

FINANCE COMMITTEE MEETING MINUTES  
MARCH 9, 2023

FINANCE COMMITTEE MEMBERS PRESENT: Campbell, O'Brien, Haff, Hicks, Fedler, Skellie, Hogan, Clary, Rozell, Wilson, Griffith

FINANCE COMMITTEE MEMBERS ABSENT: None

SPERVISORS: Henke, Hall, Shaw, Nolan

Debra Prehoda, Clerk

Roger Wickes, County Attorney

Melissa Fitch, County Administrator

Al Nolette, County Treasurer

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1. Call to Order
2. Accept Minutes – February 9, 2023
3. Department Reports/Requests:
  - A. Real Property – Report of Corrected Bills/Refunds
  - B. Treasurer – Monthly Reports
  - C. Budget Amendments
    1. Youth Bureau – Carryover Rural Communities of Practice Grant - \$63,012
    2. DSS
      - a. 2022 Budget .4 to .2 HEAP ARP Grant - \$141,621
      - b. 2022 Budget – Safety Net - \$200,000+
      - c. 2022 Budget - .4 to .1 – Foster Care Recruitment - \$9,242
      - d. 2023 Budget – Carryover Unspent ARPA Foster Care/Day Care - \$211,163
      - e. 2023 Budget - .2 to .4 - \$10,656
    3. Sewer District No. 2
      - a. .2 to .4 - \$Reg. Earnings - \$68,000
      - b. Carryover Unspent Engineering Planning Grant - \$21,077
    4. Sheriff
      - a. .2 to .4 - \$3,850
      - b. DCJS Grant - \$20,000
    5. Coroners – Recognize Grant - \$7,400
    6. Public Safety – Hazard Mitigation Plan Grant - \$142,500
    7. DPW
      - a. Gray Lane Bridge - \$628,985
      - b. Church St. Bridge - \$19,902
      - c. Bridge NY – CR 3 - \$2,578,150
      - d. Household Hazardous Waste Grant
      - e. Award Various Bids for Materials
    8. Capital Proj. 125 – Pre-Engineering for Valmet Area Construction - \$10,000
    9. 2022 Budget – Historian Grant - \$552
    10. Tourism
      - a. 2022 Postage Budget - \$602
      - b. Carryover Unspent ARPA Funds - \$132,970
  - D. County Administrator – Telephone Billing/Chargebacks
4. Other Business
5. Adjournment

Chairman Campbell called the meeting to order at 10:01A.M. in the Board of Supervisors second floor classroom B214, Municipal Center, Fort Edward.

Motion to accept the minutes of the February 9, 2023 meeting was moved by Mrs. Fedler, seconded by Mr. O'Brien and adopted.

DEPARTMENT REPORTS/REQUESTS:

REAL PROPERTY – Laura Chadwick, Director, addressed the following item with the committee:

Report of Corrected Bills/Refunds – Detailed handout attached of corrected bills and refunds issued. The tax bill was corrected due to a clerical error, the village relevy included a water

relevey that was placed on the wrong parcel.

TREASURER – Al Nolette, County Treasurer, addressed the following items:

- Monthly Report, handout attached. – Sales tax total \$3,819,618.42; \$268,448.92 over prior year to date. Sales tax continues to be strong. He will be working with Glens Falls National Bank to make sure we are maximizing our money in the bank, cash balances and reserve money. Will report out in May on final 2022 numbers but looking at a \$2.5M to \$3M surplus.
- Transfer of 138 & 140 Broadway to the Village of Fort Edward for their ESD grant application. Motion to approve transfer of properties at 138 and 140 Broadway to the Village of Fort Edward was moved by Mr. Hogan, seconded by Mr. Wilson and adopted.
- Conservations were held with the EPA on the former Linke properties in Salem. These parcels were pulled from the last auction due to bankruptcies. There is an EPA lien on three of the four properties that the County took title to. These properties will be more marketable at auction if they are able to negotiate to resolve the lien. They have come to a pencil draft of what both parties seem to be fair. Because it is County owned property, the Treasurer is authorized to sign the EPA agreement or a Board resolution authorizing the Chairman to sign. Motion to authorize Chairman of the Board to sign EPA lien agreement was moved by Mr. O'Brien and seconded by Mrs. Fedler. Discussion. It is a 52/48 split on the surplus. The EPA wants to have a look at the bid amount to see if they are comfortable at that amount. The EPA knows what that amount they would be comfortable with but are not disclosing it. The Treasurer was successful in getting a 180 day stay from bankruptcy. If the EPA does not like the bid amount, the property can still be sold but it will be subject to the lien. Motion to authorize Chairman of the Board to sign EPA lien agreement was moved by Mr. O'Brien, seconded by Mrs. Fedler and adopted.
- At year end when the Treasurer is closing the books some things come on his radar that only come on his radar once a year and one of those things that came back across his desk was a grant for countywide assessing from 2008 – 2009 and a secondary grant on the countywide assessing for implementation and at the time the County chose not to implement and that money remains in the grant account. He offered the suggestion of applying these grant funds to the shortfall in the cost of assessing services. A total of \$50,000 in grant funding covering the cost for the study, \$12,000 was spent for a plotter for Real Property with \$22,794 remaining. The shortfall amount for the assessing services this year is a little over \$9,000 without state aid and \$3,800 with it. Do not really have a good measurement for the prior years but there were shortages and he would like to work with the Real Property Director at what the actual projected costs for this year are and fill that gap with this money and take the remainder of the money and use it towards 2022 and a portion of 2021. The difference between the \$12 charge and the \$12.73 projected actual cost. The contracts with the towns will be corrected going forward in 2024 and all cover the same time period. He will apply the \$22,794. Mr. Haff stated that the resolution states any difference would be made up through the fees, no County cost. It is the department head's job to track the costs and that was not being done for a true-up. Not all contracts come across the County Attorney's desk. The County Attorney makes sure the contract is enforceable not the overseer of the numbers. Applying these funds towards the assessing services shortfall is a legitimate use of that money. Departments should be advised to make sure all contracts go through the County Attorney's office. No committee action required, the Treasurer has his direction and will allocate funding to offset assessing services shortfalls.

BUDGET AMENDMENTS:

- Amend 2023 Budget to Carryover Unspent Rural Communities of Practice Phase III Grant – Youth Bureau/Alternative Sentencing – The Youth Bureau received a Rural Communities of Practice Phase III grant in the amount of \$74,940 to be shared with Warren County to provide programs in both counties and \$63,012 remains unspent and requesting to carryover to 2023 budget. Motion to amend 2023 budget to carryover unspent Rural Communities of Practice Phase III Grant in the amount of \$63,012 was moved by Mrs. Fedler, seconded by Mr. Wilson and adopted.
- Amend 2022 Budget – Social Services HEAP ARP Funds – Social Services is requesting to transfer funds between contractual and equipment to cover the actual assets purchased. Motion to amend 2022 Social Services budget to decrease contractual appropriation Grants HEAP ARP Administration funds in the amount of \$141,621 and increase equipment appropriation Grant Equipment HEAP Administration ARPA in the amount of \$141,621 was moved by Mr. Wilson, seconded by Mrs. Fedler and adopted.
- Amend 2022 Budget for Safety Net Shortfall – Requesting to utilize surplus Medicaid funds to cover shortfall in Safety Net program in the amount of \$520,000. Motion to amend 2022 budget Social Services decreasing appropriation Expenses Medicaid \$520,000 and increase appropriation expenses Safety Net in the amount of \$520,000 was moved by Mr. Hogan, and seconded by Mr. O'Brien. Discussion. Mr. Haff asked if this amount of money was typical. The Treasurer stated this is abnormal. A lot more things fell into the Safety Net category. Where people fall in the funding is something that the Commissioner cannot always control. Motion to amend 2022 budget Social Services decreasing appropriation Expenses Medicaid \$520,000 and increase appropriation expenses Safety Net in the amount of \$520,000 was Mr. Hogan, seconded by Mr. O'Brien and adopted.
- Amend 2022 Budget – DSS for Foster Care Recruitment Initiative – Motion to amend 2022 Social Services budget to transfer from Grants Foster Care Recruitment ARP to DSS Regular Earnings in the amount of \$9,241 to cover wages expensed for the Foster Care recruitment initiative was moved by Mr. O'Brien, seconded by Mrs. Fedler and adopted.
- Amend 2023 Budget to Carryover Unspent ARPA Funds for Foster Care and Day Care Services – Motion to amend the 2023 budget to carryover unspent ARPA funds for Foster Care and Day Care Services in the amount of \$200,003 was moved by Mr. O'Brien, seconded by Mrs. Clary and adopted.
- Amend 2023 Budget – DSS – Motion to amend 2023 DSS budget transferring \$10,656 from computer equipment to office supplies \$336 and equipment non asset \$10,320 was moved by Mr. Wilson, seconded by Mrs. Fedler and adopted.
- Amend 2023 Budget – Sewer District No. 2 – Appropriating fund balance for an Operations Laborer position. Motion to amend 2023 Sewer District budget allocating \$68,000 from fund balance and increasing SD#2 O&M regular earnings to fund an Operations Laborer position was moved by Mr. Hogan, seconded by Mr. O'Brien and adopted.
- Amend 2023 Sewer District No. 2 Budget to Carryover Unspent DEC Planning Grant – Motion to amend 2023 Sewer District No. 2 budget to carryover unspent NYS Department of Environmental Conservation Engineering Planning Grant in the amount of \$21,077 for a feasibility study related to significant infrastructure and operational needs of the district was moved by Mrs. Fedler, seconded by Mr. O'Brien and adopted.
- Amend 2023 Budget – Sheriff for the Purchase of Chairs – Motion to amend 2023 Sheriff's budget transferring funds from office equipment to office supplies in the amount of \$3,850 to purchase chairs under the fixed asset amount was moved by Mr. Haff, seconded by Mr. Wilson and adopted.

