executive Director (Exempt)				60,000	90,000	95,000	EC Suggested Salary	
NEW Part-time Admin. Asst. (non-Exempt)					20,000	0.00	Eliminate PT Position for now	
Benefits	4,590	4,590	4,590	4,590	28,195	57,000	12 months of benefits PY22, vs 6 mo. in PY21	
<i>(Through Saratoga Cty. for Executive Director)</i>								
Staff memberships	2,000	2,000	2,000	2,000	3,000	6,000	NYATEP to \$3,750 from \$750, plus CPE	
Continuing Prof. Edu.								
Mileage	5,000	5,000	5,000	5,000	560	5,000	.58.5 pm - Inflation Post-pandemic Adj.	
Phone/PC Broadband	600	600	600	600	600	600		
Office Expenses, Postage, Supplies	3,600	3,000	3,000	3,000	3,000	3,000		
Equipment	500	500	500	500	500	500		
Meetings	2,500	2,500	2,500	2,500	5,000	3,000	Zoom \$2K / plus \$1K	
Board Effect Cloud-Based Package						5,000	New Addition/Legacy SW	
Marketing	3,800	3,800	3,800	3,800	18,000	25,000	New Website (1 time fee) Some WDB Promotion	
Miscellaneous	1,265	1,265	1,265	1,265	1,500	1,500	Subscriptions	
Admin Fee	7,745	7,745	7,745	7,745	7,745	0.00	Eliminate Payroll Processing JJ Young	
Rent/insurance	3,500	3,500	3,500	3,500	3,500	3,500	333 Glen Street Office	
One Stop Operator	2,400	2,400	2,400	2,400	10,000	5,000	Necessary for WIOA Compliance	
<i>(MOU facilitation)</i>								
Maintenance	-	-	-	-	-	-		
Total Expenses	97,500	96,900	96,900	96,900	191,600	210,100		
					94,700	18,500	PY22 % Increase	
					difference	difference	9.66%	
					51%		Budget is 100% WIOA Funded	
Salaries* Historical								
* \$30.364/hr @ 988 hrs./yr each (19 hrs./wk) in PY17, PY18, PY19								
* \$30.364/hr @ 1976 hrs./yr (19 hrs./wk) in PY20								
Revised 6/8/22								



Mental Health Block Grant Awards – Systems of Care

The New York State Office of Mental Health has awarded twenty-two grants of one-time funding of \$25,000 to County Mental Health Departments to expand or implement the Systems of Care approach with other cross-systems partners to support children, youth, young adults, and their families. These resources are intended to support children, youth, and young adults with serious emotional disturbance (SED), in alignment with the design and intent of the Coronavirus Response and Relief Supplement Appropriations Act. Specifically, the Mental Health Block Grant “is designed to provide comprehensive community mental health services”, including “strengthening a coordinated system of care” to yield greater “support for crisis and school-based services that promote access to care for children with SED.”

Congratulate these counties and their awards as we look forward to learning about the progress in achieving strong collaborative structures that can best meet the needs of children, youth, young adults, and their families.

Cattaraugus	Nassau	Seneca
Delaware	Niagara	Sullivan
Dutchess	Orange	Tompkins
Genesee	Putnam	Ulster
Lewis	Rensselaer	Washington
Monroe	Rockland	Wayne
Montgomery	Schoharie	Westchester
		Wyoming