

PUBLIC WORKS COMMITTEE MEETING MINUTES  
JULY 26, 2022

PUBLIC WORKS COMMITTEE MEMBERS PRESENT: Skellie, Rozell, Haff, O'Brien - zoom, Shaw, Wilson, Fisher

PUBLIC WORKS COMMITTEE MEMBERS ABSENT: Fedler, Ferguson

SUPERVISORS: Hall - zoom, Hicks, Nolan - zoom, Campbell, Hogan, Clary - zoom

Debra Prehoda, Clerk

Roger Wickes, County Attorney

Al Nolette, County Treasurer

Melissa Fitch, County Administrator

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1. Call to Order
2. Accept Minutes – June 28, 2022
3. Department Reports/Requests:
  - A. Sewer District
    - 1) Amend Budget – Solids & Admin. Bldg. Roof & HVAC Project - \$115,000
  - B. Public Works
    - 1) Award Bid for Loader
    - 2) Household Hazardous Waste Day
    - 3) Auction List
    - 4) Request to Extend Temporary Use of County Vehicle-Granville Sr. Shuttle
4. Other Business
5. Adjournment

Chairman Skellie called the meeting to order at 10:00 A.M. in the Supervisors' Classroom Room B214 and via zoom.

A motion to accept the minutes of the June 28, 2022 meeting was moved by Mr. Wilson, seconded by Mr. Rozell, and adopted.

SEWER DISTRICT – Jason Denno, Executive Director, addressed the following item:

- Budget Amendment – Requesting a budget amendment to allocate funds for the Administration and Solids Handling Building for the roof, HVAC and air vents. A motion to increase GB599 fund balance \$115,100 and increase GB.8000.8130.4320.01 Repair and Maintenance Other \$115,100 for Solids and Administration Building roof, HVAC and air vents project was moved by Mr. Fisher and seconded by Mr. Wilson. Discussion. This project was originally budget and thought to start work in 2021 but did not and need to move those funds to the 2022 budget. This is regular O&M fund balance. The motion to increase GB599 fund balance \$115,100 and increase GB.8000.8130.4320.01 Repair and Maintenance Other \$115,100 for Solids and Administration Building roof, HVAC and air vents project was moved by Mr. Fisher, seconded by Mr. Wilson and adopted.

DEPARTMENT OF PUBLIC WORKS – Deborah Donohue, Superintendent of Public Works, addressed the following items with the committee:

- Permission to Apply for Grant – DPW is doing a project on County Rt. 37 Burgoyne Avenue. The Superintendent asked the Executive Director of the Sewer District to join in the conversation because he is familiar with this grant. This is a Marchiselli project to address drainage issues in a couple of spots. In order to keep the project at what it is budgeted for the consultant is going to apply for a WQIP Grant for the drainage if approved by the committee. It is a \$400,000 grant and requires a \$100,000 local match for a total of \$500,000 for stormwater retrofits. It captures and stores the stormwater down in the area of John Street. The Superintendent is requesting permission to apply for grant. A motion to approve applying for WQIP grant was moved by Mr. Wilson and seconded by Mr. Fisher. Discussion. The local match would come out of next year's DPW budget. There is currently nothing there to get this

water off our road. This is related to MS4 stormwater control measures. The Sewer District had previously in 2018 had an I & I report prepared on this area and it did identify relief points and that was one; the area DPW is looking at. Some of this water is entering the sewer collection system on the west side. This is a green infrastructure project. Mr. Haff questioned if this was a Sewer District project. This is a County MSF project and obligation under MS4 not the Sewer District. The Executive Director stated with a project like this when they size this stormwater drainage area it takes into consider the Sewer District's needs because this is the time to look at that design. A motion to approve applying for WQIP grant was moved by Mr. Wilson, seconded by Mr. Fisher and adopted. Mr. O'Brien advised the committee that congressional member items for FE1A were submitted and Senator Schumer has put it on his list for this year. Mr. O'Brien thanked Beth Gillis, Executive Director of the LCLGRP, for her efforts.

