

FINANCE COMMITTEE MEETING MINUTES
JULY 13, 2023

FINANCE COMMITTEE MEMBERS PRESENT: Campbell, O'Brien, Fedler, Skellie, Hogan, Clary, Wilson

FINANCE COMMITTEE MEMBERS ABSENT: Haff, Hicks, Rozell, Griffith

SUPERVISORS: Henke, Hall, Nolan

Debra Prehoda, Clerk

Roger Wickes, County Attorney

Melissa Fitch, County Administrator

Al Nolette, County Treasurer

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1. Call to Order
2. Accept Minutes – June 8, 2023
3. Department Reports/Requests:
 - A. Treasurer - Monthly Reports
 - B. Budget Amendments
 1. County Clerk
 - a. Accept/Recognize Records Management Grant - \$145,215
 - b. Resolution-Authorize Digital Copies of Record to be Official Copy
 2. H125 - Hazmat Survey – St. Paul's Roof Replacement Proj. – \$1,600 & Architectural Survey \$48,300- PH
 3. DPW – Transfer funds from .2 to .4 (2) – D - \$1,800 & DM - \$1,780
 4. Public Health
 - a. WIC - .4 to .2 – Laptops/Air Purifiers/Activity Cube - \$16,000
 - b. Preparedness Grant - \$52,099
 - c. Strengthening Public Health Infrastructure Funds - \$113,388
 5. Sheriff
 - a. Byrne Jag Grant - \$25,000
 - b. Live Scan System - \$15,110
 6. District Attorney – Office of Victim Services Grant - \$144,773
 4. Salary Schedule Changes
 - A. Grade Schedule - Set Rate of Special Patrol Officer – Fort Ann
 - B. Exempt Salary Schedule
 1. Cybersecurity Officer
 2. Executive Director of Sewer District
 5. Worker's Comp Rates
 6. Public Health – Requesting Waiver from Procurement Policy for Accounting Services
 7. Other Business
 8. Adjournment

Chairman Campbell called the meeting to order at 9:48 A.M. in the Board of Supervisors second floor classroom B214, Municipal Center, Fort Edward.

Motion to accept the minutes of the July 13, 2023 meeting was moved by Mr. O'Brien, seconded and adopted.

DEPARTMENT REPORTS/REQUESTS:

TREASURER – Al Nolette, County Treasurer, addressed the following items:

- Monthly Report, handout attached. – Sales tax totals \$14,070,747.04, over year to date \$939,626.557. This is the last deposit in the sales tax distribution cycle and just over \$2M will be distributed to the towns and villages, an increase of \$154,559 over the prior year. Cash is really only down about \$500,000 compared to last year because some payments have been already made that were made later last year. DSS is trending a little heavier than last year at this time. Received \$2.2M in Marchiselli funds that came in mostly for the Shushan Bridge project. Attached handout shows shift in Medicaid for 2024, increasing \$968,663. Hudson River Black River Regulating District correspondence attached concerning over \$1.5M that a dam had been paying but is no longer paying. Following up on this new development with our elected Representatives. Treasurer has concerns with the preparation of the 2024 budget, anticipates harder than it has been in past years. Post Star Newspaper reported that

Warren County is moving forward with their tax sale auction and the Treasurer recommends to continue to hold. With an auction date of October, he anticipates the Governor will sign bill which addresses surpluses from the sale. The fiscal downside is that every year the Treasurer has to provide an entry amount, a measure of uncollected taxes, and without a tax sale there will be a third year of taxes added when he closes out 2023. Closing balance will be a hit to fund balance but not of the magnitude from COVID. It will come back when the auction will be held. He does project a surplus in fund balance this year.

BUDGET AMENDMENTS:

- County Clerk – Local Government Records Management Improvement Fund (LGRMIF) Grant. The County Clerk stated they were awarded a \$145,215 LGRMIF grant which is double the award received last year. Motion to accept LGRMIF grant, authorize the Chairman to sign and amend budget in the amount of \$145,215 was moved by Mrs. Clary, and seconded by Mrs. Fedler. Discussion. Through this grant program, the County has been awarded approximately \$320,000. Many towns, villages and County departments have benefitted from the prior grants receiving equipment and establishing an electronic records management system and nine towns and six villages remain to be connected. This year they are adding a police department due to a lack of proper space to store their records. The grant includes funding for a full time Clerk for scanning documents. Motion to accept LGRMIF grant, authorize the Chairman to sign and amend the budget in the amount of \$145,215 was moved by Mrs. Clary, seconded by Mrs. Fedler and adopted. The Treasurer noted that the fringe benefit costs will be a county cost.
- County Clerk – Authorizing digital or electronic copies of records as official copy of record in Washington County. Motion to authorize all digitally created or digitally converted records as the official copy of the record and such records will be maintained in digital format for the legally prescribed retention period of the record, the County Clerk will be responsible to maintain these records, copies of records in other formats including paper shall be deemed convenience copies and may be disposed of when no longer needed and this resolution does not apply to the records maintained by the County Historian was moved by Mr. Wilson, and seconded by Mr. O'Brien. Discussion. They have proper storage which is currently being paid by the grant. There are legacy costs. Motion to authorize all digitally created or digitally converted records as the official copy of the record and such records will be maintained in digital format for the legally prescribed retention period of the record, the County Clerk will be responsible to maintain these records, copies of records in other formats including paper shall be deemed convenience copies and may be disposed of when no longer needed and this resolution does not apply to the records maintained by the County Historian was moved by Mr. Wilson, seconded by Mr. O'Brien and adopted.
- Capital Project No. 125 – St. Paul's Roof Replacement – A hazmat study is needed prior to going out to bid for the roof replacement. Motion to amend Capital Project No. 125 for St. Paul's roof project hazmat survey in the amount of \$1,600 was moved by Mr. O'Brien, seconded by Mrs. Fedler and adopted.
- County Road and Road Machinery Funds for Small Tools – The Superintendent of Public Works is requesting to transfer funds from equipment to contractual lines for small tools because these purchases do not meet the threshold for equipment. Motion to amend budgets transferring funds from equipment to contractual for the purchase of small tools in the amount of \$1,800 in County Road and \$1,780 in County Road Machinery was moved by Mr. O'Brien, seconded by Mr. Wilson and adopted.
- WIC Equipment – Motion to amend budget to transfer funds from contractual to equipment for the purchase of laptops, air purifiers and MyPlate Island Activity Cube in the amount of

\$16,000, 100% grant funded was moved by Mr. O'Brien, seconded by Mrs. Clary, and adopted.

- Public Health Preparedness Grant \$52,099 – Motion to amend Public Health budget to recognize Preparedness Grant for the period of July 1, 2023 – June 30, 2024 in the amount of \$52,099 and increase appropriation Contingency in the amount of \$43,642 for personal services already included in the 2023 budget and Grants Other \$8,457 was moved by Mr. O'Brien, seconded by Mrs. Clary and adopted.
- Public Health Infrastructure, Workforce and Data Systems Grant – Received a five-year grant in the amount of \$566,939 and requesting to recognize year one funding in the amount of \$113,388, no local match. Motion to recognize year one of Infrastructure, Workforce and Data Systems grant in the amount of \$113,388 was moved by Mr. O'Brien, seconded by Mrs. Clary and adopted.
- Sheriff – Byrne Jag Grant from DCJS – Motion to recognize Federal Byrne Jag grant from DCJS in the amount of \$25,000 for the purchase of police equipment was moved by Mr. O'Brien, seconded by Mr. Wilson and adopted.
- Sheriff Live Scan System Upgrade – The Sheriff's Department is the last police agency still on the old Livescan system. Motion to amend Sheriff's budget to update Live Scan system increasing revenue and appropriations in the amount of \$15,110 was moved by Mr. O'Brien, seconded by Mr. Wilson and adopted.
- District Attorney – Crime Victims Grant – The District Attorney was awarded a three (3) year grant by the NYS Office of Victim Services. Motion to recognize the 2023-2024 grant award in the amount of \$144,773 and appropriate funds to Contingency because these positions were already funded in the budget in the amount of \$144,058 and contractual in the amount of \$715 was moved by Mr. O'Brien, seconded by Mr. Wilson and adopted.
- Public Works – Award Bid #2023-24 Jackson DPW Facility Fuel System – Motion to award bid #2023-24 for the installation of fuel system to R.M. Dalrymple of Saratoga Springs, NY for the lump sum amount of \$63,066.87 was moved by Mr. O'Brien, seconded by Mr. Wilson and adopted.