- Amend 2023 Budget – Sheriff to Recognize Grant – Motion to recognize DCJS grant for body cameras in the amount of \$20,000 was moved by Mr. Wilson, seconded by Mrs. Fedler and adopted.
- Amend 2023 Coroner’s Budget for National Network of Public Health Institutes Grant – Motion to amend 2023 Coroner’s budget to recognize National Network of Public Health Institutes grant in the amount of \$7,400 to purchase case management software was moved by Mr. Wilson, seconded by Mr. O’Brien and adopted. The Treasurer gave a lot of credit to Coroner Lemieux for preparing this grant and having it awarded.
- Amend 2023 Public Safety Budget for Hazard Mitigation Plan Grant – Motion to amend 2023 Public Safety budget to recognize Hazard Mitigation Plan grant in the amount of \$142,500 with the local share funded through salaries already in the budget was moved by Mrs. Fedler, seconded by Mr. Wilson and adopted.
- Create Capital Project Gray Lane and Amend Budget – Motion to authorize the creation of a Capital Project for the reconstruction of the Gray Lane Bridge in the Town of Whitehall was moved by Mr. Rozell, seconded by Mr. Wilson and adopted.
- Amend Budget – Capital Project No. 127 – Church Street Bridge #2 for Marchiselli Aid #5 – Motion to recognize Marchiselli Aid #5 in the amount of \$19,902 for additional costs relative to the construction inspection phase of the Church Street Bridge #2 project was moved by Mr. Hicks, seconded by Mr. Wilson and adopted.
- Create a Capital Project for County Route 3 Bridge Project – Motion to create a capital project for County Route 3 bridge project in the town of Putnam in the amount of \$2,578,150 from the Bridge NY program was moved by Mr. Wilson, seconded by Mr. O’Brien and adopted.
- Award Various Department of Public Works Bids for 2023 – Annual bids for various DPW project materials and equipment rentals were received, opened and reviewed. Motion to award various Department of Public Works bids for 2023 was moved by Mr. O’Brien, and seconded by Mrs. Fedler. Discussion. No bids were received for the corrugated metal forms. Motion to award various Department of Public Works bids for 2023 was moved by Mr. O’Brien, seconded by Mrs. Fedler and adopted.
- Amend Capital Project No. 125 Budget for Valmet Area Construction Pre-Engineering – The Buildings and Grounds Superintendent is exploring putting up a building in the area of the former Valmet trailer for the Meals on Wheels program and Sheriff Investigators. Would like to conduct a phase I study to see if the area is an appropriate building site. Motion to amend Capital Project No. 125 for Valmet area construction to fund a pre-engineering study in the amount of \$10,000 was moved by Mrs. Fedler, seconded by Mr. O’Brien and adopted.
- Amend 2022 Budget – Historian Grant Shortfall – The County Historian is short \$552 to complete the grant project sponsored by the Sandy Hill Foundation to digitize the office’s holdings of the Sandy Hill Herald/Hudson Falls Herald newspapers dating back to 1863. Motion to amend 2022 Historian budget to cover grant shortfall decreasing Contingency \$552 and increasing Grants Other \$552 was moved by Mrs. Fedler, seconded by Mr. Hogan, and adopted.
- Amend 2022 Budget for Tourism Postage – Shortage in Tourism postage line due to the number of mailings. Motion to amend 2022 Tourism budget increasing postage in the amount of \$602 and decreasing Contingency \$602 was moved by Mr. Wilson, seconded by Mrs. Fedler and adopted.
- Amend 2023 Tourism Budget to Carryover Unspent ARPA Funds – Motion to amend 2023 Tourism budget to carryover unspent ARPA funds in the amount of \$132,970 was moved by Mr. Wilson, seconded by Mrs. Fedler and adopted.

COUNTY ADMINISTRATOR: Melissa Fitch, County Administrator, addressed the following items:

- Telephone Billing/Chargebacks - The County Administrator stated that the County is no longer charged per minute for the phone and now the County phone system is all voice over the internet but the process for allocating the charges and billing the departments has not changed. Proposing that the Information Technology Committee pay the phone bill with the funds moved out of the department's budget and into the Information Technology budget. Funds will remain in the phone appropriation lines to pay for cell phones and Verizon landlines. Motion to amend telephone chargeback policy and amend 2023 County budget in the amount of \$24,500, increasing Information Technology telephone – Central VIOP \$24,500 and decreasing telephone accounts various departments \$24,500, was moved by Mr. Griffith, seconded by Mr. O'Brien and adopted.

OTHER BUSINESS:

Introductory Local Law No. A of 2023 – A Local Law Providing for Use of Best Value Purchasing Pursuant to New York State General Municipal Law Section 103 and New York State Finance Law Section 163. – Provided a copy for the committee's information. This will be introduced at the March 17<sup>th</sup> Board Meeting.

Maple Tapping Day will be held tomorrow at Rathbun's in Granville at 11:00 A.M.

Workers Compensation Fund – The case with the Whitehall Firefighter has been settled for just under \$440,000. The Treasurer is recommending that the reserve funds be replenished to cover expense. The County is responsible 100% for EMS and Fire. This is a huge hit to the fund. The Workers Compensation reserve funds will be used to pay the claimant and use 2022 General Fund surplus funds to replenish the reserve. Motion to amend 2022 budget to replenish Workers Compensation Reserve funds was moved by Mr. Rozell, seconded by Mr. O'Brien and adopted.