- **Reject All Bids for Loader** – A bid was issue for a loader and received no compliant bids. The bid included a rear differential lock and they have not been around for a long time and also requested two doors and they do not make them. Requesting to reject all bids and consider going off state contract. Mr. Shaw stated going off state contract does not require you to take the low bid. The DPW Superintendent stated there is only a certain amount in the budget and the loaders on the state contract are over that amount and the intention is to go with the low bidder, they are not looking for any special loader. The County Administrator stated if DPW purchases off state contract they do not have to come back to committee for award like with a bid. Mr. Haff would like this to come back to committee for approval. The department could have purchased if they had the funds in budget but if they do not have funds for the purchase, they have to come back to committee. A motion to reject all bids was moved by Mr. Shaw and seconded by Mr. Wilson. Discussion. The Treasurer suggested having the County Administrator bring the Purchasing Policy back to committee for review for wording as Mr. Haff suggested about requiring departments to come back to committee to purchase a high priced item off state contract, adding a threshold figure. This loader will cost between \$150,000 to \$175,000. Chairman Skellie stated the loader bid specs do need to be rewritten. The old loader will be sold. The motion to reject all bids was moved by Mr. Shaw, seconded by Mr. Wilson and adopted. Chairman Skellie asked do you want to rewrite the bid specifications and go back out to bid or allow the Superintendent to go with state contract and discussion ensued. The DPW Superintendent will review and recommend for purchase a loader off state contract. A motion to forward loader purchase discussion and budget amendment to the Finance Committee for consideration was moved by Mr. Shaw, seconded by Mr. Haff and adopted.
- **Household Hazardous Waste Day** – If you do the event this year, the State will reimburse 50% next year. This was done in 2017 and the County cost was around \$33,000 and guessed now if might cost \$55,000 to \$60,000 but need to get more involved to figure a more accurate cost. The Superintendent asked if there was interest in pursuing a household hazardous waste day. This is not budgeted and Mr. Shaw asked where would the money come from then. The Treasurer stated first the current County Road fund expenditures would be reviewed to see if there was any funding available in the budgeted lines, i.e., payroll breakage, purchased less salt, etc., otherwise it would be County Road fund balance. Mr. Haff suggested charging a low per vehicle fee. Would contract with a vendor to collect the waste and County employees providing ancillary duties. This is a service for taxpayers. A motion to move forward with doing a Hazardous Waste Day, consider including a per car charge and the Superintendent work through this and bring back to committee was moved by Mr. O'Brien and seconded by Mr. Fisher. Discussion. Have to determine whether or not a charge per vehicle can be applied, and where the funding is coming from – County Road, ARPA funds. The motion to move forward with doing a Hazardous Waste Day, consider including a per car charge and the Superintendent work through this and bring back to committee was moved by Mr. O'Brien,

seconded by Mr. Fisher and adopted. Mr. Haff would like it reported back if we can charge a fee, is that allowed. DPW will have to bid for a vendor to collect and dispose of these items.

- Auction List – Requesting to send asset #14364 to auction, a 2007 Freightliner Military tractor trailer 07061. This vehicle has transmission issues and no hydraulic system. A motion to declare 2007 Freightliner Military tractor trailer, 07061, surplus and go to auction was moved by Mr. Wilson, seconded by Mr. Fisher and adopted.
- Request to Extend Temporary Use of County Vehicle-Granville Sr. Shuttle – Granville is still using the van. The village/town of Granville has been unsuccessful in finding a vehicle and told they should go back out to bid in September for the new model year with possibly something available by year-end. Chairman Skellie asked if the County wants to sell this 2012 van to Granville or continue with current arrangement, car pool rate and pay for gasoline. A motion to extend temporary use of county vehicle was moved by Mr. Fisher and seconded by Mr. Haff. Discussion. The resolution authorizes temporary use for three months. Mr. Hicks stated if the County does not want the vehicle anymore and they look at the Kelley Blue Book and set a value, they would be interested in purchasing the vehicle. The County Attorney stated vehicles have been transferred to villages/towns in the past. Mr. Hicks stated they do not want it for nothing and willing to pay the fair market value. A motion to amend to sell it to the town of Granville for the Kelley blue book value was moved by Mr. Fisher, seconded by Mr. Haff and adopted. The motion to extend temporary use of county vehicle was moved by Mr. Fisher, seconded by Mr. Hicks and adopted as amended. Mr. Hicks asked the County Administrator to provide the number and he will bring it back to the village for consideration.
- Co. Rt. 61 Batten Duggan Bridge Project – NYSDOT master agreement and Marchiselli resolution for design phase of project. The preliminary design is \$312,011 and detailed design is \$280,825 for a total of \$592,836 with a local share of \$118,567.20, noted the local share stated represents 20% and will change to 5%. A motion to forward to the Finance Committee Co. Rt. 61 Batten Duggan Bridge Project Marchiselli agreement and budget amendment was moved by Mr. Fisher and seconded by Mr. Wilson. Discussion. Mr. Skellie stated the bridge has been red flagged before and really needs to be fixed and there is a large contingency of Greenwich and Jackson residents that will fight replacing this bridge. The motion to forward to the Finance Committee Co. Rt. 61 Batten Duggan Bridge Project Marchiselli agreement and budget amendment was moved by Mr. Fisher, seconded by Mr. Wilson and adopted.
- Culvert Cleaner – DPW employee Mike Newell submitted a culvert cleaner for the Build a Better Mouse Trap competition at Highway School and finished in first place and has now placed first in the national competition.

OTHER BUSINESS: None.

The meeting adjourned at 11:02A.M.

*Debra Prehoda, Clerk*  
*Washington County Board of Supervisors*