EXEMPT & NON-UNION SALARY SCHEDULE CHANGES:

- Amend Title by Grade Schedule to Establish Pay Rate for Special Patrol Officer – Fort Ann – Motion to amend the non-union Title by Grade Schedule for the title of Special Patrol Officer for Fort Ann Central School at the hourly rate of \$30.77 was moved by Mr. Wilson, seconded by Mr. O'Brien and adopted.
- Amend Exempt Salary Schedule to Increase Salary for Cybersecurity Officer – Motion to increase the base salary of the Cybersecurity Officer from \$71,354 to \$76,845, an increase of \$5,491, was moved by Mr. O'Brien, seconded by Mr. Wilson and adopted.
- Executive Director of Sewer District – Motion to appoint Kevin Gorman, Executive Director of Sewer District No. 2 effective August 3, 2023 and amend exempt salary schedule to set the base pay at \$125,000 was moved by Mr. Wilson, seconded by Mr. O'Brien and adopted.

STAFFING PATTERN:

- The County Clerk requested to increase a Clerk from part time to full time as part of the Local Government Records Management Improvement Fund grant and the Personnel Committee referred this to the Finance Committee for consideration after acceptance of the grant was approved. Motion to amend the Staffing Pattern for the County Clerk to remove a Clerk part time and add a Clerk full time was moved by Mr. O'Brien, seconded by Mrs. Clary and adopted.

- Temporary Executive Director Sewer District – Motion to amend the Exempt Salary schedule to remove the title of Temporary Executive Director Sewer District was moved by Mr. Skellie, seconded by Mr. O'Brien and adopted.

WORKERS COMPENSATION RATES – Handout attached. County claims were up and the County Administrator does have a meeting schedule with Benetech to go over the claims and to see what we can do. Chairman Campbell stated the towns amount is added on to the town tax bill and is on the County's tax cap not on the town's. The Treasurer stated he is meeting with the Budget Officer and County Administrator regarding this fund because if this is budgeted even flat for next year it is going to require an appropriation of Workers Compensation funds.

PUBLIC HEALTH WAIVER FROM PROCUREMENT POLICY – Public Health in 2020 and 2021 received an exemption from NYS Department of Health relating to the filing of their Licensed Home Care Services Agency Medicaid cost report. The exemption was granted because they had very few Medicaid/Medicaid Managed Care billable home visits. Requested an exemption for the 2022 fiscal year as they only had eight billable homecare visits but were notified that no exemptions will be granted for 2022. Requesting a waiver from the Procurement Policy to contract with McCarthy and Conlon, LLP for the Licensed Home Care Services Agency Medicaid cost report in the amount of \$5,400. Motion to authorize waiver from Procurement Policy to allow Public Health to contract with McCarthy and Conlon, LLP for the Licensed Home Care Services Medicaid cost report was moved by Mrs. Clary, seconded by Mr. O'Brien and adopted.

OTHER BUSINESS:

GRANT OPPORTUNITY-LAKE CHAMPLAIN LAKE GEORGE REGIONAL PLANNING BOARD (LCLGRP) – The Lake Champlain Lake George Regional Planning Board brought forward a grant opportunity at the Ag Planning Committee but was not approved to move forward with applying for the grant, Washington County Countywide Resiliency grant Program – NYS Department of State CFA grant. Chairman Campbell stated it is basically to do all the things that we have to do anyway for mitigation. Increasingly when you apply for funds there is a question on grant applications have you evaluated potential infrastructure subject to an event, identified and prioritized problems. Request is to apply for a NYS DOS grant for \$200,000 with a 10% County match, \$20,000 and NYS DOS grant funding \$180,000. The grant would evaluate infrastructure that could be subject to severe weather or other sorts of issues that might create potential damage to infrastructure. To apply for this grant, it needs committee approval and if successful in being awarded, the grant it would then go to the full Board for acceptance. The Economic Development Director stated it is very difficult to get funding for the southern end of the county because it is in the upper Hudson Watershed versus other watersheds who are more subject to flooding so they get more funding. Motion to approve applying for NYS Department of State CFA grant for Washington County Countywide Resiliency Grant program was moved by Mr. O'Brien, and seconded by Mrs. Clary. Discussion. Chairman Campbell asked where does the money come from for the match, i.e. some funding would go for roads and should it come out of highway. The Economic Development Director stated this is historically funding county-wide projects and are typically done at the local level. This year the State is pushing doing a county-wide evaluation so it is wherever we as a county at the time the RFP comes out do, like possibly having a particular area focused, i.e., roads, bridges, drains anything that could potentially be affected by storm events. Chairman Campbell stated funds were just returned to contingency so he would recommend taking the matching funds from that account. The motion to approve applying for NYS Department of State CFA grant for Washington County Countywide

Resiliency Grant program was moved by Mr. O'Brien, seconded by Mrs. Clary, and adopted.

The meeting adjourned at 10:46 A.M.

*Debra Prehoda, Clerk
Washington County Board of Supervisors*

**WASHINGTON COUNTY TREASURER
SALES TAX RECAP
FOR THE PERIOD 1/1/2018-12/31/2022**

2021		2022		2023			
Adopted	Amount	Adopted	Amount	Adopted	Amount	(Under)/Over Prior Year	(Under)/Over Year-to-Date
\$21,000,000.00		\$24,000,000.00		\$26,000,000.00			
Res 226	\$0.00		\$0.00		\$0.00		
Res 300	\$0.00		\$0.00		\$0.00		
Amended	\$21,000,000.00	Amended	\$24,000,000.00	Amended	\$26,000,000.00	Amended	
Date	Amount	Date	Amount	Date	Amount	(Under)/Over Prior Year	(Under)/Over Year-to-Date
2/5/2021	\$1,216,995.47	2/7/2022	\$1,641,840.00	2/7/2023	\$1,810,390.95	\$168,550.95	\$168,550.95
2/16/2021	\$330,534.93	2/14/2022	\$403,576.51	2/13/2023	\$407,787.79	\$4,211.28	\$172,762.23
	\$1,547,530.40		\$2,045,416.51		\$2,218,178.74		
3/5/2021	\$1,304,339.32	3/7/2022	\$1,505,752.99	3/7/2023	\$1,601,439.68	\$95,686.69	\$268,448.92
3/15/2021	\$226,436.88	3/14/2022	\$294,138.95	3/13/2023	\$379,259.54	\$85,120.59	\$353,569.51
	\$3,078,306.60		\$3,845,308.45		\$4,198,877.96		
4/7/2021	\$2,358,797.96	4/7/2022	\$2,160,593.88	4/7/2023	\$2,209,480.52	\$48,886.64	\$402,456.15
4/13/2021	\$424,552.63	4/13/2022	\$397,339.98	4/13/2023	\$460,544.26	\$63,204.28	\$465,660.43
	\$5,861,657.19		\$6,403,242.31		\$6,868,902.74		
5/7/2021	\$1,386,250.87	5/6/2022	\$1,803,129.12	5/5/2023	\$1,810,644.81	\$7,515.69	\$473,176.12
5/13/2021	\$373,411.76	5/13/2022	\$486,122.97	5/15/2023	\$386,067.95	(\$100,055.02)	\$373,121.10
	\$7,621,319.82		\$8,692,494.40		\$9,065,615.50		
6/7/2021	\$1,535,531.58	6/7/2022	\$1,985,661.40	6/7/2023	\$1,806,243.04	(\$179,418.36)	\$193,702.74
6/14/2021	\$366,742.54	6/13/2022	\$381,672.05	6/13/2023	\$351,977.78	(\$29,694.27)	\$164,008.47
6/30/2021	\$1,591,411.15	6/30/2022	\$560,171.99	6/30/2023	\$1,098,004.69	\$537,832.70	\$701,841.17
7/1/2021	\$889,867.57	7/1/2022	\$931,643.07	7/3/2023	\$1,042,178.09	\$110,535.02	\$812,376.19
	\$12,004,872.66		\$12,551,642.91		\$13,364,019.10		
7/13/2021	\$717,014.95	7/13/2022	\$579,477.58	7/13/2023	\$706,727.94	\$127,250.36	\$939,626.55
	\$12,721,887.61		\$13,131,120.49		\$14,070,747.04		
8/6/2021	\$1,689,160.88	8/5/2022	\$1,789,795.53	8/7/2023			
8/13/2021	\$483,693.98	8/15/2022	\$389,286.71	8/14/2023			
	\$14,894,742.47		\$15,310,202.73		\$14,070,747.04		
9/8/2021	\$1,695,079.60	9/7/2022	\$1,692,831.90	9/8/2023			
9/13/2021	\$327,459.80	9/13/2022	\$358,756.20	9/13/2023			
	\$16,917,281.87		\$17,361,790.83		\$14,070,747.04		
10/7/2021	\$2,174,991.74	10/7/2022	\$2,595,568.50	10/6/2023			
10/13/2021	\$550,087.52	10/13/2022	\$656,197.99	10/13/2023			
	\$19,642,361.13		\$20,613,557.32		\$14,070,747.04		
11/5/2021	\$1,534,248.45	11/7/2022	\$1,719,436.34	11/7/2023			
11/15/2021	\$323,488.19	11/14/2022	\$358,778.52	11/13/2023			
	\$21,500,097.77		\$22,691,772.18		\$14,070,747.04		
12/7/2021	\$1,507,732.76	12/7/2022	\$1,657,552.11	12/7/2023			
12/13/2021	\$336,098.68	12/13/2022	\$340,394.27	12/13/2023			
12/31/2021	\$1,239,720.34	12/30/2022	\$1,300,529.66	12/29/2023			
1/3/2022	\$902,431.89	1/3/2023	\$915,837.47	1/2/2024			
	\$25,486,081.44		\$26,906,085.69		\$14,070,747.04		
1/13/2022	\$555,076.84	1/13/2023	\$812,665.87	1/13/2024			
	\$26,041,158.28		\$27,718,751.56		\$14,070,747.04		
	\$26,041,158.28		\$27,718,751.56		\$14,070,747.04	Actual	
	\$24,549,537.28		\$0.00		\$0.00	Net to County After Sharing	
	\$22,613,682.35		\$0.00		\$0.00	without AIM sweep	
	\$5,041,158.28		\$3,718,751.56		(\$11,929,252.96)	Variance to Adopted	
	\$3,549,537.28					Variance to Amended	
	\$5,334,548.28					Variance without AIM	

