

PUBLIC WORKS COMMITTEE MEETING MINUTES  
FEBRUARY 1, 2022

PUBLIC WORKS COMMITTEE MEMBERS PRESENT: Skellie, Rozell, Haff, O'Brien, Fedler, Shaw, Ferguson, Wilson, Fisher

PUBLIC WORKS COMMITTEE MEMBERS ABSENT: None

SUPERVISORS: Hall, Henke, Hicks, Nolan, Campbell, Hogan, Clary, Griffith

Debra Prehoda, Clerk

Roger Wickes, County Attorney

Al Nolette, County Treasurer

Melissa Fitch, County Administrator

Deborah Donohue, Supt. Public Works

Jason Denno, Exec. Director SD#2

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1. Call to Order
2. Accept Minutes – November 30, 2021
3. Department Reports/Requests:
  - A. Public Works
    - 1) Auction List
    - 2) Funding Update
    - 3) Church Street Bridge Marchiselli Supplemental #3
    - 4) DEC Grants
  - B. Sewer District
    - 1) Request for Budget Amendments – Office Furniture
    - 2) Staffing Change Request – Move Account Clerk from 35 hours to 40 hours
4. Other Business
5. Adjournment

Chairman Skellie called the meeting to order at 10:00 A.M.

A motion to accept the minutes of the November 30, 2021 meeting was moved by Mrs. Fedler, seconded by Mr. Rozell, and adopted.

DEPARTMENT OF PUBLIC WORKS – Deborah Donohue, Superintendent of Public Works, addressed the following items with the committee:

- Auction Update - The committee had previously requested information on what equipment sold for at auction. From the 10/26/21 auction list, the Superintendent stated the price for the equipment sold at auction is as follows: a 2006 International truck \$15,400, 2007 International truck \$6,200, an army surplus truck \$15,200 and a 2002 Gradall \$8,200. A 2006 International tandem 06045 was declared surplus 10/26/21 but requested to keep that truck for the brine and in its place declare a 1991 International single axle flatbed 91063 surplus due to a cracked frame. Also requesting that the remainder of the vehicles listed on the 2/1/22 auction list be declared surplus – 1983 mower tractor with a blown head gasket and the Car Pool cars listed. A motion to declare items surplus was moved by Mrs. Fedler, seconded by Messrs. Shaw and Wilson, and adopted.
- Funding Update – The Governor's proposed budget includes all the increases from last year and also added \$100M for a program called Save Our Potholes that is targeted at poor road conditions. Submitted more for CHIPS this year and will have to wait and see if that is approved.
- Church Street Bridge, Granville, Marchiselli Supplemental #3 – This supplemental is for additional construction inspection and construction support due to delays in the completion of the project. This will also require a budget amendment for payment of the inspectors that have to be there longer due to the delays. A motion to authorize the Chairman to sign Church Street

Bridge Marchiselli Supplemental #3 and forward budget amendment to the Finance Committee for consideration was moved by Mrs. Fedler, seconded by Mr. Wilson, and adopted.

- Shushan Bridge – The Marchiselli agreement was approved last month by the Board and a budget amendment is needed. A motion to forward request for a budget amendment for the Shushan Bridge project to the Finance Committee for consideration was moved by Mrs. Fedler, seconded by Messrs. Fisher and Rozell and adopted.
- DEC Grants: Working with Beth Gilles, Lake Champlain Lake George Regional Planning Board, applied and approved for the following grants:
  - Roadside Erosion Remediation Program – \$527,000 grant with a 25% in-kind match which is done with local forces. This grant covers four different county sites in the towns of Fort Edward, Greenwich, Putnam, and Argyle and one Town of Kingsbury site which are all listed on the attached handout. A motion to accept the Roadside Erosion Remediation grant, authorize the Chairman to sign and forward a budget amendment to the Finance Committee for consideration was moved by Mr. Fisher, seconded by Mrs. Fedler, and adopted.
  - Culvert Replacements - \$508,000 grant with a 25% in-kind match for three different projects in the County and four different town projects that the County helps with, handout attached. A motion to accept Culvert Replacement grant, authorize the Chairman to sign and forward a budget amendment to the Finance Committee for consideration was moved by Mrs. Fedler, seconded by Mr. Wilson, and adopted.