The meeting adjourned at 11:00 AM

*Debra Prehoda, Clerk*  
*Washington County Board of Supervisors*

**WASHINGTON COUNTY TREASURER  
SALES TAX RECAP  
FOR THE PERIOD 1/1/2018-12/31/2022**

2021		2022		2023			
Adopted	\$21,000,000.00	Adopted	\$24,000,000.00	Adopted	\$26,000,000.00	Adopted	
Res 226	\$0.00		\$0.00		\$0.00		
Res 300	\$0.00		\$0.00		\$0.00		
Amended	\$21,000,000.00	Amended	\$24,000,000.00	Amended	\$26,000,000.00	Amended	
Date	Amount	Date	Amount	Date	Amount	(Under)/Over Prior Year	(Under)/Over Year-to-Date
2/5/2021	\$1,216,995.47	2/7/2022	\$1,641,840.00	2/7/2023	\$1,810,390.95	\$168,550.95	\$168,550.95
2/16/2021	\$330,534.93	2/14/2022	\$403,576.51	2/13/2023	\$407,787.79	\$4,211.28	\$172,762.23
	\$1,547,530.40		\$2,045,416.51		\$2,218,178.74		
3/5/2021	\$1,304,339.32	3/7/2022	\$1,505,752.99	3/7/2023	\$1,601,439.68	\$95,686.69	\$268,448.92
3/15/2021	\$226,436.88	3/14/2022	\$294,138.95	3/13/2023			
	\$3,078,306.60		\$3,845,308.45		\$3,819,618.42		
4/7/2021	\$2,358,797.96	4/7/2022	\$2,160,593.88	4/7/2023			
4/13/2021	\$424,552.63	4/13/2022	\$397,339.98	4/13/2023			
	\$5,861,657.19		\$6,403,242.31		\$3,819,618.42		
5/7/2021	\$1,386,250.87	5/6/2022	\$1,803,129.12	5/5/2023			
5/13/2021	\$373,411.76	5/13/2022	\$486,122.97	5/15/2023			
	\$7,621,319.82		\$8,692,494.40		\$3,819,618.42		
6/7/2021	\$1,535,531.58	6/7/2022	\$1,985,661.40	6/7/2023			
6/14/2021	\$366,742.54	6/13/2022	\$381,672.05	6/13/2023			
6/30/2021	\$1,591,411.15	6/30/2022	\$560,171.99	6/30/2023			
7/1/2021	\$889,867.57	7/1/2022	\$931,643.07	7/3/2023			
	\$12,004,872.66		\$12,551,642.91		\$3,819,618.42		
7/13/2021	\$717,014.95	7/13/2022	\$579,477.58	7/13/2023			
	\$12,721,887.61		\$13,131,120.49		\$3,819,618.42		
8/6/2021	\$1,689,160.88	8/5/2022	\$1,789,795.53	8/7/2023			
8/13/2021	\$483,693.98	8/15/2022	\$389,286.71	8/14/2023			
	\$14,894,742.47		\$15,310,202.73		\$3,819,618.42		
9/8/2021	\$1,695,079.60	9/7/2022	\$1,692,831.90	9/8/2023			
9/13/2021	\$327,459.80	9/13/2022	\$358,756.20	9/13/2023			
	\$16,917,281.87		\$17,361,790.83		\$3,819,618.42		
10/7/2021	\$2,174,991.74	10/7/2022	\$2,595,568.50	10/6/2023			
10/13/2021	\$550,087.52	10/13/2022	\$656,197.99	10/13/2023			
	\$19,642,361.13		\$20,613,557.32		\$3,819,618.42		
11/5/2021	\$1,534,248.45	11/7/2022	\$1,719,436.34	11/7/2023			
11/15/2021	\$323,488.19	11/14/2022	\$358,778.52	11/13/2023			
	\$21,500,097.77		\$22,691,772.18		\$3,819,618.42		
12/7/2021	\$1,507,732.76	12/7/2022	\$1,657,552.11	12/7/2023			
12/13/2021	\$336,098.68	12/13/2022	\$340,394.27	12/13/2023			
12/31/2021	\$1,239,720.34	12/30/2022	\$1,300,529.66	12/29/2023			
1/3/2022	\$902,431.89	1/3/2023	\$915,837.47	1/2/2024			
	\$25,486,081.44		\$26,906,085.69		\$3,819,618.42		
1/13/2022	\$555,076.84	1/13/2023	\$812,665.87	1/13/2024			
	\$26,041,158.28		\$27,718,751.56		\$3,819,618.42		
	\$26,041,158.28		\$27,718,751.56		\$3,819,618.42	Actual	
	\$24,549,537.28		\$0.00		\$0.00	Net to County After Sharing	
	\$22,613,682.35		\$0.00		\$0.00	without AIM sweep	
	\$5,041,158.28		\$3,718,751.56		(\$22,180,381.58)	Variance to Adopted	
	\$3,549,537.28					Variance to Amended	
	\$6,334,548.28					Variance without AIM	

WASHINGTON COUNTY  
GLENS FALLS NATIONAL BANK & TRUST CO.  
FOR THE PERIOD ENDED: 3/7/2023

NAME OF ACCOUNT	ACCOUNT NUMBER	BALANCE
Mortgage Tax		\$335,512.86
Capital Construction		\$988,014.68
Sewer District No. 2 Oper & Maint		\$410,468.52
Trust & Agency-Trustee		\$1.66
Court & Trust		\$0.00
Solid Waste Management		\$0.00
BOS		\$71.94
Treasurer Petty Cash		\$37,265.87
Health/Dental Insurance Account		\$207,469.10
Internet Payment Account		\$42,314.00
County Clerk DMV		\$191,177.89
Sheriff Inmate Com		\$67,929.90
Sheriff Inmate Trust Fund		\$11,601.85
Sheriff General		\$5,996.52
DA Prosecution Acct		\$4,371.27
County Road Machinery		\$451,979.39
Compensation & Disability		\$1,717.65
General Fund		\$7,593,992.40
Workers Compensation		\$552,757.62
Employee Flex Spending		\$0.00
Trust & Agency SSA-Beneficiaries		\$62,434.41
Crime Proceeds-DA		\$52,598.30
Payroll		\$148,954.17
General Fund-DSS		\$1,415,153.58
Crime Proceeds-Sheriff		\$26,198.07
Sewer District No. 1 Warren/Wash IDA		\$65,067.25
Trust & Agency		\$267,926.67
DSS-Cash Receipts		\$119,459.31
Car Pool		\$42,247.25
Community Development		\$0.00
County Road		\$1,019,622.39
Treasurer Petty Cash-Procurement		\$0.00
County Clerk General		\$503,870.54
County Clerk Current Exp		\$0.00
Sheriff Explorer		\$568.28
DSS-incidental		\$3,272.04
Probation		\$20,861.20
Sheriff Civil Fund		\$138,842.56
CDBG Grant Awards		\$0.00
LCLGRP Passthrough		\$34,036.08
Bail Passthrough		\$10,063.63
DSS Food Pantry		\$5,076.00
ADRC		\$3,888.77

**COURT & TRUST ACCOUNTS**

Action #676	\$1,002.27
Action #678	\$250.25
Action #679	\$15,004.66
Trustee: Roblee-Barker	\$199.00
Trustee: Blanchfield	\$1,000.00
Trustee: Tierney	\$300.00
Trustee: Gilchrist	\$300.00
Trustee: Grady	\$297.00
Trustee: Russell	\$500.00

**CERTIFICATES OF DEPOSIT**

Total **\$14,861,636.80**

Irrevocable Stand-By LOC (FHL Bank of NY)	\$0.00
Securities Pledged (Book)	\$10,711,941.00
FDIC Insurance	\$250,000.00
	<b>\$10,961,941.00</b>

Difference (-Securities in Excess of Deposits) **\$3,899,695.80**

\*Market Value

GFN - Insured Cash Sweep:		<b>\$60,344,948.23</b>	4.4500%	1/12/2023
General	\$33,957,827.69			
Car Pool	\$503,184.40			
County Road Machinery	\$2,892,595.51			
Sewer District	\$503,741.49			
Workers Comp Reserve	\$1,020,551.06			
Self Insurance-Health Insurance	\$3,555,404.95			
Capital Construction	\$17,911,643.13			

NYCLASS		<b>\$0.69</b>	0.0251%	11/10/2020
Capital Construction	\$0.51			
County Road Machinery	\$0.18			
Sewer District #2	\$0.00			
Workers Comp Reserve	\$0.00			
Self Insurance-Health Insurance	\$0.00			