WASHINGTON COUNTY
GLENS FALLS NATIONAL BANK & TRUST CO.
FOR THE PERIOD ENDED: 7/03/2023

NAME OF ACCOUNT	ACCOUNT NUMBER	BALANCE
Mortgage Tax		\$144,576.63
Capital Construction		\$2,382,758.89
Treasurer Petty Cash-Procurement		\$0.00
County Clerk General		\$744,691.84
County Clerk Current Exp		\$0.00
Sewer District No. 2 Oper & Maint		\$231,154.74
Trust & Agency-Trustee		\$1.66
Court & Trust		\$0.00
County Clerk DMV		\$226,429.07
Sheriff Inmate Com		\$65,912.93
Sheriff Inmate Trust Fund		\$9,868.43
Sheriff General		\$5,997.12
Bail Passthrough		\$1,164.02
County Road Machinery		\$392,996.45
Solid Waste Management		\$0.00
Compensation & Disability		\$1,661.17
General Fund		\$5,412,991.33
Workers Compensation		\$399,504.33
Employee Flex Spending		\$0.00
Trust & Agency SSA-Beneficiaries		\$81,899.87
Crime Proceeds-DA		\$52,198.57
Payroll		\$172,552.26
General Fund-DSS		\$404,212.81
Crime Proceeds-Sheriff		\$56,109.09
Sewer District No. 1 Warren/Wash IDA		\$87,699.69
Trust & Agency		\$276,384.95
DSS-Cash Receipts		\$118,259.90
BOS		\$71.94
DA Prosecution Acct		\$4,346.71
DSS Food Pantry		\$4,317.88
ADRC		\$3,888.77
Car Pool		\$135,520.08
Community Development		\$0.13
Treasurer Petty Cash		\$49,561.86
County Road		\$282,513.87
Sheriff Civil Fund		\$79,308.19
CDBG Grant Awards		\$0.00
LCLGRPB Passthrough		\$55,292.68
Sheriff Explorer		\$668.32
Internet Payment Account		\$175,839.93
DSS-Incidental		\$3,479.30
Health/Dental Insurance Account		\$995,750.05
Probation		\$12,477.09

COURT & TRUST ACCOUNTS

Action #676	\$0.00
Action #678	\$250.31
Action #679	\$15,008.38
Trustee: Roblee-Barker	\$199.00
Trustee: Blanchfield	\$1,000.24
Trustee: Tierney	\$300.08
Trustee: Gilchrist	\$300.08
Trustee: Grady	\$297.08
Trustee: Russell	\$500.12

CERTIFICATES OF DEPOSIT

Total	\$13,089,817.84
Irrevocable Stand-By LOC (FHL Bank of NY)	\$0.00
Securities Pledged (Book)	\$15,144,873.00
FDIC Insurance	\$250,000.00
	\$15,394,873.00
Difference (-Securities in Excess of Deposits)	(\$2,305,055.36)

*Market Value

GFN - Insured Cash Sweep:		\$58,873,617.81	4.84%	4/3/2023
General	\$28,701,159.87			
Car Pool	\$409,495.37			
County Road Machinery	\$1,923,677.46			
Sewer District	\$511,283.30			
Workers Comp Reserve	\$1,035,830.32			
Self Insurance-Health Insurance	\$2,010,496.29			
Capital Construction	\$24,281,675.20			

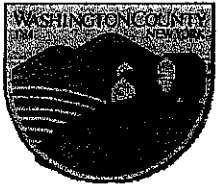
NYCLASS		\$0.69	0.03%	11/10/2020
Capital Construction	\$0.51			
County Road Machinery	\$0.18			
Sewer District #2	\$0.00			
Workers Comp Reserve	\$0.00			
Self Insurance-Health Insurance	\$0.00			

