

BOARD OF COMMISSIONERS

WASHINGTON COUNTY SEWER DISTRICT MEETING
ROGERS ISLAND VISITOR'S CENTER
March 15, 2023

MEMBERS PRESENT: Ed Carpenter, Matt Traver, James Maskell, Mike Horrigan, Joseph Brilling

MEMBERS ABSENT: Tim Fisher, Dan Washburn, Mike Fiorillo Sr.

OTHERS PRESENT: Jason Denno; Executive Director
Matthew Fuller; Meyer, Fuller & Stockwell
Leah Whaley; Administrative Assistant

Mr. Traver called the meeting to order at 4:55pm. Roll call was taken. Mr. Traver asked if there were any additions or corrections to the minutes of 02/14/23. A motion to accept the minutes as written was made by Mr. Horrigan, seconded by Mr. Maskell, all in favor and the motion was carried.

Mr. Denno is looking for approval from the board on two budget amendments needed for the district. The first budget amendment is to transfer EPG Grant money from 2022 to 2023 in the amount of \$21,077.10 The second budget amendment is to transfer from the General Fund to the Capital Reserve Repair and Maintenance in the amount of \$57,000 to cover construction and professional services for Sewer District #1. Motion to approve budget amendments made by Mr. Carpenter, seconded by Mr. Horrigan, all in favor and the motion was carried.

Regarding the repair and replacement of Sewer District #1, Mr. Denno advised that \$100,000 for professional services was approved by the board and by Public Works last month for construction of this project. Mr. Denno stated that the contract with Wright- Pierce for professional services required an amended increase of approximately \$54,900, which will be covered under the \$100,000 approval, everything is all set and on track for this project.

The Sewer District received a letter from the NYS DOT requesting their facility at 3716 Burgoyne Ave. be tied into the existing sewer infrastructure in the Town of Kingsbury Sewer District #2. The district has previously declined this request from DOT. The district is not allowing any additional individual out of district connections at this time and the commissioners are all in agreement not to allow the connection.

Mr. Denno stated that Mr. Rourke has been in to meet with him regarding proposals for the Rourke Subdivision. Mr. Rourke is proposing three large lots, which will be individual residences, with on-site septic systems on each of the three parcels. Because these parcels are in district, approval is needed from the district. The commissioners do not have an objection to this proposal, a waiver will be needed, and it was agreed that Mr. Rourke will still be charged the Ad Valorem for these parcels. A letter will be drafted to Mr. Rourke advising him that the parcels will be subject to the Ad Valorem charges once they are subdivided, and the district will then need to review his plans.

The district received a Notice of Public Hearing for the Village of HF planning board that Griffin Hall, LLC is looking to create a restaurant and event center at 119 Main St. Hudson Falls. Mr. Fuller suggested that the district issue a letter to Griffin Hall letting them know what the district will want to see from them regarding the proposal and plans. Mr. Denno stated a letter will be drafted and sent.

Mr. Denno provided an update on the WWTP Capital Construction Project, which is 41% complete. Progress made since last month has been the measurements and fabrication and layout of where the equipment will be, sizing and flow with the operators, and what adjustments will need to be made. The Cogen building and layout of the Cogen unit has begun as well. Dr. Denno spoke about issues found with the flow in the new buildings being problematic. The changes to the layouts due to the flow problems is going to cost the district around \$100,000.

Sewer district staff will be out at the 197 Bridge Force Main Replacement Project tomorrow to do the float systems at the pump stations. GFI's have been added to the meters, locked, and protected. The project should be completed by April 1st, and everything is on budget.

There have not been any finalized drafts/decisions yet regarding the Schermerhorn Quarry Apartment Complex. Mr. Fuller has been in contact with Mr. Wilkinson and is working on the finalized response.

Motion to move to executive session was made by Mr. Horrigan for an employment discussion of a particular person. Mr. Maskell seconded, all in favor and the motion carried.

The board passed the following resolution made by Commissioner Carpenter, seconded by Commissioner Maskell, to appoint Joe Brilling as acting Executive Director for a period up to one year, at the salary of \$105,000, 40 hours per week, 4 weeks' vacation, 3 personal days, conditioned on (1) compliance with applicable civil service requirements, and (2) the granting of applicable waiver to Joe Brilling from the salary/retirement limits, and authorizing Chairman Traver to negotiate

and approve such changes, terms and details with Civil Service and Joe Brillig as necessary to complete the appointment. The appointment to serve until Commissioners and County appoint a full-time executive director and is subject to further acting director status to allow for training of an individual to be advertised and appointed in accordance with Civil Service Rules. Mayor Traver, Mr. Maskell, Mr. Carpenter, and Mr. Horrigan in favor. Commissioners Fisher, Washburn and Fiorello absent. Carried 4-0.

Motion to adjourn from executive session, made by Mr. Carpenter, second by Mr. Horrigan, all in favor, adjourned from executive session.

Motion to adjourn the meeting, made by Mr. Carpenter, second by Mr. Maskell, all in favor and meeting was adjourned at 6:14pm

Respectfully Submitted,
Leah Whaley