q:\cashbalancesecuritization

Total Cash on Hand **\$75,206,585.72**



# Budget by Function Report

Through 12/31/22  
 Prior Fiscal Year Activity Included  
 Summary Listing

Function Sub Function	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<b>Fund A - General Fund</b>									
REVENUE									
1000-1999 - General Government Support	3,874,078.00	70,732.00	3,944,810.00	628,372.66	.00	2,972,714.76	972,095.24	75	3,658,374.42
2000-2999 - Education	3,487,522.00	.00	3,487,522.00	76,244.09	.00	1,790,600.28	1,696,921.72	51	3,066,299.16
3000-3999 - Public Safety	1,950,940.00	302,419.00	2,253,359.00	319,040.47	.00	2,019,389.16	233,969.84	90	2,272,519.04
4000-4999 - Health	4,000,684.00	2,342,849.00	6,343,533.00	433,708.29	.00	1,457,791.26	4,885,741.74	23	4,534,581.58
6000-6999 - Economic Assistance and Opportunity	16,264,489.00	1,143,189.00	17,407,678.00	3,005,667.37	.00	15,224,880.59	2,182,797.41	87	17,017,680.13
7000-7999 - Culture and Recreation	881,730.00	173,410.00	1,055,140.00	273,631.26	.00	1,004,599.74	50,540.26	95	723,775.43
8000-8999 - Home and Community Service	.00	242,250.00	242,250.00	36,489.93	.00	76,876.89	165,373.11	32	7,750.00
9900-9998 - Interfund Transfer	.00	5,944,080.00	5,944,080.00	.00	.00	5,944,080.00	.00	100	5,944,080.00
9999 - Pooled/Unallocable	60,917,599.00	496,369.00	61,413,968.00	9,038,688.49	.00	69,905,245.34	(8,491,277.34)	114	68,430,531.36
<b>REVENUE TOTALS</b>	<b>\$91,377,042.00</b>	<b>\$10,715,298.00</b>	<b>\$102,092,340.00</b>	<b>\$13,811,842.56</b>	<b>\$0.00</b>	<b>\$100,396,178.02</b>	<b>\$1,696,161.98</b>	<b>98%</b>	<b>\$105,655,591.12</b>
EXPENSE									
1000-1999 - General Government Support	17,521,159.00	285,710.33	17,806,869.33	2,892,854.93	162,241.84	16,957,098.97	687,528.52	96	15,650,339.74
2000-2999 - Education	5,774,303.00	124,848.00	5,899,151.00	830,581.17	.00	5,151,180.36	747,970.64	87	4,927,291.80
3000-3999 - Public Safety	16,723,678.00	1,111,253.18	17,834,931.18	3,520,460.00	288,980.49	16,935,009.53	610,941.16	97	15,841,764.53
4000-4999 - Health	5,197,117.00	1,861,139.15	7,058,256.15	455,855.27	8,959.60	5,008,593.98	2,040,702.57	71	4,969,652.67
6000-6999 - Economic Assistance and Opportunity	32,739,363.00	2,224,718.73	34,964,081.73	4,848,559.64	61,703.17	31,576,952.97	3,325,425.59	90	29,733,217.68
7000-7999 - Culture and Recreation	1,517,946.00	173,764.03	1,691,710.03	392,433.66	.00	1,510,847.23	180,862.80	89	1,216,977.08
8000-8999 - Home and Community Service	1,080,689.00	242,801.00	1,323,490.00	92,066.33	.00	1,137,609.12	185,880.88	86	1,061,966.48
9000-9099 - Retiree Employee Benefit	1,280,429.00	.00	1,280,429.00	103,797.43	.00	1,305,205.85	(24,776.85)	102	1,118,300.87
9700-9799 - Debt Service	275,182.00	.00	275,182.00	.00	.00	380,680.55	(105,498.55)	138	(44,089.10)
101 - Principal Retirement	183,333.00	.00	183,333.00	.00	.00	183,333.00	.00	100	183,333.00
102 - Interest	7,651.00	.00	7,651.00	.00	.00	7,651.04	(.04)	100	68,792.74
9900-9998 - Interfund Transfer	10,443,304.00	10,287,806.00	20,731,110.00	9,309,608.00	.00	20,731,110.00	.00	100	21,405,328.00
9999 - Pooled/Unallocable	40,000.00	252,769.00	292,769.00	120.68	.00	13,537.88	279,231.12	5	6,146.38
<b>EXPENSE TOTALS</b>	<b>\$92,784,154.00</b>	<b>\$16,564,809.42</b>	<b>\$109,348,963.42</b>	<b>\$22,446,337.11</b>	<b>\$521,885.10</b>	<b>\$100,898,810.48</b>	<b>\$7,928,267.84</b>	<b>93%</b>	<b>\$96,139,021.87</b>
<b>Fund A - General Fund Totals</b>									
REVENUE TOTALS	91,377,042.00	10,715,298.00	102,092,340.00	13,811,842.56	.00	100,396,178.02	1,696,161.98	98%	105,655,591.12
EXPENSE TOTALS	92,784,154.00	16,564,809.42	109,348,963.42	22,446,337.11	521,885.10	100,898,810.48	7,928,267.84	93%	96,139,021.87
<b>Fund A - General Fund Totals</b>	<b>(\$1,407,112.00)</b>	<b>(\$5,849,511.42)</b>	<b>(\$7,256,623.42)</b>	<b>(\$8,634,494.55)</b>	<b>(\$521,885.10)</b>	<b>(\$502,632.46)</b>	<b>(\$6,232,105.86)</b>		<b>\$9,516,569.25</b>
<b>Fund CM - Car Pool</b>									
REVENUE									
5000-5999 - Transportation	815,000.00	343,726.00	1,158,726.00	518,968.76	.00	1,284,851.22	(126,125.22)	111	840,033.74
<b>REVENUE TOTALS</b>	<b>\$815,000.00</b>	<b>\$343,726.00</b>	<b>\$1,158,726.00</b>	<b>\$518,968.76</b>	<b>\$0.00</b>	<b>\$1,284,851.22</b>	<b>(\$126,125.22)</b>	<b>111%</b>	<b>\$840,033.74</b>
EXPENSE									
5000-5999 - Transportation	1,130,386.00	695,955.40	1,826,341.40	156,689.88	153,776.32	1,526,733.78	145,831.30	92	640,902.56
9000-9099 - Retiree Employee Benefit	.00	.00	.00	.00	.00	.00	.00	+++	.00
<b>EXPENSE TOTALS</b>	<b>\$1,130,386.00</b>	<b>\$695,955.40</b>	<b>\$1,826,341.40</b>	<b>\$156,689.88</b>	<b>\$153,776.32</b>	<b>\$1,526,733.78</b>	<b>\$145,831.30</b>	<b>92%</b>	<b>\$640,902.56</b>





