

AUDIT COMMITTEE MEETING MINUTES
FEBRUARY 15, 2023

AUDIT COMMITTEE MEMBERS PRESENT: O'Brien, Ferguson, Clary, Rozell

AUDIT COMMITTEE MEMBERS ABSENT: Hogan, Shaw, Griffith

SUPERVISORS: Henke, Hall

Debra Prehoda, Clerk

Stacey Benson-Doty, Sr. Audit Clerk

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Accept Minutes – January 18, 2023
- 3) Audit Monthly Bills
 - Motion to pay all bills as audited
- 4) Other Business
- 5) Adjournment

Chairman O'Brien called the meeting to order at 9:00 A.M. in the Supervisors Classroom, Room B214, Washington County Municipal Center, Fort Edward, N.Y. Mr. Hall, Vice Chairman, making the quorum.

A motion to accept the minutes of the January 18, 2023 Audit Committee meeting was moved by Mrs. Clary, seconded by Mr. Rozell, and adopted.

Stacey Benson-Doty, Senior Audit Clerk, addressed the following items with the committee, handout attached:

- Summary of accounts payable by fund.
- Stale Vouchers – Stale vouchers submitted totaled \$1,245.34; listed on handout. A motion to approve payment of stale voucher from Assigned Counsel for legal services, John K. Oswald, Esq., in the amount of \$1,245.34 (1/29/21 – 12/28/21) was moved by Mr. Hall, seconded by Mrs. Clary, and adopted.

The committee proceeded with auditing the bills. Mr. Ferguson present.

A motion to pay all bills as audited was moved by Mr. Ferguson, seconded by Mr. Rozell and adopted.

OTHER BUSINESS: None.

The meeting adjourned at 10:02 A.M.

*Debra Prehoda, Clerk
Washington County Board of Supervisors*

SUMMARY OF ACCOUNTS PAYABLE BY FUND

Submitted To Audit Committee For Approval : Meeting Date 2/15/23

<u>FUND</u>	<u>AMOUNT</u>	<u>No. Vouchers</u>	<u>DATE</u>
GENERAL	\$1,910,912.61	596	2/15/23
CAR POOL	\$ 60,925.27	24	2/15/23
COUNTY ROAD	\$336,548.94	38	2/15/23
COUNTY RD MACHINERY	\$369,610.76	66	2/15/23
SEWER DIST NO 1	\$16,765.00	2	2/15/23
SEWER DIST NO 2	\$ 77,060.90	47	2/15/23
Capital Construction	\$1,148,648.69	5	2/15/23
Workers Compensation	\$198,010.76	2	2/15/23
Health/Dental(MS)	\$ 11,652.00	1	2/15/23
TOTAL ALL FUNDS	\$4,130,134.93	782	

SPECIAL AUDIT 1/26/23

GENERAL	\$57,530.96	45	12/27/22
CAR POOL	\$ 1,612.20	3	12/27/22
COUNTY ROAD	\$ 372.95	7	12/27/22
COUNTY ROAD MACHINERY	\$ 4,688.44	9	12/27/22
SEWER NO 1	\$ 16,682.02	2	12/27/22
SEWER NO 2	\$ 14,748.24	8	12/27/22
TOTAL	\$ 95,634.81	74	

PRELIMINARY TOTAL AMOUNT PAID OUT OF AUDIT WITH APPROVAL OF COUNTY AUDITOR

	<u>AMOUNT</u>	<u>DATE</u>
	\$1,847,932.77	12/14/22-1/17/23
Grand Total Presented to Audit Committee	\$6,073,702.51	

TOTAL NUMBER OF VOUCHERS BEFORE COMMITTEE =856

STALE VOUCHERS PRESENTED FOR APPROVAL IN CURRENT AUDIT

<u>DEPARTMENT</u>	<u>VENDOR</u>	<u>AMOUNT</u>	<u>DATE OF SERVICE</u>
1171	John K Oswald, Esq	\$1,245.34	1/29/21-12/28/21
TOTAL		\$1,245.34	