The grant period for these two grants is 2022 to 2025 so all projects will not be done this year. The Superintendent thanked Ms. Gilles, LCLGRPB, for all her assistance and stated these grants will help with a lot of road issues.

SEWER DISTRICT: Jason Denno, Executive Director, Sewer District, addressed the following items:

- Budget Amendments – Office Furniture:
  - Support Staff – A motion to amend budget to carryover funds from 2021 to 2022 for the purchase of office furniture for support staff in the amount \$4,255 and forward to the Finance Committee for consideration was moved by Mr. Fisher, seconded by Mrs. Fedler, and adopted.
  - Executive Director – A motion to amend 2022 budget for office furniture for the Executive Director in the amount of \$2,827.80 moving funds from fund balance to equipment and forward to the Finance Committee for consideration was moved by Mrs. Fedler, seconded by Messrs. Wilson and Fisher, and adopted.
- Staffing Change Request – Move Account Clerk from 35 hours to 40 hours – After reviewing the budget, staffing plan and the workload, he is requesting to increase the hours for the Account Clerk position from 35 to 40 hours per week; about a \$4,000 increase. Funds are available in the budget for these additional hours. The Sewer District Board of Commissioners have approved this change in hours and if approved by the County, he will go back and discuss with the Board where to take the funds from within the budget. A motion to forward request to increase Account Clerk from 35 hours to 40 hours per week to the Personnel Committee for consideration was moved by Mrs. Fedler, seconded by Messrs. Rozell and Wilson, and adopted.

OTHER BUSINESS:

DPW Take Home Vehicles – The Treasurer stated the IRS has previously audit the County and one item that we were found in non-compliance with was personal use of County vehicles – vehicles that are taken home. When he did the W-2s this year there is a car allowance that we charge people that have County cars and wants to ensure we are in compliance and not kind of getting relaxed, sliding backwards. He has asked the DPW Superintendent to give him an audit of all the take-home cars and assigned cars to make sure that we are still in compliance. He will report back to the committee next month.

Executive Session – A motion to enter an executive session to discuss the hiring, firing, discipline, etc. of a particular employee was moved by Mr. Wilson, seconded by Mr. Rozell, and adopted. Chairman Skellie stated the committee would adjourn directly from executive session. No action was taken in the executive session.

*Debra Prehoda, Clerk*  
*Washington County Board of Supervisors*

## Auction list 10/26/21

**06044-** 2006 International 7600SFA6X4- Mileage 191679

Repair cost to date: \$61081.36 parts and outside service \$49503.88 Labor

Original Purchase Price: \$143,985                      \$15,400 Sold

Issue with Speedometer Cluster

**06045-** 2006 International 7600SFA6X4- Mileage 176192

Repair cost to date: \$37311.88 parts and outside service \$42838.83 Labor

Original Purchase Price: \$143,985                      Did not sell- want to swap out for 91063

Runs & drives

**07039-** 2007 International Paystar - Mileage 263892

Repair cost to date: \$88683.45 parts and outside service \$43237.82 Labor

Original Purchase Price: \$154,875                      \$6,200 Sold

Cracked Frame

**92041-** 1992 Freightliner 120 M916A1- Mileage 39524

Repair cost to date: \$59719.33 parts and outside service \$51967.31 Labor

Original Purchase Price: \$2,800                      \$15,200 Sold

All wheel drive military purchase

2002 Gradall sold for \$8,200

## **Auction List 2/1/2022**

DM

91063 – 1991 International 2574 Flat Bed with 200,030 miles

Cracked Frame

83079 – Mower Tractor

Blown head gasket

Car pool

08863 – 2008 F250 Body in rough shape, holes in the floors and cab corners

08860 – 2008 F250 Body in rough shape and bed is very rusted

10734 – 2010 Charger Rusted underbody, needs multiple new brake lines

08761 – 2009 Ford Focus Rust issues

13787 – 2019 Red Explorer has transmission and rust issues

89015 – Bed floor is rotted out

Resolution No. \_\_\_\_\_ February 18, 2022

By Supervisors:

TITLE: A Resolution authorizing the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a transportation federal-aid project, and appropriating funds therefore; Church Street over the Mettawee River PIN 1760.55

WHEREAS, a Project, BIN 32036600 Church Street over Mettawee River, Village of Granville, Washington County PIN 1760.55 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80 % Federal funds and 20 % non-federal funds; and

WHEREAS, the County of Washington desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Design, ROW incidentals & acquisitions and construction/CI; now therefore be it

RESOLVED, that the Washington County Board of Supervisors hereby approves the above subject project and it is further

RESOLVED, that the Washington County Board of Supervisors hereby authorizes the County of Washington to pay in the first instance 100% of the federal and non-federal share of the cost of costs of Design, ROW incidentals & acquisitions and construction/CI work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$3,933,107.00 ( three million nine hundred thirty three thousand one hundred seven dollars and zero cents) was previously appropriated and made available to cover the cost of participation in the the Project; and it is further

RESOLVED, that the additional sum of \$122,229.00 ( one hundred twenty two thousand two hundred twenty nine dollars and zero cents) is hereby appropriated and made available to cover the cost of participation in the above phase(s) of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Washington County Board of Supervisors shall convene as soon as possible to appropriate said excess amount

immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chairman of the Board of Supervisors of Washington County be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Washington with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project and it is further

RESOLVED, this Resolution shall take effect immediately

BUDGET IMPACT STATEMENT: Cost share as indicated.

4/22 to 12/25

Washington County Roadside Erosion Remediation Program

5 total sites

Ownership	Town	Location	Project	Grant Amount	Local Match
County	Fort Edward	County Route 46 2022	Repair 419 linear foot slump, regrade slope, horizontal drains, mats, etc.	\$ 359,000.00	
County	Greenwich	County Route 77	Bank stabilization and install erosion mats/woody vegetation	\$ 50,000.00	\$ 121,210.00
County	Putnam	County Route 2 2022	Reinforce bank and add woody vegetation	\$ 50,000.00	
County	Argyle	County Route 48 2022	Install gabion baskets	\$ 10,000.00	
Kingsbury, Town	Kingsbury	Tow Path Road	Hard and soft armoring to stabilize bank and reduce flooding	\$ 40,000.00	\$ 10,540.00



4/22 to 12/25

Washington County Culvert Replacement Program

12 total culverts

Ownership	Town	Location	Project	Grant Amount	Local Match
County	Granville 2023	County Route 24	replace twin pipes with 12' precast bridge	\$ 140,000.00	
County	Fort Ann 2022	County Route 32	Replace two culverts with upsized box culverts	\$ 80,000.00	\$ 68,400.00
County	Fort Ann	County Route 16	upsized 2 culverts to 6.75' wide and elongate	\$ 50,000.00	
Jackson, Town	Cambridge	Carney Cassidy Road	Replace culvert with 70' long culvert	\$ 30,000.00	\$ 8,220.00
Hartford, Town	Hartford	Warren Road	Replace 5' pipe with 6.5' pipe		
Hartford, Town	Hartford	Wright Road	Replace and upsize existing pipe	\$ 43,000.00	\$ 11,470.00
Hartford, Town	Hartford	Wright Road	Double size of current pipe		
Granville, Town	Granville	Taylor Hill Road	replace side-by-side culverts with 14'x10'x80' culvert	\$ 75,000.00	\$ 19,470.00
Granville, Town	Granville	Guilder Hollow Road	Replace culvert to reduce headwall erosion	\$ 50,000.00	\$ 13,220.00
Putnam, Town	Putnam	Backus Lane	Upsize culvert to 128"	\$ 22,000.00	\$ 6,220.00