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Total Cash on Hand

\$71,963,436.14

2022 - ^B 67,000,322.67



Budget by Function Report

Through 07/13/23

Prior Fiscal Year Activity Included

Summary Listing

Function	Approved Budget	Budget Appropriation	Actual Budget	Current Month Functions	FTE	FTE	Budgeted FTE	% Used	Prior Year YTD
Function	Budget	Appropriation	Budget	Functions	Employees	Transfers	Transactions	Rec'd	
Fund A - General Fund									
REVENUE									
1000-1999 - General Government Support	4,107,027.00	19,902.00	4,126,929.00	89,903.12	.00	1,363,133.74	2,763,795.26	33	1,282,131.84
2000-2999 - Education	3,466,515.00	.00	3,466,515.00	194,325.88	.00	1,135,346.38	2,331,168.62	33	899,488.61
3000-3999 - Public Safety	2,013,479.00	626,061.00	2,639,540.00	7,308.54	.00	798,877.07	1,840,662.93	30	726,984.39
4000-4999 - Health	4,278,425.00	2,231,499.00	6,509,924.00	65,901.88	.00	546,892.02	5,963,031.98	8	247,689.61
6000-6999 - Economic Assistance and Opportunity	18,098,601.00	270,313.00	18,368,914.00	.00	.00	5,711,433.07	12,657,480.93	31	4,669,972.50
7000-7999 - Culture and Recreation	941,974.00	114,455.00	1,056,429.00	68,561.62	.00	383,765.73	672,663.27	36	274,253.50
8000-8999 - Home and Community Service	.00	.00	.00	30,000.00	.00	35,163.75	(35,163.75)	+++	22.00
9900-9998 - Interfund Transfer	.00	50,000.00	50,000.00	.00	.00	.00	50,000.00	0	5,944,080.00
9999 - Pooled/Unallocable	64,586,004.00	.00	64,586,004.00	11,503.07	.00	50,132,483.14	14,453,520.86	78	49,717,831.56
REVENUE TOTALS	\$97,492,025.00	\$3,312,230.00	\$100,804,255.00	\$467,504.11	\$0.00	\$60,107,094.90	\$40,697,160.10	60%	\$63,762,454.01
EXPENSE									
1000-1999 - General Government Support	19,891,688.00	416,487.15	20,308,175.15	838,085.89	570,328.01	8,769,465.03	10,968,382.11	46	8,398,906.94
2000-2999 - Education	5,770,216.00	120,883.00	5,891,099.00	552,578.68	.00	3,079,196.11	2,811,902.89	52	2,981,263.48
3000-3999 - Public Safety	18,540,669.00	844,988.14	19,385,657.14	577,620.34	10,521.70	8,580,980.06	10,794,155.38	44	7,220,300.14
4000-4999 - Health	5,535,194.00	1,841,255.87	7,376,449.87	319,992.03	17,467.64	2,645,561.12	4,713,421.11	36	2,459,886.88
6000-6999 - Economic Assistance and Opportunity	34,659,940.00	607,487.35	35,267,427.35	1,443,543.19	61,162.72	15,710,479.02	19,495,785.61	45	14,209,864.60
7000-7999 - Culture and Recreation	1,563,336.00	124,844.00	1,688,180.00	48,027.48	6,597.33	581,731.06	1,099,851.61	35	514,839.00
8000-8999 - Home and Community Service	1,103,649.00	24,660.00	1,128,309.00	242,622.58	40,000.00	833,460.89	254,848.11	77	767,117.44
9000-9099 - Retiree Employee Benefit	1,389,013.00	.00	1,389,013.00	.00	.00	620,650.11	768,362.89	45	681,825.87
9700-9799 - Debt Service	54,625.00	.00	54,625.00	.00	.00	353,125.00	(298,500.00)	646	352,555.55
101 - Principal Retirement	512,500.00	.00	512,500.00	.00	.00	.00	512,500.00	0	.00
102 - Interest	3,985.00	.00	3,985.00	.00	.00	1,992.19	1,992.81	50	3,825.52
9900-9998 - Interfund Transfer	11,064,115.00	5,784,864.00	16,848,979.00	.00	.00	10,284,864.00	6,564,115.00	61	4,543,726.00
9999 - Pooled/Unallocable	40,000.00	.00	40,000.00	.00	.00	4,264.50	35,735.50	11	7,072.91
EXPENSE TOTALS	\$100,128,930.00	\$9,765,469.51	\$109,894,399.51	\$4,022,470.19	\$706,077.40	\$51,465,769.09	\$57,722,553.02	47%	\$42,141,184.33
Fund A - General Fund Totals									
REVENUE TOTALS	97,492,025.00	3,312,230.00	100,804,255.00	467,504.11	.00	60,107,094.90	40,697,160.10	60%	63,762,454.01
EXPENSE TOTALS	100,128,930.00	9,765,469.51	109,894,399.51	4,022,470.19	706,077.40	51,465,769.09	57,722,553.02	47%	42,141,184.33
Fund A - General Fund Totals	(\$2,636,905.00)	(\$6,453,239.51)	(\$9,090,144.51)	(\$3,554,966.08)	(\$706,077.40)	\$8,641,325.81	(\$17,025,392.92)		\$21,621,269.68
Fund CM - Car Pool									
REVENUE									
5000-5999 - Transportation	1,086,800.00	.00	1,086,800.00	108.80	.00	545,994.71	540,805.29	50	514,837.52
REVENUE TOTALS	\$1,086,800.00	\$0.00	\$1,086,800.00	\$108.80	\$0.00	\$545,994.71	\$540,805.29	50%	\$514,837.52
EXPENSE									
5000-5999 - Transportation	1,399,348.00	104,539.80	1,503,887.80	37,475.54	467,548.48	646,536.73	389,802.59	74	830,960.66
9000-9099 - Retiree Employee Benefit	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$1,399,348.00	\$104,539.80	\$1,503,887.80	\$37,475.54	\$467,548.48	\$646,536.73	\$389,802.59	74%	\$830,960.66



Budget by Function Report

Through 07/13/23

Prior Fiscal Year Activity Included

Summary Listing

Function	Adopted Budget	Original Budget	Original Budget	Current Month Transfers	FYTD Transfers	FYTD Transfers	Budget FYTD Transfers	% Used	Prior Year YTD
Fund CM - Car Pool Totals									
REVENUE TOTALS	1,086,800.00	.00	1,086,800.00	108.80	.00	545,994.71	540,805.29	50%	514,837.52
EXPENSE TOTALS	1,399,348.00	104,539.80	1,503,887.80	37,475.54	467,548.48	646,536.73	389,802.59	74%	830,960.66
Fund CM - Car Pool Totals	(\$312,548.00)	(\$104,539.80)	(\$417,087.80)	(\$37,366.74)	(\$467,548.48)	(\$100,542.02)	\$151,002.70		(\$316,123.14)
Fund D - County Road									
REVENUE									
5000-5999 - Transportation	14,848,175.00	958,489.00	15,806,664.00	.00	.00	4,130,561.64	11,676,102.36	26	5,296,195.86
9700-9799 - Debt Service	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$14,848,175.00	\$958,489.00	\$15,806,664.00	\$0.00	\$0.00	\$4,130,561.64	\$11,676,102.36	26%	\$5,296,195.86
EXPENSE									
1000-1999 - General Government Support	.00	.00	.00	.00	.00	.00	.00	+++	.00
5000-5999 - Transportation	15,535,628.00	958,565.05	16,494,193.05	167,101.65	1,560,397.90	4,236,839.12	10,696,956.03	35	5,346,396.39
9000-9099 - Retiree Employee Benefit	377,226.00	.00	377,226.00	.00	.00	176,754.98	200,471.02	47	185,873.81
9700-9799 - Debt Service	.00	.00	.00	.00	.00	.00	.00	+++	.00
101 - Principal Retirement	255,000.00	.00	255,000.00	.00	.00	255,000.00	.00	100	.00
102 - Interest	32,450.00	.00	32,450.00	.00	.00	32,450.00	.00	100	47,699.99
9900-9998 - Interfund Transfer	.00	255,700.00	255,700.00	.00	.00	995.00	254,705.00	0	230,268.00
EXPENSE TOTALS	\$16,200,304.00	\$1,214,265.05	\$17,414,569.05	\$167,101.65	\$1,560,397.90	\$4,702,039.10	\$11,152,132.05	36%	\$5,810,238.19
Fund D - County Road Totals									
REVENUE TOTALS	14,848,175.00	958,489.00	15,806,664.00	.00	.00	4,130,561.64	11,676,102.36	26%	5,296,195.86
EXPENSE TOTALS	16,200,304.00	1,214,265.05	17,414,569.05	167,101.65	1,560,397.90	4,702,039.10	11,152,132.05	36%	5,810,238.19
Fund D - County Road Totals	(\$1,352,129.00)	(\$255,776.05)	(\$1,607,905.05)	(\$167,101.65)	(\$1,560,397.90)	(\$571,477.46)	\$523,970.31		(\$514,042.33)
Fund DM - County Road Machinery									
REVENUE									
5000-5999 - Transportation	4,553,100.00	.00	4,553,100.00	71,623.33	.00	1,682,477.43	2,870,622.57	37	1,946,082.34
REVENUE TOTALS	\$4,553,100.00	\$0.00	\$4,553,100.00	\$71,623.33	\$0.00	\$1,682,477.43	\$2,870,622.57	37%	\$1,946,082.34
EXPENSE									
1000-1999 - General Government Support	.00	.00	.00	.00	.00	.00	.00	+++	.00
5000-5999 - Transportation	4,933,102.00	2,227,808.00	7,160,910.00	23,976.25	1,335,286.75	2,594,327.22	3,231,296.03	55	1,928,034.52
9000-9099 - Retiree Employee Benefit	43,359.00	.00	43,359.00	.00	.00	20,393.02	22,965.98	47	21,363.08
EXPENSE TOTALS	\$4,976,461.00	\$2,227,808.00	\$7,204,269.00	\$23,976.25	\$1,335,286.75	\$2,614,720.24	\$3,254,262.01	55%	\$1,949,397.60
Fund DM - County Road Machinery Totals									
REVENUE TOTALS	4,553,100.00	.00	4,553,100.00	71,623.33	.00	1,682,477.43	2,870,622.57	37%	1,946,082.34
EXPENSE TOTALS	4,976,461.00	2,227,808.00	7,204,269.00	23,976.25	1,335,286.75	2,614,720.24	3,254,262.01	55%	1,949,397.60
Fund DM - County Road Machinery Totals	(\$423,361.00)	(\$2,227,808.00)	(\$2,651,169.00)	\$47,647.08	(\$1,335,286.75)	(\$932,242.81)	(\$383,639.44)		(\$3,315.26)
Fund GA - Sewer District No. 1 IDA									
REVENUE									
8000-8999 - Home and Community Service	90,400.00	.00	90,400.00	4,080.87	.00	5,524.73	84,875.27	6	5,242.60
REVENUE TOTALS	\$90,400.00	\$0.00	\$90,400.00	\$4,080.87	\$0.00	\$5,524.73	\$84,875.27	6%	\$5,242.60



