

AUDIT COMMITTEE MEETING MINUTES
MAY 18, 2022

AUDIT COMMITTEE MEMBERS PRESENT: O'Brien, Clary, Hogan, Griffith, Nolan

AUDIT COMMITTEE MEMBERS ABSENT: Ferguson, Rozell

SUPERVISORS: Henke

Debra Prehoda, Clerk

Stacey Benson-Doty, Sr. Audit Clerk

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Accept Minutes – April 13, 2022
- 3) Audit Monthly Bills
 - Motion to pay all bills as audited
- 4) Other Business
- 5) Adjournment

Chairman O'Brien called the meeting to order at 9:00 A.M.

A motion to accept the minutes of the April 13, 2022 Audit Committee meeting was moved by Mr. Griffith, seconded by Mr. Nolan, and adopted.

Stacey Benson-Doty, Senior Audit Clerk, addressed the following items with the committee, handout attached:

- Summary of accounts payable by fund.
- Stale Vouchers – Vouchers submitted for payment of prior year expenses after prior year books are closed. Stale vouchers submitted totaled \$45,278.19; listed on handout. A motion to approve payment of stale vouchers from Michelle Hervieux-Osgood, Esq. (Assigned Counsel), in the amount of \$6,157.19 for the period of 1/26/18 – 1/24/19 and Cambridge Central School (Public Health COVID) in the amount of \$39,121.00 for the period 6/20 – 6/21 was moved by Mr. Hogan, seconded by Mr. Griffith, and adopted.

The committee proceeded with auditing the bills.

A motion to pay all bills as audited was moved by Mr. Griffith, seconded by Mr. Nolan, and adopted.

OTHER BUSINESS: None.

The meeting adjourned at 10:00 A.M.

Debra Prehoda, Clerk

Washington County Board of Supervisors

SUMMARY OF ACCOUNTS PAYABLE BY FUND

Submitted To Audit Committee For Approval : Meeting Date 5/18/22

<u>FUND</u>	<u>AMOUNT</u>	<u>No. Vouchers</u>	<u>DATE</u>
GENERAL	\$1,654,432.96	533	5/18/22
CAR POOL	\$91,780.83	27	5/18/22
COUNTY ROAD	\$116,331.48	35	5/18/22
COUNTY ROAD MACHINERY	\$734,685.18	71	5/18/22
SEWER DIST NO 1	\$15,169.00	1	5/18/22
SEWER DIST NO 2	\$99,801.49	61	5/18/22
Capital Construction	\$516,576.39	15	5/18/22
<u>Workers Compensation</u>	\$15,348.50	1	5/18/22
<u>Health/Dental(MS)</u>	\$11,716.00	1	5/18/22
<u>TOTAL ALL FUNDS</u>	<u>\$3,255,841.83</u>	<u>834</u>	

SPECIAL AUDIT 4/19/22

GENERAL	\$7,705.36	27	4/19/22
CAR POOL	\$993.56	4	4/19/22
COUNTY ROAD	\$310.00	5	4/19/22
COUNTY ROAD MACHINERY	\$2,240.11	6	4/19/22
SEWER NO 1	\$50.00	1	4/19/22
SEWER NO 2	\$10,835.77	12	4/19/22
<u>TOTAL</u>	<u>\$22,134.80</u>	<u>55</u>	

SPECIAL AUDIT 5/5/22

GENERAL	\$48,131.67	35	5/5/22
CAR POOL	\$0	0	5/5/22
COUNTY ROAD	\$102.78	3	5/5/22
COUNTY ROAD MACHINERY	\$1,980.11	6	5/5/22
SEWER NO 1	\$75.39	1	5/5/22
SEWER NO 2	\$2,769.28	3	5/5/22
<u>TOTAL</u>	<u>\$53,059.23</u>	<u>48</u>	

PRELIMINARY TOTAL AMOUNT PAID OUT OF AUDIT WITH APPROVAL OF COUNTY AUDITOR

	<u>AMOUNT</u>	<u>DATE</u>
	\$1,678,630.73	4/13/22-5/17/22
<u>Grand Total Presented to Audit Committee</u>	\$5,009,666.59	

TOTAL NUMBER OF VOUCHERS BEFORE COMMITTEE =937

STALE VOUCHERS PRESENTED FOR APPROVAL IN CURRENT AUDIT

<u>DEPARTMENT</u>	<u>VENDOR</u>	<u>AMOUNT</u>	<u>DATE OF SERVICE</u>
1171 Assigned Counsel	Michelle Hervieux-Osgood, Esq	\$6157.19	1/26/18-1/24/19
4189 Public Health Covid	Cambridge Central School	\$39,121.00	6/20-6/21
TOTAL		\$45,278.19	