# Budget by Function Report

Through 12/31/22

Prior Fiscal Year Activity Included

Summary Listing

Function Sub Function	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<b>Fund CM - Car Pool Totals</b>									
REVENUE TOTALS	815,000.00	343,726.00	1,158,726.00	518,968.76	.00	1,284,851.22	(126,125.22)	111%	840,033.74
EXPENSE TOTALS	1,130,386.00	695,955.40	1,826,341.40	156,689.88	153,776.32	1,526,733.78	145,831.30	92%	640,902.56
<b>Fund CM - Car Pool Totals</b>	<b>(\$315,386.00)</b>	<b>(\$352,229.40)</b>	<b>(\$667,615.40)</b>	<b>\$362,278.88</b>	<b>(\$153,776.32)</b>	<b>(\$241,882.56)</b>	<b>(\$271,956.52)</b>		<b>\$199,131.18</b>
<b>Fund D - County Road</b>									
REVENUE									
5000-5999 - Transportation	13,771,077.00	2,002,098.00	15,773,175.00	709,239.91	.00	14,072,306.80	1,700,868.20	89	13,840,570.92
9700-9799 - Debt Service	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	<b>\$13,771,077.00</b>	<b>\$2,002,098.00</b>	<b>\$15,773,175.00</b>	<b>\$709,239.91</b>	<b>\$0.00</b>	<b>\$14,072,306.80</b>	<b>\$1,700,868.20</b>	<b>89%</b>	<b>\$13,840,570.92</b>
EXPENSE									
1000-1999 - General Government Support	.00	.00	.00	.00	.00	.00	.00	+++	.00
5000-5999 - Transportation	13,786,918.00	2,162,947.54	15,949,865.54	1,969,581.67	3,273.63	13,569,341.65	2,377,250.26	85	12,775,810.93
9000-9099 - Retiree Employee Benefit	340,866.00	.00	340,866.00	27,469.69	.00	351,643.06	(10,777.06)	103	325,414.19
9700-9799 - Debt Service	.00	.00	.00	.00	.00	.00	.00	+++	.00
101 - Principal Retirement	245,000.00	.00	245,000.00	.00	.00	.00	245,000.00	0	.00
102 - Interest	47,700.00	.00	47,700.00	.00	.00	47,699.99	.01	100	78,626.14
9900-9998 - Interfund Transfer	.00	317,661.00	317,661.00	(112,116.00)	.00	236,719.00	80,942.00	75	509,582.00
EXPENSE TOTALS	<b>\$14,420,484.00</b>	<b>\$2,480,608.54</b>	<b>\$16,901,092.54</b>	<b>\$1,884,935.36</b>	<b>\$3,273.63</b>	<b>\$14,205,403.70</b>	<b>\$2,692,415.21</b>	<b>84%</b>	<b>\$13,689,433.26</b>
<b>Fund D - County Road Totals</b>									
REVENUE TOTALS	13,771,077.00	2,002,098.00	15,773,175.00	709,239.91	.00	14,072,306.80	1,700,868.20	89%	13,840,570.92
EXPENSE TOTALS	14,420,484.00	2,480,608.54	16,901,092.54	1,884,935.36	3,273.63	14,205,403.70	2,692,415.21	84%	13,689,433.26
<b>Fund D - County Road Totals</b>	<b>(\$649,407.00)</b>	<b>(\$478,510.54)</b>	<b>(\$1,127,917.54)</b>	<b>(\$1,175,695.45)</b>	<b>(\$3,273.63)</b>	<b>(\$133,096.90)</b>	<b>(\$991,547.01)</b>		<b>\$151,137.66</b>
<b>Fund DM - County Road Machinery</b>									
REVENUE									
5000-5999 - Transportation	4,416,028.00	1,000,000.00	5,416,028.00	2,901,463.53	.00	5,712,834.33	(296,806.33)	105	3,523,809.73
REVENUE TOTALS	<b>\$4,416,028.00</b>	<b>\$1,000,000.00</b>	<b>\$5,416,028.00</b>	<b>\$2,901,463.53</b>	<b>\$0.00</b>	<b>\$5,712,834.33</b>	<b>(\$296,806.33)</b>	<b>105%</b>	<b>\$3,523,809.73</b>
EXPENSE									
1000-1999 - General Government Support	.00	.00	.00	.00	.00	.00	.00	+++	.00
5000-5999 - Transportation	4,380,849.00	2,120,173.00	6,501,022.00	846,733.44	2,404,493.00	3,730,747.36	365,781.64	94	3,261,235.13
9000-9099 - Retiree Employee Benefit	35,179.00	.00	35,179.00	4,070.84	.00	44,995.10	(9,816.10)	128	35,809.76
EXPENSE TOTALS	<b>\$4,416,028.00</b>	<b>\$2,120,173.00</b>	<b>\$6,536,201.00</b>	<b>\$850,804.28</b>	<b>\$2,404,493.00</b>	<b>\$3,775,742.46</b>	<b>\$355,965.54</b>	<b>95%</b>	<b>\$3,297,044.89</b>
<b>Fund DM - County Road Machinery Totals</b>									
REVENUE TOTALS	4,416,028.00	1,000,000.00	5,416,028.00	2,901,463.53	.00	5,712,834.33	(296,806.33)	105%	3,523,809.73
EXPENSE TOTALS	4,416,028.00	2,120,173.00	6,536,201.00	850,804.28	2,404,493.00	3,775,742.46	355,965.54	95%	3,297,044.89
<b>Fund DM - County Road Machinery Totals</b>	<b>\$0.00</b>	<b>(\$1,120,173.00)</b>	<b>(\$1,120,173.00)</b>	<b>\$2,050,659.25</b>	<b>(\$2,404,493.00)</b>	<b>\$1,937,091.87</b>	<b>(\$652,771.87)</b>		<b>\$226,764.84</b>
<b>Fund GA - Sewer District No. 1 IDA</b>									
REVENUE									
8000-8999 - Home and Community Service	82,000.00	.00	82,000.00	41,269.91	.00	84,157.41	(2,157.41)	103	88,209.78
REVENUE TOTALS	<b>\$82,000.00</b>	<b>\$0.00</b>	<b>\$82,000.00</b>	<b>\$41,269.91</b>	<b>\$0.00</b>	<b>\$84,157.41</b>	<b>(\$2,157.41)</b>	<b>103%</b>	<b>\$88,209.78</b>



# Budget by Function Report

Through 12/31/22

Prior Fiscal Year Activity Included  
Summary Listing

Function Sub Function	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<b>Fund GA - Sewer District No. 1 IDA</b>									
EXPENSE									
8000-8999 - Home and Community Service	113,250.00	.00	113,250.00	12,840.99	.00	79,376.65	33,873.35	70	62,268.07
EXPENSE TOTALS	\$113,250.00	\$0.00	\$113,250.00	\$12,840.99	\$0.00	\$79,376.65	\$33,873.35	70%	\$62,268.07
<b>Fund GA - Sewer District No. 1 IDA Totals</b>									
REVENUE TOTALS	82,000.00	.00	82,000.00	41,269.91	.00	84,157.41	(2,157.41)	103%	88,209.78
EXPENSE TOTALS	113,250.00	.00	113,250.00	12,840.99	.00	79,376.65	33,873.35	70%	62,268.07
<b>Fund GA - Sewer District No. 1 IDA Totals</b>	<b>(\$31,250.00)</b>	<b>\$0.00</b>	<b>(\$31,250.00)</b>	<b>\$28,428.92</b>	<b>\$0.00</b>	<b>\$4,780.76</b>	<b>(\$36,030.76)</b>		<b>\$25,941.71</b>
<b>Fund GB - Sewer District II</b>									
REVENUE									
8000-8999 - Home and Community Service	2,525,064.00	100,000.00	2,625,064.00	(143,409.97)	.00	2,322,134.42	302,929.58	88	3,379,615.74
REVENUE TOTALS	\$2,525,064.00	\$100,000.00	\$2,625,064.00	(\$143,409.97)	\$0.00	\$2,322,134.42	\$302,929.58	88%	\$3,379,615.74
EXPENSE									
8000-8999 - Home and Community Service	2,601,128.00	1,663,536.29	4,264,664.29	1,232,444.35	30,927.49	3,413,631.41	820,105.39	81	2,124,510.97
9000-9099 - Retiree Employee Benefit	66,510.00	.00	66,510.00	5,815.18	.00	70,746.62	(4,236.62)	106	67,104.16
101 - Principal Retirement	141,667.00	(105,000.00)	36,667.00	.00	.00	36,667.00	.00	100	174,167.00
102 - Interest	1,530.00	.00	1,530.00	.00	.00	1,530.22	(.22)	100	7,291.31
EXPENSE TOTALS	\$2,810,835.00	\$1,558,536.29	\$4,369,371.29	\$1,238,259.53	\$30,927.49	\$3,522,575.25	\$815,868.55	81%	\$2,373,073.44
<b>Fund GB - Sewer District II Totals</b>									
REVENUE TOTALS	2,525,064.00	100,000.00	2,625,064.00	(143,409.97)	.00	2,322,134.42	302,929.58	88%	3,379,615.74
EXPENSE TOTALS	2,810,835.00	1,558,536.29	4,369,371.29	1,238,259.53	30,927.49	3,522,575.25	815,868.55	81%	2,373,073.44
<b>Fund GB - Sewer District II Totals</b>	<b>(\$285,771.00)</b>	<b>(\$1,458,536.29)</b>	<b>(\$1,744,307.29)</b>	<b>(\$1,381,669.50)</b>	<b>(\$30,927.49)</b>	<b>(\$1,200,440.83)</b>	<b>(\$512,938.97)</b>		<b>\$1,006,542.30</b>
<b>Fund MS - Self Insurance -Health Insurance</b>									
REVENUE									
9000-9099 - Retiree Employee Benefit	7,445,000.00	.00	7,445,000.00	672,678.36	.00	7,658,264.86	(213,264.86)	103	7,983,750.81
REVENUE TOTALS	\$7,445,000.00	\$0.00	\$7,445,000.00	\$672,678.36	\$0.00	\$7,658,264.86	(\$213,264.86)	103%	\$7,983,750.81
EXPENSE									
9000-9099 - Retiree Employee Benefit	8,345,000.00	.00	8,345,000.00	680,611.16	.00	7,648,212.34	696,787.66	92	8,705,910.79
EXPENSE TOTALS	\$8,345,000.00	\$0.00	\$8,345,000.00	\$680,611.16	\$0.00	\$7,648,212.34	\$696,787.66	92%	\$8,705,910.79
<b>Fund MS - Self Insurance -Health Insurance Totals</b>									
REVENUE TOTALS	7,445,000.00	.00	7,445,000.00	672,678.36	.00	7,658,264.86	(213,264.86)	103%	7,983,750.81
EXPENSE TOTALS	8,345,000.00	.00	8,345,000.00	680,611.16	.00	7,648,212.34	696,787.66	92%	8,705,910.79
<b>Fund MS - Self Insurance -Health Insurance Totals</b>	<b>(\$900,000.00)</b>	<b>\$0.00</b>	<b>(\$900,000.00)</b>	<b>(\$7,932.80)</b>	<b>\$0.00</b>	<b>\$10,052.52</b>	<b>(\$910,052.52)</b>		<b>(\$722,159.98)</b>
<b>Fund S - Self Insurance</b>									
REVENUE									
1000-1999 - General Government Support	1,234,352.00	.00	1,234,352.00	50,884.01	.00	1,253,605.24	(19,253.24)	102	1,340,966.67
REVENUE TOTALS	\$1,234,352.00	\$0.00	\$1,234,352.00	\$50,884.01	\$0.00	\$1,253,605.24	(\$19,253.24)	102%	\$1,340,966.67