Budget by Function Report

Through 07/13/23
 Prior Fiscal Year Activity Included
 Summary Listing

Function	Original Budget	Budget Amendment	Revised Budget	Current Month Contributions	FYTD Encumbrances	FYTD Transfers In	Budget Transfers Out	FYTD % Excess	% Excess	Prior Year YTD
Fund GA - Sewer District No. 1 IDA										
EXPENSE										
8000-8999 - Home and Community Service	114,000.00	60,000.00	174,000.00	.00	.00	24,171.09	149,828.91	14		34,634.86
EXPENSE TOTALS	\$114,000.00	\$60,000.00	\$174,000.00	\$0.00	\$0.00	\$24,171.09	\$149,828.91	14%		\$34,634.86
Fund GA - Sewer District No. 1 IDA Totals										
REVENUE TOTALS	90,400.00	.00	90,400.00	4,080.87	.00	5,524.73	84,875.27	6%		5,242.60
EXPENSE TOTALS	114,000.00	60,000.00	174,000.00	.00	.00	24,171.09	149,828.91	14%		34,634.86
Fund GA - Sewer District No. 1 IDA Totals	(\$23,600.00)	(\$60,000.00)	(\$83,600.00)	\$4,080.87	\$0.00	(\$18,646.36)	(\$64,953.64)			(\$29,392.26)
Fund GB - Sewer District II										
REVENUE										
8000-8999 - Home and Community Service	2,731,186.00	21,077.00	2,752,263.00	49.67	.00	883,723.31	1,868,539.69	32		1,521,853.12
REVENUE TOTALS	\$2,731,186.00	\$21,077.00	\$2,752,263.00	\$49.67	\$0.00	\$883,723.31	\$1,868,539.69	32%		\$1,521,853.12
EXPENSE										
8000-8999 - Home and Community Service	2,976,928.00	290,327.08	3,267,255.08	46,265.55	19,959.50	1,129,234.86	2,118,060.72	35		1,354,648.98
9000-9099 - Retiree Employee Benefit	73,096.00	.00	73,096.00	.00	.00	34,276.00	38,820.00	47		35,855.54
101 - Principal Retirement	37,500.00	.00	37,500.00	.00	.00	.00	37,500.00	0		.00
102 - Interest	797.00	.00	797.00	.00	.00	398.44	398.56	50		765.11
EXPENSE TOTALS	\$3,088,321.00	\$290,327.08	\$3,378,648.08	\$46,265.55	\$19,959.50	\$1,163,909.30	\$2,194,779.28	35%		\$1,391,269.63
Fund GB - Sewer District II Totals										
REVENUE TOTALS	2,731,186.00	21,077.00	2,752,263.00	49.67	.00	883,723.31	1,868,539.69	32%		1,521,853.12
EXPENSE TOTALS	3,088,321.00	290,327.08	3,378,648.08	46,265.55	19,959.50	1,163,909.30	2,194,779.28	35%		1,391,269.63
Fund GB - Sewer District II Totals	(\$357,135.00)	(\$269,250.08)	(\$626,385.08)	(\$46,215.88)	(\$19,959.50)	(\$280,185.99)	(\$326,239.59)			\$130,583.49
Fund MS - Self Insurance -Health Insurance										
REVENUE										
9000-9099 - Retiree Employee Benefit	7,697,000.00	.00	7,697,000.00	2,514.98	.00	3,780,568.91	3,916,431.09	49		3,828,916.05
REVENUE TOTALS	\$7,697,000.00	\$0.00	\$7,697,000.00	\$2,514.98	\$0.00	\$3,780,568.91	\$3,916,431.09	49%		\$3,828,916.05
EXPENSE										
9000-9099 - Retiree Employee Benefit	8,491,000.00	.00	8,491,000.00	366,807.64	146.97	5,089,536.63	3,401,316.40	60		3,263,717.00
EXPENSE TOTALS	\$8,491,000.00	\$0.00	\$8,491,000.00	\$366,807.64	\$146.97	\$5,089,536.63	\$3,401,316.40	60%		\$3,263,717.00
Fund MS - Self Insurance -Health Insurance Totals										
REVENUE TOTALS	7,697,000.00	.00	7,697,000.00	2,514.98	.00	3,780,568.91	3,916,431.09	49%		3,828,916.05
EXPENSE TOTALS	8,491,000.00	.00	8,491,000.00	366,807.64	146.97	5,089,536.63	3,401,316.40	60%		3,263,717.00
Fund MS - Self Insurance -Health Insurance Totals	(\$794,000.00)	\$0.00	(\$794,000.00)	(\$364,292.66)	(\$146.97)	(\$1,308,967.72)	\$515,114.69			\$565,199.05
Fund S - Self Insurance										
REVENUE										
1000-1999 - General Government Support	1,237,813.00	.00	1,237,813.00	.00	.00	957,192.78	280,620.22	77		944,810.00
REVENUE TOTALS	\$1,237,813.00	\$0.00	\$1,237,813.00	\$0.00	\$0.00	\$957,192.78	\$280,620.22	77%		\$944,810.00



Budget by Function Report

Through 07/13/23

Prior Fiscal Year Activity Included

Summary Listing

Function	Original Budget	Original Budget	Actual to Date Budget	Current Month Transaction	Encumbrances	YTD Transaction	YTD Transaction	% Exec	Prior Year YTD
Fund S - Self Insurance									
EXPENSE									
1000-1999 - General Government Support	1,484,273.00	.00	1,484,273.00	30,009.50	.00	592,747.17	891,525.83	40	705,995.33
9000-9099 - Retiree Employee Benefit	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$1,484,273.00	\$0.00	\$1,484,273.00	\$30,009.50	\$0.00	\$592,747.17	\$891,525.83	40%	\$705,995.33
Fund S - Self Insurance Totals									
REVENUE TOTALS	1,237,813.00	.00	1,237,813.00	.00	.00	957,192.78	280,620.22	77%	944,810.00
EXPENSE TOTALS	1,484,273.00	.00	1,484,273.00	30,009.50	.00	592,747.17	891,525.83	40%	705,995.33
Fund S - Self Insurance Totals	(\$246,460.00)	\$0.00	(\$246,460.00)	(\$30,009.50)	\$0.00	\$364,445.61	(\$610,905.61)		\$238,814.67
Grand Totals									
REVENUE TOTALS	129,736,499.00	4,291,796.00	134,028,295.00	545,881.76	.00	72,093,138.41	61,935,156.59	54%	77,820,391.50
EXPENSE TOTALS	135,882,637.00	13,662,409.44	149,545,046.44	4,694,106.32	4,089,417.00	66,299,429.35	79,156,200.09	47%	56,127,397.60
Grand Totals	(\$6,146,138.00)	(\$9,370,613.44)	(\$15,516,751.44)	(\$4,148,224.56)	(\$4,089,417.00)	\$5,793,709.06	(\$17,221,043.50)		\$21,692,993.90

