

BOARD OF COMMISSIONERS

WASHINGTON COUNTY SEWER DISTRICT MEETING ROGERS ISLAND VISITORS CENTER

June 13, 2023

MEMBERS PRESENT: Ed Carpenter, Matt Traver, Tim Fisher, Dan Washburn, Mike Fiorillo, James Maskell

OTHERS PRESENT: Joseph Brilling; Executive Director, Acting
Matthew Fuller; Meyer, Fuller & Stockwell
Leah Whaley; Administrative Assistant

Mr. Washburn called the meeting to order at 3:33pm. Roll call was taken. Mr. Washburn asked if there were any additions or corrections to the minutes of 05/09/23. A motion to accept the minutes as written was made by Mr. Maskell, seconded by Mr. Fisher, all in favor and the motion carried.

Mr. Brilling advised the board that he is awaiting a response regarding whether the NBRC grant money for FE1A can be moved/reassigned to use for the Northern Hudson Falls project. There are no further updates at this time.

Interviews were completed by the work group for the executive director position last week, and a candidate was chosen. Mr. Brilling and the commissioners present at the interviews would like to offer the position to the individual. A decision will also need to be made regarding Mr. Brilling's position during the transition period for the new executive director. A motion was made by Mr. Fisher for a recommendation by the board of commissioners to offer the position to the chosen individual, seconded by Mr. Maskell, all in favor and the motion carried.

The board would also like to recommend keeping Mr. Brilling on board for an undetermined amount of time during the transition period. A brief discussion was had regarding the runner up for the executive director position in the event that the first candidate does not accept the position.

Mr. Brilling next discussed filling the open position for Senior Operator. He has a candidate in mind for this position and would like to move forward with an interview with this individual. The commissioners agree with this decision and with the budget amendments that may be needed.

In regard to the WCSD #1 MPR and the previous request from the IDA asking to exclude parcels from the sewer district, it has been brought to the district's attention that the Town of Kingsbury has decided they do not want to exclude any of the 17 lots. After some discussion, the

commissioners agreed they would like the lots to be included unless they are going to be coterminous with the water district. An updated MPR for the plan of dissolution with the lots left in will be needed as soon as possible, as the previous draft had the lots excluded.

The Sewer District would like to apply for an SRF application for the North Hudson Falls Project. Mr. Brillling has been working with the Lake Champlain- Lake George Regional Planning Board and they have advised that this project should be WQIP, WIIA and BIL eligible. A bond resolution is needed for the cost of roughly 6 million dollars for the project. A motion to approve the bond resolution for up to 6 million dollars and approval to move forward with the applications for the CFA process was made by Mr. Fisher, seconded by Mr. Fiorillo, all in favor and the motion carried.

Mr. Brillling provided an update on the WWTP capital construction project which is 52% complete. The second effluent screw has been installed and the channel should be grouted next week. The grit system is ready to go online and work on the digester is underway. The menthane was vented last week, progress is being made getting the level of the digester down and the plant water system is now in the ground.

A quick update was given regarding the Sewer Use Ordinance, and the public hearing for the local law will be set during the June Board of Supervisors meeting. Mr. Fuller will send the final updated SUO to the county.

Mr. Brillling provided the commissioners with the draft response letter provided by KSPE in response to Irving Tissue's engineering report to move the sewer line, as presented in last month's meeting. Mr. Brillling raised his concern to the commissioners regarding Irving's proposal of upsizing to a 12in pipe and going back to 10in pipe in the sewer lines. There was discussion regarding the logistics of the sizing of these pipes. DEC has reached out to Mr. Brillling to set up a time to discuss their comments on Irving's engineering report. Mr. Brillling will have a meeting with DEC before responding to Irving Tissue.

Motion to adjourn the meeting, made by Mr. Carpenter, seconded by Mr. Fisher, all in favor and the meeting was adjourned at 4:45pm.

Respectfully Submitted,
Leah Whaley