# Budget by Function Report

Through 12/31/22

Prior Fiscal Year Activity Included

Summary Listing

Function Sub Function	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<b>Fund S - Self Insurance</b>									
EXPENSE									
1000-1999 - General Government Support	1,501,205.00	.00	1,501,205.00	141,664.51	.00	1,783,537.08	(282,332.08)	119	1,261,879.70
9000-9099 - Retiree Employee Benefit	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	<b>\$1,501,205.00</b>	<b>\$0.00</b>	<b>\$1,501,205.00</b>	<b>\$141,664.51</b>	<b>\$0.00</b>	<b>\$1,783,537.08</b>	<b>(\$282,332.08)</b>	<b>119%</b>	<b>\$1,261,879.70</b>
<b>Fund S - Self Insurance Totals</b>									
REVENUE TOTALS	1,234,352.00	.00	1,234,352.00	50,884.01	.00	1,253,605.24	(19,253.24)	102%	1,340,966.67
EXPENSE TOTALS	1,501,205.00	.00	1,501,205.00	141,664.51	.00	1,783,537.08	(282,332.08)	119%	1,261,879.70
<b>Fund S - Self Insurance Totals</b>	<b>(\$266,853.00)</b>	<b>\$0.00</b>	<b>(\$266,853.00)</b>	<b>(\$90,780.50)</b>	<b>\$0.00</b>	<b>(\$529,931.84)</b>	<b>\$263,078.84</b>		<b>\$79,086.97</b>
<b>Grand Totals</b>									
REVENUE TOTALS	121,665,563.00	14,161,122.00	135,826,685.00	18,562,937.07	.00	132,784,332.30	3,042,352.70	98%	136,652,548.51
EXPENSE TOTALS	125,521,342.00	23,420,082.65	148,941,424.65	27,412,142.82	3,114,355.54	133,440,391.74	12,386,677.37	92%	126,169,534.58
<b>Grand Totals</b>	<b>(\$3,855,779.00)</b>	<b>(\$9,258,960.65)</b>	<b>(\$13,114,739.65)</b>	<b>(\$8,849,205.75)</b>	<b>(\$3,114,355.54)</b>	<b>(\$656,059.44)</b>	<b>(\$9,344,324.67)</b>		<b>\$10,483,013.93</b>



**WASHINGTON COUNTY  
REAL PROPERTY TAX SERVICES**

WASHINGTON COUNTY MUNICIPAL CENTER  
383 BROADWAY, FORT EDWARD, NEW YORK 12828  
TELEPHONE: (518) 746-2130  
FAX: (518) 746-2132 TDD: (518) 746-2146  
e-mail : Lchadwick@washingtoncountyny.gov

*Laura B. Chadwick, CCD*  
Director

**Monthly Report to Finance Committee  
Corrected Tax Bills/Refunds  
March 9, 2023**

<u>Town</u>	<u>Tax</u> <u>Roll Year</u>	<u>Map</u> <u>Number</u>	<u>Applicants</u> <u>Name &amp; Address</u>	<u>Error</u>	<u>Original Tax</u> <u>Bill Amount</u>	<u>Corrected Bill</u> <u>Amount</u>	<u>Amount of</u> <u>Change</u>
Fort Ann	2021	112.6-1-1.1	David & Darla Pelletier 87 Catherine Street PO Box 150 Fort Ann, NY 12827	RPTL Sect.550 Par.2 (i) Clerical Error Village Relevy incl. water relevy that was placed on wrong parcel	\$700.84	\$123.14	\$577.70

Resolution No. **A** March 17, 2023

By Supervisors

TITLE: Amend 2023 Budget to Carryover Unspent Rural Communities of Practice Phase III Grant – Youth Bureau/Alternative Sentencing

WHEREAS, the Youth Bureau/Alternative Sentencing received a Rural Communities of Practice Phase III grant in the amount of \$74,940 to be shared with Warren County to provide programming in both counties for youth at risk, and

WHEREAS, the Director has requested to carryover unspent funds of \$63,012; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.7310.122	OT 1.0 – Youth Bureau	3,500
A.7310.4625.2204	Communities of Practice Grant	<u>59,512</u>
		63,012

Increase Revenue:

A.7310.3820	State Aid for Youth Programs	63,012
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BUDGET IMPACT STATEMENT: Recognize unspent grant funds in the 2023 budget.

Resolution No. **B** March 17, 2023

By Supervisors

TITLE: Amend 2022 Budget – Social Services HEAP ARP Funds

WHEREAS, Social Services received American Rescue Plan funds for HEAP Administration in 2022, and

WHEREAS, the Commissioner is requesting a 2022 budget amendment transferring funds from contractual to equipment to cover the actual assets purchased; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following 2022 budget amendment:

Increase Appropriation:

A.6010.2625.01ARP	Grant Equip. HEAP Admin. ARP	141,621
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Decrease Appropriation:

A.6010.4625.01ARP	Grants HEAP ARP Admin.	141,621
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BUDGET IMPACT STATEMENT: Transfer 100% federal funds between line items.

Resolution No. **C** March 17, 2023

By Supervisors

TITLE: Amend 2022 Budget for Safety Net Shortfall

WHEREAS, Social Services has requested a 2022 budget amendment to cover a shortage in the Safety Net Assistance account, and

WHEREAS, the Commissioner recommends utilizing surplus Medicaid funds to cover this shortfall; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following 2022 budget amendment:

Increase Appropriation:

A6140.4290	Expenses - Safety Net	520,000
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Decrease Appropriation:

A.6100.4290	Expenses – Medicaid	520,000
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BUDGET IMPACT STATEMENT: Use of surplus Medicaid funds to cover Safety Net shortfall.

Resolution No. **D** March 17, 2023

By Supervisors

TITLE: Amend 2022 Budget – DSS for Foster Care Recruitment Initiative

WHEREAS, the Commissioner of DSS has requested a 2022 budget amendment to transfer funds between line items in the amount of \$9,241 to cover wages expensed for the Foster Care Recruitment initiative, and

WHEREAS, the Finance Committee has approved this request; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following 2022 budget amendment:

Increase Appropriation:

A.6010.121	Reg. Earnings – DSS	9,241
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Decrease Appropriation:

A.6010.4625.02ARP	Grants – Foster Care Recruitment ARP	9,241
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BUDGET IMPACT STATEMENT: Transfer funds between line items.

Resolution No. **E** March 17, 2023

By Supervisors

TITLE: Amend 2023 Budget to Carryover Unspent ARP Funds for Foster Care and Day Care Services

WHEREAS, in 2021 the Board of Supervisors earmarked \$288,160 of American Rescue Plan funds to make an investment in Foster Care Recruitment and Child Care outreach and training, and

WHEREAS, the Commissioner of DSS is requesting to carryover unspent funds of \$211,163; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following 2023 budget amendment:

Increase Appropriation:

A.6010.4625.02ARP	Grants – Foster Care Recruitment ARP	200,003
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A.6010.4625.03ARP	Grants – Child Care ARP	<u>11,160</u>
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		211,163
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Increase Appropriated Fund Balance:

A.599	Appropriated Fund Balance	211,163
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BUDGET IMPACT STATEMENT: Carryover unspent ARP funds for Foster Care and Child Care.

Resolution No. **F** March 17, 2023  
By Supervisors

TITLE: Amend 2023 Budget – DSS

WHEREAS, DSS has requested a budget amendment transferring \$10,656 of the computer equipment budget to contractual accounts to align the funding with the planned purchases and comply with the Purchasing Policy; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following 2023 budget amendment:

Increase Appropriation:

A.6010.4030.01	Office Supplies – DSS	336
A.6010.4035	Equip. Non Asset – DSS	<u>10,320</u>
		10,656

Decrease Appropriation:

A.6010.2020	Comp. Equip. – DSS	10,656
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BUDGET IMPACT STATEMENT: None. Transfer between line items.

