

AUDIT COMMITTEE MEETING MINUTES
JULY 19, 2023

AUDIT COMMITTEE MEMBERS PRESENT: O'Brien, Hogan, Ferguson, Clary, Griffith

AUDIT COMMITTEE MEMBERS ABSENT: Shaw, Rozell

SUPERVISORS: Hall

Debra Prehoda, Clerk

Stacey Benson-Doty, Sr. Audit Clerk

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Accept Minutes – June 14, 2023
- 3) Audit Monthly Bills
 - Motion to pay all bills as audited
- 4) Other Business
- 5) Adjournment

Chairman O'Brien called the meeting to order at 9:02 A.M. in the Supervisors classroom Room B214, Municipal Center, Fort Edward, N.Y. Vice Chairman Hall making the quorum.

A motion to accept the minutes of the June 14, 2023 Audit Committee meeting was moved by Mr. Hall, seconded by Mr. Ferguson, and adopted.

For the committee's information, the Clerk stated in this audit there is a County Road Machinery voucher for flowers for the Municipal Center and Information Technology had out of country phone charges on their bill. Also noted an increase in Assigned Counsel vouchers due to quarterly State reimbursement submissions per the State budget.

Stacey Benson-Doty, Senior Audit Clerk, addressed the following items with the committee, handout attached:

- Summary of accounts payable by fund.
- Stale Vouchers – Stale vouchers submitted totaled \$9,013.77; listed on handout. A motion to approve payment of stale vouchers from Assigned Counsel – Elizabeth Owen \$4,000 11/21/21-6/25/22 and John Oswald \$4,688.92 2/11/22-12/10/22, and Jail – Glens Falls Hospital \$324.85 9/3/20-5/4/21, for a total of \$9,013.77, was moved by Mrs. Clary, seconded by Mr. Ferguson and adopted.

The committee proceeded to audit the bills.

A motion to pay all bills as audited was moved by Mr. Griffith, seconded by Mrs. Clary, and adopted.

OTHER BUSINESS: None.

The meeting adjourned at 9:47 A.M.

Debra Prehoda, Clerk

Washington County Board of Supervisors

SUMMARY OF ACCOUNTS PAYABLE BY FUND

Submitted To Audit Committee For Approval : Meeting Date 7/19/23

<u>FUND</u>	<u>AMOUNT</u>	<u>No. Vouchers</u>	<u>DATE</u>
GENERAL	\$1,059,388.55	652	7/19/23
CAR POOL	\$ 9,180.63	14	7/19/23
COUNTY ROAD	\$833,889.15	49	7/19/23
COUNTY RD MACHINERY	\$155,213.75	59	7/19/23
SEWER DIST NO 1	\$ 1,375.00	2	7/19/23
SEWER DIST NO 2	\$ 21,056.10	43	7/19/23
CAPITAL CONSTRUCTION	\$1,595,251.10	13	7/19/23
<u>Workers Compensation</u>	\$ 0	0	7/19/23
<u>Health/Dental(MS)</u>	\$ 293.95	2	7/19/23
TOTAL ALL FUNDS	\$3,675,648.23	834	

SPECIAL AUDIT 6/30/23

GENERAL	\$ 46,651.61	44	6/30/23
CAR POOL	\$ 448.60	3	6/30/23
COUNTY ROAD	\$ 305.84	5	6/30/23
COUNTY ROAD MACHINERY	\$ 1,888.89	8	6/30/23
SEWER NO 1	\$ 56.48	1	6/30/23
SEWER NO 2	\$ 14,595.90	13	6/30/23
TOTAL	\$ 63,947.32	74	

PRELIMINARY TOTAL AMOUNT PAID OUT OF AUDIT WITH APPROVAL OF COUNTY AUDITOR

	<u>AMOUNT</u>	<u>DATE</u>
	\$1,670,167.57	6/14/23-7/18/23
<u>Grand Total Presented to Audit Committee</u>	\$5,409,763.12	TOTAL NUMBER OF VOUCHERS BEFORE COMMITTEE =908

STALE VOUCHERS PRESENTED FOR APPROVAL IN CURRENT AUDIT

<u>DEPARTMENT</u>		<u>AMOUNT</u>	<u>DATE OF SERVICE</u>
A1171	Elizabeth Owen	\$4,000.00	11/21/21-6/25/22
	John Oswald, Esq	\$4,688.92	2/11/22-12/10/22
A3150	Glens Falls Hospital	\$ 324.85	9/3/20-5/4/21
TOTAL		\$ 9,013.77	