

**BOARD OF COMMISSIONERS**  

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**WASHINGTON COUNTY SEWER DISTRICT MEETING**  
**ROGERS ISLAND VISITOR'S CENTER**  
**April 11, 2023**

**MEMBERS PRESENT:** Ed Carpenter, Matt Traver, Tim Fisher, Dan Washburn, Mike Fiorillo Sr.

**MEMBERS ABSENT:** James Maskell, Mike Horrigan

**OTHERS PRESENT:** Joseph Brilling; Executive Director, Acting  
Matthew Fuller; Meyer, Fuller & Stockwell  
Leah Whaley; Administrative Assistant

Mr. Traver called the meeting to order at 3:30pm. Roll call was taken. Mr. Traver asked if there were any additions or corrections to the minutes of 03/15/23 and 03/28/23. A motion to accept the minutes as written was made by Mr. Fisher, seconded by Mr. Carpenter, all in favor and the motion was carried.

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Mr. Fuller discussed the re-drafting of the WCSD Sewer Use Local Law to replace the county's current local law. WCSD1 will be included in the new local law, as it was not previously. The most significant changes to the local law being (1) Sump pumps and working with municipalities to inspect for and disconnect. (2) Laterals and enforcing homeowners' responsibility for the lateral from their building to the cleanout, with district personnel being responsible from the cleanout to the sewer main. Mr. Fiorillo raised concern regarding homeowners hiring contractors who would be digging around the water mains which could be an expense to the village if something is hit and damaged. Mr. Fuller stated he will include a provision in the local law to address the issue. (3) Work within streets/highways and the need for coordination and requirement compliance between district, an applicant, and the municipalities. Mr. Fuller will send the changes to Queensbury and Glens Falls for comment before sending to the Board of Supervisors. A motion to recommend these changes to the BOS made by Mr. Fisher, seconded by Mr. Washburn, all in favor and the motion was carried.

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Mr. Fuller next discussed WCSD drafting an RFP to County Purchasing to get an engineer under contract for a few years for various projects, new development and any infrastructure needs moving forward. The RFP will be used for WCSD 3<sup>rd</sup> party engineer review and will need to go through the county procurement process. A motion was made to send out the RFP's for third party engineering review made by Mr. Washburn, seconded by Mr. Fiorillo, all in favor and the motion was carried.

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Mr. Brillling advised the board that The Village of Fort Edward did not submit the water reads for sewer billing on time, and the Sewer bills did not go out on April 1<sup>st</sup> but were delayed by one week. The district is looking for approval from the board for an extension on the late penalty accordingly. A motion was made to extend the late penalty by one week by Mr. Washburn, seconded by Mr. Fiorillo, all in favor and the motion was carried.

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WCSD had budgeted funds for an electric vehicle and a bid for an electric truck was put out. Mr. Brillling stated however that the bid came back \$30,000 over budget and an official rejection of the bid needs to be made. A motion to reject the bid was made by Mr. Washburn, seconded by Mr. Fisher, all in favor and the motion was carried.

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Motion to adjourn the meeting, made by Mr. Carpenter, second by Mr. Washburn, all in favor and meeting was adjourned at 4:00pm

Respectfully Submitted,  
Leah Whaley