COUNTY / CODE	53 - WASHINGTON		
STATUTORY SHARES - ANNUAL	11,608,683		
MONTHS	APR - JUN 2023	JUL - DEC 2023	JAN - MAR 2024
CYCLES	2378 TO 2390 13 CYCLES	2391 TO 2416 26 CYCLES	2417 TO 2429 13 CYCLES
STATUTORY SHARES - WEEKLY	223,244	223,244	223,244
ACA REDUCTION	(46,992)	(25,099)	0
COVID REDUCTION	0	0	0
ADJUSTED SHARES - WEEKLY	176,252	198,145	223,244
CHANGE IN WEEKLY SHARES	-	21,893	25,099

SFY 2023 PAYMENTS	9,376,555
SFY 2024 PAYMENTS	10,345,218
CHANGE	968,663



Hudson River - Black River Regulating District

KATHY HOCHUL
Governor

MARK M. FINKLE
Chairman

JOHN C. CALLAGHAN
Executive Director

July 5, 2023

Melissa Fitch, Washington County Administrator
383 Broadway
Fort Edward, NY 12828

Dear County Administrator Fitch,

I wrote to you in April, 2022 with the good news that New York State's enacted budget had included two statutory changes that would make the State of New York, rather than the Regulating District, responsible for school and local real property taxes on taxable State lands under the Regulating District's jurisdiction. This positive development marked the culmination of a years-long effort, supported by Washington County and the other four beneficiary counties in the Hudson River Area, to "pursue all reasonable and appropriate avenues to reduce or eliminate its real property tax obligations" pursuant to an agreement the five counties entered into with the Regulating District in 2013 ending litigation between the parties.

As we reported at the time and as you are aware, thanks to this positive legislative change enacted by Governor Hochul and the NYS Legislature, Washington County would see a significant decrease in its annual assessment, equal to 4.6170% of the Regulating District's costs (after non-assessment revenue is applied) for the flood protection benefits it receives from Regulating District operations in the Hudson River Area, beginning with the assessment payment due by October 31, 2024.

As you are also aware, Brookfield Renewable Energy operates a hydroelectric plant at Conklingville Dam, providing revenue (as its predecessors have since 1927) to the Regulating District in return for the real property & water use interests held by the Regulating District on behalf of the State at the dam, which created the 71-foot impoundment necessary for Brookfield to generate electricity at the E.J. West hydroelectric plant. This revenue amounts to approximately \$1.5 million annually, and for the last 18 months, Brookfield has been signaling that they intend to stop paying. In January of this year, the Regulating District petitioned the Federal Energy Regulatory Energy Commission (FERC), seeking a ruling that Brookfield must continue to provide fair compensation for the use of the dam and water from Great Sacandaga Lake in the production and sale of electricity at its plant.

At the same time, Brookfield petitioned FERC seeking a ruling that its "charges for headwaters benefits" payments preempted any agreement between it and the Regulating District for use of the dam property or Great Sacandaga Lake, and also a determination from FERC that the Regulating District could not divert water around Brookfield's hydroelectric plant, even if it halted its payments to the Regulating District. This move by Brookfield obviously represented a potential, existential threat to the Regulating District's finances and, if Brookfield were to prevail, the reduction in assessment payments expected by Washington County beginning in 2024 would disappear.

Unfortunately, this potential threat to the Regulating District's non-assessment revenue became all too real on Thursday, June 15th, with FERC's ruling on both petitions. In its ruling, FERC sided with Brookfield, determining that it was not required by its license to continue to provide the Regulating District this compensation for the use of Conklingville Dam or Great Sacandaga Lake water, and that – absent prior approval from FERC – the Regulating District could not withhold the water from Brookfield if and when it halted payments to the Regulating District. This ruling effectively stripped the Regulating District of any leverage it could use to compel Brookfield to extend the current agreement. Not surprisingly, Brookfield did indeed allow the agreement to expire at the end of June, putting an end to the \$1.5 million annually in compensation to the

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737 Bunker Hill Road, Mayfield, NY 12117 | 518-661-5535
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Regulating District, even as Brookfield continues to use Conklingville Dam and water from Great Sacandaga Lake to generate and sell hydroelectric power at its E.J. West hydroelectric plant.

The Regulating District firmly believes that Brookfield should pay for the benefits from New York State it receives and uses for its for-profit operations, and will pursue every avenue to ensure that it does so. On Wednesday, July 5th, the Regulating District wrote to FERC to request authorization to divert water around Brookfield's hydroelectric plant, so that it does not continue to violate requirements in New York State's Public Authorities Law that public authorities receive fair market value for use of assets. Ultimately, we believe that justice and common sense will prevail, and the company—and not Washington County taxpayers—will be required to continue to pay its fair share for its for-profit operations at the E.J. West hydroelectric plant. But courtesy dictates that the Regulating District follow up on its April, 2022 letter to you, advising you of this concerning development, and encouraging you to continue your efforts to protect your taxpayers and advocate for fair and reasonable compensation from Brookfield.

We are working to develop our long-term legal strategy, but suffice it to say we are committed to carrying on this fight as long as it takes in the interest of continuing our vitally important role of providing flood protection to the residents of Washington County, as well as the other flow augmentation and various economic, ecological, recreational and public safety benefits associated with our operations in the Hudson River Area.

Should you have any questions, please do not hesitate to reach out to me at (518) 730-1536 or at jcallaghan@hrbrd.ny.gov.

Sincerely,



John C. Callaghan
Executive Director

CC: Robert A. Henke, Chair, Washington County Board of Supervisors
Al Nollette, Washington County Treasurer

Resolution No. **A** July 21, 2023

By Supervisors

TITLE: Amend 2023 County Clerk Budget, Accept Local Government Records Management Improvement Fund Grant and Authorize Chairman to Sign Grant Contract

WHEREAS, the County Clerk applied for, and has been awarded, a Local Government Records Management Improvement fund grant to purchase and implement an electronic records management system for use by the County and various municipalities within the County, and

WHEREAS, the project will include the purchase of computer equipment and software and will fund one full time Clerk in the County Clerk's office; now therefore be it

RESOLVED, that the County hereby accepts the Local Government Records Management Improvement Fund grant; and be it further

RESOLVED, that the Chairman is hereby authorized to sign the grant contract, as approved by the County Attorney, and any other documents necessary to accept the grant; and be it further

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

(No. to be assigned by Treas.)	Reg. Earnings Grant	23,006
(No. to be assigned by Treas.)	Grant Equip. – Co. Clerk	60,664
(No. to be assigned by Treas.)	Grant Contractual – Co. Clerk	<u>61,545</u>
		145,215

Increase Revenue:

(No. to be assigned by Treas.)	Records Management Grant	145,215
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BUDGET IMPACT STATEMENT: Recognizes grant in the 2023 budget.

Resolution No. **B** July 21, 2023

By Supervisors

TITLE: To Authorize Digital or Electronic Copies of Records to be the Official Copy of Record in Washington County

WHEREAS, Washington County is engaged in the digitization of many of its records in the County Clerk's Office and elsewhere, and

WHEREAS, the County Clerk's Office has prioritized records scanning but paper copies are also retained, and

WHEREAS, retention of already scanned paper copies presents a storage challenge for the County in terms of space requirements, and

WHEREAS, New York State Laws including New York State Arts and Cultural Affairs Law §57.29, New York State Technology Law §305 and New York State Real Property Law §291-I all recognize the validity of electronic or scanned records; now therefore be it

RESOLVED, that the Board of Supervisors hereby authorizes all digitally created or digitally converted records as the official copy of the record and such records will be maintained in digital format for the legally prescribed retention period of the record; and be it further

RESOLVED, that the County Clerk is hereby authorized and directed to maintain all digital records in accordance with the relevant statutes and regulations of the State of New York including, but not limited to retention schedules and other requirements; and be it further

RESOLVED, where legally authorized and appropriate, copies of records in other formats, including paper, shall be deemed convenience copies and may be disposed of when no longer needed for reference or other administrative purpose; and be it further

RESOLVED, that this resolution shall not apply to the records maintained by the Washington County Historian.

BUDGET IMPACT STATEMENT: None for this resolution. Scanning is undertaken pursuant to grant funding. Will reduce need to provide additional storage space for records.