Resolution No. **G** March 17, 2023  
By Supervisors

TITLE: Amend 2023 Budget – Sewer District No. 2

WHEREAS, the Executive Director of the Sewer District has requested a budget amendment to allocate funds from fund balance to regular earnings O&M in the amount of \$68,000; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following 2023 budget amendment:

Increase Appropriation:

GB.8000.8130.121	SD#2 O&M – Reg. Earnings	45,000
GB.8000.8130.9010	SD#2 O&M – Retirement	11,245
GB.8000.8130.9030	SD#2 O&M – Soc. Sec./Medicare	3,442
GB.8000.8130.9060.01	SD#2 O&M – Hosp. & Med. Insurance	<u>8,313</u>
		68,000

Increase Appropriated Fund Balance:

GB.599	Appropriated Fund Balance	68,000
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BUDGET IMPACT STATEMENT: Appropriates fund balance for operations laborer cost.

Resolution No. **H** March 17, 2023

By Supervisors

TITLE: Amend 2023 Sewer District No. 2 Budget to Carryover Unspent DEC Planning Grant

WHEREAS, the Sewer District received a NYS Department of Environmental Conservation Engineering Planning Grant for a Feasibility Study related to significant infrastructure and operational needs of the district in the amount of \$100,000, and

WHEREAS, unspent funds of \$21,077 needs to be carried over to the 2023 budget; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following 2023 budget amendment:

Increase Appropriation:

GB.8000.8110.4625.2102	Grants NYS DEC EPG	21,077
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Increase Revenue:

GB.8000.8110.3990	State Aid – Sewer Cap. Proj.	21,077
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BUDGET IMPACT STATEMENT: Carries over unspent funds for a Feasibility Study.

Resolution No. **I** March 17, 2023

By Supervisors

TITLE: Amend 2023 Budget – Sheriff for the Purchase of Chairs

WHEREAS, the Sheriff has requested a budget amendment transferring funds from equipment to contractual to purchase chairs in the amount of \$3,850, and

WHEREAS, the Finance Committee has approved this request; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A3110.3111.4030.01	Office Supplies – Sheriff Admin.	3,850
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Decrease Appropriation:

A.3110.3111.2010	Office Equip. – Sheriff Admin.	3,850
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BUDGET IMPACT STATEMENT: Transfer funds from equipment to contractual due to purchase of chairs that do not qualify as fixed assets.

**J - Sheriff DCJS Grant – \$20,000 Body Cameras (10)**

Resolution No. **K** March 17, 2023

By Supervisors

TITLE: Amend 2023 Coroner's Budget for National Network of Public Health Institutes Grant

WHEREAS, the Coroners applied for and was awarded a National Network of Public Health Institutes (NNPHI) grant for expanded infrastructure support for Coroner's Medical Examiners and Medicolegal death investigator offices, and

WHEREAS, the plan is to purchase case management software, and



WHEREAS, the performance period for this \$7,400 grant is February 1, 2023 through July 31, 2023 and needs to be added to the 2023 budget; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

(No. to be assigned by Treas.)	NNPHI Grant Equip. - Coroners	1,000
(No. to be assigned by Treas.)	NNPHI Grant Cont. - Corners	<u>6,400</u>
		7,400

Increase Revenue:

(No. to be assigned by Treas.)	NNPHI Grant	7,400
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BUDGET IMPACT STATEMENT: Recognizes grant in the 2023 budget.

Resolution No. L March 17, 2023

By Supervisors

TITLE: Amend 2023 Public Safety Budget for Hazard Mitigation Plan Grant

WHEREAS, the Department of Public Safety has been awarded a Homeland Security Grant to update the County's Hazard Mitigation Plan, and

WHEREAS, the grant includes a County match which will come from salaries already included in the budget; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

(No. to be assigned by Treas.)	Pub. Safety Hazard Mitigation Grant	142,500
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Increase Revenue:

A.3640.4389	Federal Aid for Other Pub. Safety	142,500
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BUDGET IMPACT STATEMENT: Places the grant funds in the 2023 budget with the local share funded through salaries already in the budget.

Resolution No. M March 17, 2023

By Supervisors

TITLE: To Create a Capital Project for Gray Lane Bridge over the Mettawee River, Town of Whitehall

WHEREAS, Washington County has received funding for the reconstruction of the Gray Lane Bridge over the Mettawee River in the Town of Whitehall, and

WHEREAS, the Finance Committee recommends the creation of a Capital Project to track all costs associated with this project; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to create a Capital Project for the reconstruction of the Gray Lane Bridge in the Town of Whitehall as follows:

**CAPITAL PROJECT NO. – GRAY LANE BRIDGE**

Increase Appropriation:

(No. to be assigned by Treas.)	Design/ROW	628,985
<u>Increase Revenue:</u>		
(No. to be assigned by Treas.)	Federal Marchiselli Aid	503,188
(No. to be assigned by Treas.)	Interfund Revenue	<u>125,797</u>
		628,985

**COUNTY ROAD FUND**

Increase Appropriation:

D.5000.9950.01	Interfund Transfers to Cap. Proj.	125,797
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Increase Appropriated Fund Balance:

D.599	Appropriated Fund Balance	125,797
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**BUDGET IMPACT STATEMENT:** Creates a capital project for the tracking of all project costs. This represents design and right of way incidentals. It is anticipated that there will be additional State Marchiselli funding representing 15% of the project, which if received, will lower the local share.

Resolution No. **N** March 17, 2023

By Supervisors

TITLE: Amend Budget – Capital Project No. 127 – Church Street Bridge #2 for Marchiselli Supplemental Aid No. 5

WHEREAS, a capital project was created by Resolution No. 23 of 2019 to track all costs related to the replacement of the Church Street bridge, and

WHEREAS, the Superintendent of Public Works is in receipt of supplemental Marchiselli agreement #5 for additional costs of \$19,902 relative to the construction inspection phase of the project, and

WHEREAS, the project budget has to be amended to reflect the supplemental agreement; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

**CAPITAL PROJECT NO. 127**

Increase Appropriation:

H127.5000.5120.2006.05	Construction	19,902
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Increase Revenue:

H127.5000.5120.5031	Interfund Revenue	995
H127.5000.5120.3597	State Marchiselli Aid	2,985
H127.5000.5120.4597	Federal Marchiselli Aid	<u>15,922</u>
		19,902

**COUNTY ROAD FUND**

Increase Appropriation:

D.5000.9000.9950.01	Transfers to Capital Projects	995
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Increase Appropriated Fund Balance:

D.599 County Rd. Fund Balance 995

BUDGET IMPACT STATEMENT: Recognizes additional construction inspection costs. The total cost for this project is \$4,102,028 with aid broken down as follows: \$3,281,623 federal aid, \$615,304 state aid and \$205,101 local cost.

Resolution No. O March 17, 2023

By Supervisors

TITLE: Create a Capital Project for County Route 3 Bridge Project

WHEREAS, the Bridge NY program provides assistance for local governments to rehabilitate and replace bridges, and

WHEREAS, Washington County has been awarded funds of \$2,578,150 from the Bridge NY program for the County Route 3 bridge project in the Town of Putnam, and

WHEREAS, the Finance Committee recommends the creation of a capital project to track all costs associated with this project; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

**CAPITAL PROJECT NO. – CR 3 BRIDGE PROJECT**

Increase Appropriation:

(No. to be assigned by Treas.) CR 3 Bridge 2,578,150

Increase Revenue:

(No. to be assigned by Treas.) State Aid for Other Transportation 2,449,242

(No. to be assigned by Treas.) Interfund Revenue 128,908

2,578,150

**COUNTY ROAD FUND**

Increase Appropriation:

D.5000.9000.9950.01 Interfund Transfers to Cap. Proj. 128,908

Increase Appropriated Fund Balance:

D.599 Appropriated Fund Balance 128,908

BUDGET IMPACT STATEMENT: Creates a capital project to track the costs related to the CR 3 bridge project. This project is funded 95% state and 5% local.

