

AUDIT COMMITTEE MEETING MINUTES
APRIL 19, 2023

AUDIT COMMITTEE MEMBERS PRESENT: O'Brien, Hogan, Shaw, Ferguson, Clary, Rozell, Griffith

AUDIT COMMITTEE MEMBERS ABSENT: None.

Debra Prehoda, Clerk

Stacey Benson-Doty, Sr. Audit Clerk

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Accept Minutes – March 15, 2023
- 3) Audit Monthly Bills
 - Motion to pay all bills as audited
- 4) Other Business
- 5) Adjournment

Chairman O'Brien called the meeting to order at 9:03 A.M. in the Supervisors Committee Room B245, Washington County Municipal Center, Fort Edward, N.Y.

A motion to accept the minutes of the March 15, 2023 Audit Committee meeting was moved by Mr. Griffith, seconded by Mr. Ferguson, and adopted.

Stacey Benson-Doty, Senior Audit Clerk, addressed the following items with the committee, handout attached:

- Summary of accounts payable by fund.

The committee proceeded to audit the bills.

A motion to pay all bills as audited was moved by Mr. Shaw, seconded by Mr. Ferguson and adopted.

OTHER BUSINESS: The Clerk mentioned with the turnover of staff and new employees in departments processing vouchers, the auditing process is much more time consuming due to addressing various corrections and duplicate payments.

The meeting adjourned at 10:03 A.M.

Debra Prehoda, Clerk

Washington County Board of Supervisors

SUMMARY OF ACCOUNTS PAYABLE BY FUND

Submitted To Audit Committee For Approval : Meeting Date 4/19/23

<u>FUND</u>	<u>AMOUNT</u>	<u>No. Vouchers</u>	<u>DATE</u>
GENERAL	\$1,617,531.15	799	4/19/23
CAR POOL	\$ 83,096.76	31	4/19/23
COUNTY ROAD	\$215,989.62	35	4/19/23
COUNTY RD MACHINERY	\$228,295.67	85	4/19/23
SEWER DIST NO 1	\$0	0	4/19/23
SEWER DIST NO 2	\$ 103,111.89	46	4/19/23
CAPITAL CONSTRUCTION	\$377,491.45	10	4/19/23
<u>Workers Compensation</u>	\$ 15,655.50	1	4/19/23
<u>Health/Dental(MS)</u>	\$ 25,161.42	3	4/19/23
TOTAL ALL FUNDS	\$2,666,333.46	1010	

SPECIAL AUDIT 4/4/23

GENERAL	\$ 53,363.73	56	4/4/23
CAR POOL	\$ 0	0	4/4/23
COUNTY ROAD	\$ 327.42	3	4/4/23
COUNTY ROAD MACHINERY	\$ 1,063.59	3	4/4/23
SEWER NO 1	\$ 85.10	1	4/4/23
SEWER NO 2	\$ 14,853.21	12	4/4/23
TOTAL	\$ 69,693.05	75	

PRELIMINARY TOTAL AMOUNT PAID OUT OF AUDIT WITH APPROVAL OF COUNTY AUDITOR

	<u>AMOUNT</u>	<u>DATE</u>
	\$1,811,567.33	3/15/23-4/17/23
<u>Grand Total Presented to Audit Committee</u>	\$4,547,593.84	

TOTAL NUMBER OF VOUCHERS BEFORE COMMITTEE =1085

STALE VOUCHERS PRESENTED FOR APPROVAL IN CURRENT AUDIT

<u>DEPARTMENT</u>	<u>AMOUNT</u>	<u>DATE OF SERVICE</u>
TOTAL	\$0	