Resolution No. **C** July 21, 2023

By Supervisors

TITLE: Amend Budget – Capital Project No. 125 – Capital Improvement Plan for St. Paul's Roof Project Hazmat Survey

WHEREAS, a hazmat survey is required for the St. Paul's roof replacement project, and

WHEREAS, the County Buildings Superintendent has requested a budget amendment of \$1,600 to cover the cost of the survey; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

H125.1620.2040.40	Building St. Paul's Roof	1,600
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Decrease Appropriation:

H125.1990.4530	H125 Contingency	1,600
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BUDGET IMPACT STATEMENT: Survey needs to be done prior to going out to bid. If this resolution is approved, the project contingency account balance will be \$797,372.

Resolution No. **D** July 21, 2023

By Supervisors

TITLE: Amend Budget – County Road and Road Machinery Funds for Small Tools

WHEREAS, the 2023 budget for the County Road and Road Machinery funds contain funds to purchase small tools in equipment line items, and

WHEREAS, the Superintendent of Public Works has requested to transfer funds for small tools from the equipment line to contractual in the County Road fund in the amount of \$1,800 and the Road Machinery fund of \$1,780 because these purchases don't meet the threshold for equipment, and

WHEREAS, the Public Works and Finance Committees have approved this request; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

COUNTY ROAD FUND

Increase Appropriation:

D.5000.5120.4035	Equipment – Non Asset	1,800
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Decrease Appropriation:

D.5000.5120.2290 Tools & Equipment 1,800

COUNTY ROAD MACHINERY FUND

Increase Appropriation:

DM.5130.4035 Equipment – Non Asset 1,780

Decrease Appropriation:

DM.5130.2090 Equipment 1,780

BUDGET IMPACT STATEMENT: None. Transfer funds between line items.

Resolution No. **E** July 21, 2023
By Supervisors

TITLE: Amend Budget WIC for Equipment

WHEREAS, the Director of Public Health has requested a budget amendment transferring funds from contractual to equipment to purchase laptops, air purifiers and MyPlate Island Activity Cube, and

WHEREAS, these items are 100% covered by the WIC grant, and

WHEREAS, the Health & Human Services and Finance Committees have approved this request; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.4082.2625.99 Grant Equipment 16,000

Decrease Appropriation:

A.4082.4260 Mileage Exp./Car Pool 4,000

A.4082.4310 Maint. in Lieu of Rent 12,000

BUDGET IMPACT STATEMENT: All items are 100% funded under WIC grant.

Resolution No. **F** July 21, 2023
By Supervisors

TITLE: Amend Budget – Public Health for Preparedness Grant

WHEREAS, Public Health has received a Preparedness Grant for the period of July 1, 2023 to June 30, 2024 in the amount of \$52,099, and

WHEREAS, the personal services portion of the grant, \$43,642, is already included in the 2023 budget so those funds will be placed in contingency; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.1990.4530 Contingency 43,642

A.4004.4625.01 Grants Other 8,457

52,099

Increase Revenue:

BUDGET IMPACT STATEMENT: Recognize Preparedness grant in the 2023 budget. The salary portion of the grant is already included in the budget so that portion will be placed in contingency. If this resolution is approved, the contingency account will be \$664,481.

Resolution No. **G** July 21, 2023

By Supervisors

TITLE: Amend the 2023 Budget for Public Health Infrastructure, Workforce and Data Systems Grant

WHEREAS, Public Health was awarded a U.S. Public Health Strengthening Infrastructure, Workforce and Data System grant of \$566,939 over a five year period, and

WHEREAS, Public Health has requested to recognize year 1 funds in the amount of \$113,388; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

(No. to be assigned by Treas.)	Grant Equipment	87,800
(No. to be assigned by Treas.)	Grant Contractual	<u>25,588</u>
		113,388

Increase Revenue:

(No. to be assigned by Treas.)	US PH Strengthening Infrastructure Grant	113,388
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BUDGET IMPACT STATEMENT: Recognizes year 1 of the Public Health Strengthening Infrastructure grant in the 2023 budget. No local match for this grant.

Resolution No. **H** July 21, 2023

By Supervisors

TITLE: Amend 2023 Sheriff's Budget to Recognize Byrne Grant

WHEREAS, the Sheriff's Office applied for a Federal Byrne Jag grant from DCJS and the County was recently notified that the application submitted was successful, and

WHEREAS, the grant funding will be used to purchase equipment; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized and directed to make the following amendment to the 2023 General Fund Budget:

Increase Revenue:

(No. to be assigned by Treas.)	Federal Aid for Other Public Safety	25,000
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Increase Appropriation:

A.3110.3111.2625.99	Grants – Other	25,000
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BUDGET IMPACT STATEMENT: Grant funds for the purchase of police equipment.

Resolution No. **I** July 21, 2023

By Supervisors

TITLE: Amend Budget – Sheriff for Live Scan System Upgrade

WHEREAS, the Sheriff's Department is the last police agency still on the old Livescan system, and

WHEREAS, the Sheriff's Department has requested a budget amendment to upgrade the Sheriff's office, Jail, Road Patrol and Salem substation livescan system; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.3110.3111.2010	Sheriff Admin. – Off. Equip.	15,110
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Increase Revenue:

A.3110.3111.2260.01	Sheriff Admin. - Services to Other Govts.	9,445
A.3110.3112.2701	Sheriff Patrol – Refund of Prior Yr. Exp.	5,665

BUDGET IMPACT STATEMENT: Amends the budget for the purchase of Live Scan upgrade.

Resolution No. **J** July 21, 2023

By Supervisors

TITLE: Amend 2023 District Attorney Budget – Crime Victims Grant

WHEREAS, the District Attorney was awarded a three (3) year grant by the NYS Office of Victim Services, and

WHEREAS, the Washington County Board of Supervisors authorized acceptance of the Crime Victim grant for the period of 10/01/22 – 09/23/23 per Resolution No. 216 dated September 16, 2022, and

WHEREAS, this grant funds Crime Victim Advocates in the District Attorney's office, and

WHEREAS, the 2023 – 2024 award of \$144,773 needs to be placed in the 2023 budget, and

WHEREAS, funds for these positions were included in the 2023 budget so these funds will be placed in contingency; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.1990.4530	Contingency	144,058
(No. to be assigned by Treas.)	DA – Contractual	715

Increase Revenue:

A.1165.3389.11	State Aid – Other Pub. Safety	144,773
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BUDGET IMPACT STATEMENT: Recognizes Crime Victim funds which will offset personal services expenses. If this resolution is approved, the contingency account will be \$808,539.

Resolution No. **K** July 21, 2023

By Supervisors

TITLE: Amend the Title by Grade Schedule to Establish Pay Rate for Special Patrol Officer – Fort Ann

WHEREAS, the Sheriff has entered into a contract with Fort Ann Central School to provide a Special Patrol Officer (SPO) for the school district, and

WHEREAS, the non-union Title by Grade Schedule need to be amended to establish the hourly rate; now therefore be it

RESOLVED, that the non-union Title by Grade Schedule be amended for the title of Special Patrol Officer to establish the hourly rate of \$30.77 for Fort Ann Central School; and be it further

RESOLVED, that the title of Special Patrol Officer shall not receive steps or annual base rate increases as the pay rates are set via contract with the participating school for the contract period and shall not change during that period; and be it further

RESOLVED, that the Sheriff and/or Chairman of the Board is hereby authorized to sign any agreement necessary for provision of a Special Patrol Officer in a form approved by the County Attorney.

BUDGET IMPACT STATEMENT: Payments made by school district pursuant to contract terms cover the costs associated with this position.

Resolution No. **L** July 21, 2023

By Supervisors

TITLE: Amend the Exempt Salary Schedule to Increase Salary for Cybersecurity Officer

WHEREAS, the CIO of Information Technology has requested to increase the salary of the Cybersecurity Officer to make it even with the Assistant Director, and

WHEREAS, this would increase the base for the Cybersecurity Officer from \$71,354 to \$76,845, an increase of \$5,491, and

WHEREAS, the IT Committee has approved this request; now therefore be it

RESOLVED, that the base for the Cybersecurity Officer on the Exempt Salary Schedule be amended to \$76,845.