Resolution No. P March 17, 2023

By Supervisors

TITLE: To Award Various Department of Public Works Bids for 2023

WHEREAS, a number of bids were released for various DPW projects and materials, and

WHEREAS, the responses to these bids have been received, opened and reviewed, and

WHEREAS, these bids have been reviewed by the Purchasing Department and DPW staff, and

WHEREAS, these were reviewed and approved by the Finance Committee; now therefore be it

RESOLVED, the following bids are hereby awarded to the lowest responsible bidder in accordance with the Washington County Purchasing Policy and applicable sections of New York State General Municipal Law:

Bid Number	Bid Name	Opening Date
2023-3	Run of Bank Sand & Gravel	March 1, 2023
2023-4	Crushed Stone Materials	March 1, 2023
2023-5	Ready Mix Concrete & Delivery	March 1, 2023
2023-6	Equipment Rentals	March 1, 2023
2023-7	Asphalt	March 1, 2023
2023-8	Aluminum Sign Blanks	March 2, 2023
2023-9	Round Corrugated Plastic Pipe	March 2, 2023
2023-10	<b>Permanent Corrugated Metal Forms**</b>	March 2, 2023
2023-11	Structural Steel Reinforcing Bars	March 2, 2023
2023-12	Structural Bridge Steel Materials	March 2, 2023
2023-13	Bridge Rail Materials	March 2, 2023

**\*\*No bids were received**

BUDGET IMPACT STATEMENT: Costs for planned projects utilizing these materials and services contained in the 2023 budget.

Resolution No. Q March 17, 2023

By Supervisors

TITLE: Amend Capital Project No. 125 Budget for Valmet Area Construction Pre-Engineering

WHEREAS, the demolition of the Valmet area trailer has been completed, and

WHEREAS, the Superintendent of County Buildings is exploring putting up a building in the area for the Meals on Wheels program and space for the Sheriff's Investigators due to lack of space at the Sheriff's office, and

WHEREAS, the Superintendent estimates the cost for a Phase I study for the area to be \$10,000, and

WHEREAS, the Capital Improvement Plan Capital Project budget needs to be amended for this study; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

**CAPITAL PROJECT NO. 125**

Increase Appropriation:

H125.1620.2040.43      Building 383 Broadway Demo & Replacement      10,000

Decrease Appropriation:

H125.1990.4530      H125 Contingency      10,000

BUDGET IMPACT STATEMENT: Creates budget for study of Valmet area construction. If this resolution is approved, the project contingency account will be \$798,972.

Resolution No. **R** March 17, 2023

By Supervisors

TITLE: Amend 2022 Budget - Historian Grant Shortfall

WHEREAS, the County Historian received a grant of \$51,823 from the Sandy Hill Foundation to digitize the office's holding of the Sandy Hill Herald/Hudson Falls Herald newspaper dating back to 1863, and

WHEREAS, the project is complete and was over budget in the amount of \$552, and

WHEREAS, a 2022 budget amendment is needed for this shortage; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following 2022 budget amendment:

Increase Appropriation:

A.7510.4625.01	Grants Other	552
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Decrease Appropriation:

A.1990.4530	Contingency	552
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**BUDGET IMPACT STATEMENT:** 2022 contingency to cover grant project shortage. If this resolution is approved, the 2022 contingency account balance will be \$3,082.

Resolution No. **S** March 17, 2023

By Supervisors

TITLE: Amend 2022 Budget for Tourism Postage

WHEREAS, Resolution No. 135 of 2022 established a Tourism postage budget of \$700, and

WHEREAS, the actual cost for Tourism mailings in 2022 was \$1,301.13 leaving a shortage of \$602 which will come from contingency; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following 2022 budget amendment:

Increase Appropriation:

A.6411.4020	Postage – Tourism	602
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Decrease Appropriation:

A.1990.4530	Contingency	602
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**BUDGET IMPACT STATEMENT:** 2022 contingency to cover shortage in Tourism mailings. If this resolution is approved, the 2022 contingency account balance will be \$2,480.

Resolution No. **T** March 17, 2023

By Supervisors

TITLE: Amend 2023 Tourism Budget to Carryover Unspent ARP Funds

WHEREAS, Resolution No. 109 of 2022 appropriated \$225,000 of American Rescue Plan funds for additional initiatives with a focus on Events, Shop Washington County, Itineraries, Places to Stay/Short Term Rentals and multimedia, and

WHEREAS, the Economic Development Director has requested to carryover unspent funds of \$132,970; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.6411.4220.ARP	Advertising/Publicity ARP	132,970
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Increase Appropriated Fund Balance:

A.599	Appropriated Fund Balance	132,970
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BUDGET IMPACT STATEMENT: Carry over unspent ARP funds earmarked for Tourism initiatives.

Resolution No. U March 17, 2023

By Supervisors

TITLE: To Amend Telephone Chargeback Policy and Amend 2023 County Budget

WHEREAS, historically, the County was billed for Telephone service on a per-line basis, and

WHEREAS, with the adoption of VOIP telephone services throughout the County, there is no longer a per-line charge for the service, and

WHEREAS, the administrative time involved in the allocation of the bill no longer presents a benefit to the County, nor to the County Budget as a whole, and

WHEREAS, the Finance Committee approves this change in process and recommends adoption; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to amend the Washington County 2023 Budget as follows:

**General Fund:**

Increase appropriation:

A.1680.4010.V	Telephone-Central VOIP	24,500
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Decrease Appropriation:

A.1040.4010	Telephone	385
A.1165.4010	Telephone	639
A.1170.4010	Telephone	560
A.1171.4010	Telephone	163
A.1230.4010	Telephone	171
A.1325.4010	Telephone	500
A.1355.4010	Telephone	270
A.1410.4010	Telephone	824
A.1420.4010	Telephone	232
A.1430.4010	Telephone	205
A.1450.4010	Telephone	255
A.1620.4010	Telephone	380
A.1680.4010	Telephone	525
A.2960.4010	Telephone	153

A.3110.4010	Telephone	3,212
A.3140.4010	Telephone	650
A.3620.4010	Telephone	461
A.3640.4010	Telephone	606
A.4004.4010	Telephone	1,200
A.4082.4010	Telephone	522
A.6010.4010	Telephone	7,574
A.6510.4010	Telephone	176
A.6610.4010	Telephone	37
A.7310.4010	Telephone	573
A.7510.4010	Telephone	38
A.8020.4010	Telephone	340
A.1990.4530	Contingency	3,849
		24,500

**BUDGET IMPACT STATEMENT:** Appropriates \$3,853 of monies originally budgeted in County Road (\$389), Road Machinery (\$470) and billed to outside agencies; (Cooperative Extension (\$576); Courthouse (\$1,669); LEAP (\$744.). It is anticipated that the Courthouse will not be on the County Telephone system by year's end. If adopted, the contingency account will be at \$620,840.

INTRODUCTORY LOCAL LAW NO. A OF 2023  
**COUNTY OF WASHINGTON, NEW YORK**  
 Introduced by Supervisors Fedler, O'Brien, Haff, Hicks, Rozell, Fisher

**A LOCAL LAW PROVIDING FOR USE OF BEST VALUE PURCHASING PURSUANT TO NEW YORK STATE GENERAL MUNICIPAL LAW SECTION 103 AND NEW YORK STATE FINANCE LAW SECTION 163**

**BE IT ENACTED**, by the Board of Supervisors of the County of Washington, New York, as follows:

**Section 1. Title & Statement of Intent.**

This local law shall indicate Washington County's desire to avail itself of the best value purchasing option contained in NY General Municipal Law Sect. 103 and NY State Finance Law Sect. 163 to allow for flexibility in the purchase of goods and services for Washington County's operations therefore providing efficiency and value to the taxpayers.

**Section 2. Authority.**

The authorities for this local law are NYS General Municipal Law Sect. 103 and the definition of best value contained within NYS State Finance Law Sect. 163.

**Section 3. Best Value Purchasing in the County of Washington**

a. All contracts for public work and all purchase contracts, shall be awarded pursuant to the requirements of NYS General Municipal Law Sect. 103 and the Washington County Purchasing Policy as shall be amended time to time by resolution of the Board of Supervisors. Purchase contracts (including contracts for service work, but excluding any purchase contracts necessary for the completion of a public works contract pursuant to article eight of the labor law) may be awarded on the basis of best value, as defined in section 163 of the NYS State Finance Law, to a responsive and responsible bidder or offerer.

b. The County Administrator and Purchasing Officer shall develop procedures with the approval of the Board of Supervisors that will govern the award of contracts on the basis of best value. Said procedures shall include, but not be limited to, the basis upon any determination of best value is made together with supporting documentation therefore. These procedures, once approved by the Board of Supervisors, will be incorporated in the County Purchasing Policy which may be amended from time to time as necessary, by resolution of the Board of Supervisors.

**Section 4. Separability.**

If any provision of this local law or the application thereof to any person or circumstance shall be held invalid, the remainder of this local law and the application of such provision to other persons or circumstances shall not be affected thereby.

**Section 5. Effective Date.**

This local law shall take effect immediately upon filing with the Secretary of State of the State of New York.