

AUDIT COMMITTEE MEETING MINUTES
MAY 17, 2023

AUDIT COMMITTEE MEMBERS PRESENT: O'Brien, Hogan, Shaw, Ferguson, Clary

AUDIT COMMITTEE MEMBERS ABSENT: Rozell, Griffith

SUPERVISORS: Henke

Debra Prehoda, Clerk

Stacey Benson-Doty, Sr. Audit Clerk

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Accept Minutes – April 19, 2023
- 3) Audit Monthly Bills
 - Motion to pay all bills as audited
- 4) Other Business
- 5) Adjournment

Chairman O'Brien called the meeting to order at 9:00 A.M. in the Supervisors Committee Room B245, Washington County Municipal Center, Fort Edward, N.Y.

A motion to accept the minutes of the April 19, 2023 Audit Committee meeting was moved by Mr. Ferguson, seconded by Mr. Hogan, and adopted.

Stacey Benson-Doty, Senior Audit Clerk, addressed the following items with the committee, handout attached:

- Summary of accounts payable by fund.
- Stale Vouchers – Stale vouchers submitted totaled \$2,566.43; listed on handout. A motion to approve payment of stale vouchers from Assigned Counsel for legal services in the amount of \$2,536.43, Lukas Mihuta, Esq. in the amount of \$1,484.68, for the period 2/28/22-8/17/22, and Timothy Nugent, Esq. in the amount of \$1,081.75 for the period 3/29/21-3/29/22, was moved by Mr. Ferguson, seconded by Mr. Hogan, and adopted.

The committee proceeded to audit the bills.

A motion to pay all bills as audited was moved by Mr. Hogan, seconded by Mr. Shaw, and adopted.

OTHER BUSINESS: None.

The meeting adjourned at 9:47 A.M.

Debra Prehoda, Clerk

Washington County Board of Supervisors

SUMMARY OF ACCOUNTS PAYABLE BY FUND

Submitted To Audit Committee For Approval : Meeting Date 5/17/23

<u>FUND</u>	<u>AMOUNT</u>	<u>No. Vouchers</u>	<u>DATE</u>
GENERAL	\$840,509.93 \$829,180.39	542	5/17/23
CAR POOL	\$ 11,852.67	22	5/17/23
COUNTY ROAD	\$207,146.73	46	5/17/23
COUNTY RD MACHINERY	\$177,594.69	75	5/17/23
SEWER DIST NO 1	\$ 14,938.00	2	5/17/23
SEWER DIST NO 2	\$ 31,894.14	56	5/17/23
CAPITAL CONSTRUCTION	\$479,860.09	11	5/17/23
<u>Workers Compensation</u>	\$ 0	0	5/17/23
<u>Health/Dental(MS)</u>	\$ 0	0	5/17/23
TOTAL ALL FUNDS	\$1,763,796.25 \$1,752,466.71	754	

SPECIAL AUDIT 5/2/23

GENERAL	\$ 52,634.46	39	5/2/23
CAR POOL	\$ 2,605.77	3	5/2/23
COUNTY ROAD	\$ 163.01	5	5/2/23
COUNTY ROAD MACHINERY	\$ 5,467.47	9	5/2/23
SEWER NO 1	\$ 145.54	2	5/2/23
SEWER NO 2	\$ 18,968.08	14	5/2/23
TOTAL	\$79,693.05 \$ 79,984.33	72	

PRELIMINARY TOTAL AMOUNT PAID OUT OF AUDIT WITH APPROVAL OF COUNTY AUDITOR

	<u>AMOUNT</u>	<u>DATE</u>
	\$1,690,861.24 \$1,690,569.96	4/18/23-5/16/23
<u>Grand Total Presented to Audit Committee</u>	\$3,534,350.54 \$3,523,021.00	

TOTAL NUMBER OF VOUCHERS BEFORE COMMITTEE =826

STALE VOUCHERS PRESENTED FOR APPROVAL IN CURRENT AUDIT

<u>DEPARTMENT</u>		<u>AMOUNT</u>	<u>DATE OF SERVICE</u>
A1171	LUKAS MIHUTA, ESQ	\$1,484.68	2/28/2-8/17/22
	TIMOTHY NUGENT, ESQ	\$1,081.75	3/29/21-3/29/22
TOTAL		\$2,566.43	