BUDGET IMPACT STATEMENT:

Resolution No. **M** July 21, 2023

By Supervisor

TITLE: To Appoint Executive Director of Sewer District 2 and Amend Salary Schedule to Set Base

WHEREAS, there is a vacancy in the title of Executive Director of Washington County Sewer District 2, and

WHEREAS, the Commissioners and members of the Board of Supervisors conducted interviews for a replacement, and

WHEREAS, they have recommended an appointment with a raise to the base pay on the salary schedule which requires an amendment to the schedule, and

WHEREAS, the appointee will have to pass and be reachable on a future Civil Service examination to be permanently appointed to the position; now therefore be it

RESOLVED, that Kevin Gorman be appointed as Executive Director of Washington County Sewer District 2 effective August 3, 2023; and be it further

RESOLVED, that the exempt salary schedule is amended for the position of Executive Director of Washington County Sewer District 2 at a base of \$125,000.00 effective August 3, 2023.

BUDGET IMPACT STATEMENT: Raise in base salary from \$100,450.00. Costs paid by Sewer District.

Resolution No. **N** July 21, 2023

By Supervisors

TITLE: To Award Bid #2023-24 – Jackson DPW Facility Fuel System

WHEREAS, the purchasing department issued Bid #2023-24 for the installation of a fuel system at the Jackson DPW facility, and

WHEREAS, the bids were opened on July 6, 2023 and the following response was received:

<u>Company</u>	<u>Lump Sum Price</u>
R.M. Dalrymple Saratoga Springs, NY	\$63,066.87

, and

WHEREAS, the Finance Committee recommends that Bid #2023-24 be awarded to R.M. Dalrymple of Saratoga Springs, NY for the lump sum amount of \$63,066.87; now therefore be it

RESOLVED, that Bid #2023-24 – Jackson DPW Facility Fuel System is hereby awarded to R.M. Dalrymple for the amount so stated; and be it further

RESOLVED, that the Chairman of the Board of Supervisors and/or Superintendent of Public Works is hereby authorized to sign those documents necessary for award in a form approved by the County Attorney.

BUDGET IMPACT STATEMENT: Costs as stated in the budget.

WASHINGTON COUNTY - WORKERS' COMPENSATION ASSESSMENT
ASSESSMENT FOR 2024 BUDGET
 [REIMBURSEMENT OF 2022 CLAIM PAYMENTS & EXPENSES]

COUNTY	ALLOCATION %	POOL: ALL CLAIMS PRIOR TO 2012	POOL: 2012 FORWARD OVER \$20K	POOL TOTAL	DIRECT CLAIMS: UNDER \$20K	CARRY FORWARD ADJUSTMENTS	LESS REBATES & INTEREST (SPLIT BY %)	INTERFUND TRANSFER	PLUS ADMINISTRATIVE COSTS	TOTAL	ROUNDED	LAST YEAR
EMS	100.00%	-	-	-	6,140.77				-	6,140.77	6,141.00	13,857
FIRE	100.00%	60,303.97	-	60,303.97	455,585.58		(34,159.16)	(438,700.00)	-	43,030.39	43,030.00	78,834
PLEASANT VALLEY	100.00%	92,438.61	-	92,438.61	-		(38,825.13)		-	53,613.48	53,613.00	5,432
<i>SUBTOTAL COUNTY 100%</i>		<i>152,742.58</i>	<i>-</i>	<i>152,742.58</i>	<i>461,726.35</i>	<i>-</i>	<i>(72,984.29)</i>	<i>(438,700.00)</i>	<i>-</i>	<i>102,784.64</i>	<i>102,784.00</i>	<i>98,123</i>
COUNTY POOL / DIRECT	69.26%	107,605.21	392,967.57	500,572.78	89,991.38		(79,995.51)		304,581.03	815,149.68	815,150.00	604,988
COUNTY TOTAL		260,347.79	392,967.57	653,315.36	551,717.73	-	(152,979.80)	(438,700.00)	304,581.03	917,934.32	917,934.00	703,111

TOWNS												
ARGYLE	1.23%	1,910.98	6,978.78	8,889.76	130.74		(1,420.65)		5,409.11	13,008.96	13,009.00	44,444
CAMBRIDGE	0.65%	1,009.87	3,687.97	4,697.84	-		(750.75)		2,858.47	6,805.56	6,806.00	5,287
DRESDEN	1.02%	1,584.71	5,787.28	7,371.99	10,657.44		(1,178.10)		4,485.60	21,336.93	21,337.00	14,456
EASTON	1.17%	1,817.76	6,638.35	8,456.11	-		(1,351.35)		5,145.25	12,250.01	12,250.00	9,506
FORT ANN	2.01%	3,122.82	11,404.34	14,527.16	1,856.46		(2,321.56)		8,839.27	22,901.33	22,901.00	16,420
FORT EDWARD	1.76%	2,734.41	9,985.89	12,720.30	-		(2,032.80)		7,739.86	18,427.36	18,427.00	13,457
GRANVILLE	1.31%	2,035.27	7,432.68	9,467.95			(1,513.05)		5,760.92	13,715.82	13,716.00	11,133
GREENWICH	1.19%	1,848.83	6,751.83	8,600.66			(1,374.45)		5,233.20	12,459.41	12,459.00	9,692
HAMPTON	0.31%	481.63	1,758.88	2,240.51			(358.05)		1,363.27	3,245.73	3,246.00	2,964
HARTFORD	0.81%	1,258.45	4,595.78	5,854.23	5,149.33		(935.55)		3,562.09	13,630.10	13,630.00	7,377
HEBRON	0.75%	1,165.23	4,255.35	5,420.58	200.00		(866.25)		3,298.24	8,052.57	8,053.00	7,281
JACKSON	0.54%	838.97	3,063.85	3,902.82	55.03		(623.70)		2,374.73	5,708.88	5,709.00	4,793
KINGSBURY	2.19%	3,402.48	12,425.63	15,828.11	649.26		(2,529.46)		9,630.85	23,578.76	23,579.00	18,423
PUTNAM	1.27%	1,973.12	7,205.73	9,178.85	525.56		(1,466.85)		5,585.01	13,822.57	13,823.00	10,733
SALEM	0.93%	1,444.89	5,276.64	6,721.53	50.00		(1,074.15)		4,089.81	9,787.19	9,787.00	7,506
WHITE CREEK	0.60%	932.18	3,404.28	4,336.46	365.85		(693.00)		2,638.59	6,647.90	6,648.00	4,566
WHITEHALL	0.64%	994.33	3,631.23	4,625.56			(739.20)		2,814.49	6,700.85	6,701.00	6,609
TOTAL - TOWNS	18.38%	28,555.93	104,284.49	132,840.42	19,639.67	-	(21,228.92)		80,828.76	212,079.93	212,081.00	194,647

VILLAGES												
ARGYLE	0.05%	77.68	283.69	361.37	-		(57.75)		219.88	523.50	524.00	401
CAMBRIDGE	1.32%	2,050.81	7,489.42	9,540.23	274.73		(1,524.60)		5,804.89	14,095.25	14,095.00	10,012
FORT ANN	0.20%	310.73	1,134.76	1,445.49	-		(231.00)		879.53	2,094.02	2,094.00	1,682
FORT EDWARD	2.02%	3,138.36	11,461.08	14,599.44			(2,333.11)		8,883.25	21,149.58	21,150.00	21,049
GRANVILLE	1.77%	2,749.95	10,042.63	12,792.58	5,880.39		(2,044.35)		7,783.84	24,412.46	24,412.00	23,918
GREENWICH	1.28%	1,988.66	7,262.47	9,251.13	899.05		(1,478.40)		5,628.99	14,300.77	14,301.00	11,552
HUDSON FALLS	3.81%	5,919.37	21,617.19	27,536.56	13,892.06		(4,400.56)		16,755.04	53,783.10	53,783.00	37,726
WHITEHALL	1.91%	2,967.46	10,836.96	13,804.42	4,831.75		(2,206.05)		8,399.51	24,829.63	24,830.00	23,715
TOTAL - VILLAGES	12.36%	19,203.02	70,128.20	89,331.22	25,777.98		(14,275.82)		54,354.93	155,188.31	155,189.00	130,055

TOTAL	100.00%	308,106.74	567,380.26	875,487.00	597,135.38	-	(188,484.54)	(438,700.00)	439,764.72	1,285,202.56	1,285,204.00	1,027,813
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CLAIMS PAID TOTAL 1,472,622.38