

PERSONNEL COMMITTEE MEETING MINUTES
JANUARY 22, 2021

PERSONNEL COMMITTEE MEMBERS PRESENT: Hicks, Ward, Campbell, O'Brien, Skellie, Clary, Griffith

PERSONNEL COMMITTEE MEMBERS ABSENT: None

SUPERVISORS: Hall, Henke, Fedler, Ferguson, Shaw, Losaw, Haff, Hogan, Rozell
Debra Prehoda, Clerk Roger Wickes, County Attorney
Melissa Fitch, Personnel Officer Patty Hunt, Public Health Director

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Consider Appointment of County Administrator
- 3) Other Business
- 4) Adjournment

Chairman Hicks called the meeting to order at 10:00 A.M.

CONSIDER APPOINTMENT OF COUNTY ADMINISTRATOR – A motion to appoint Melissa Fitch as County Administrator of Washington County was moved by Mr. O'Brien, seconded by Messrs. Ward, Skellie, Mrs. Clary and Mr. Griffith and adopted.

OTHER BUSINESS:

A motion to enter an executive session for discussions regarding the appointment of a particular person was moved by Mr. O'Brien, seconded by Mr. Ward, and adopted. A motion to return to regular session was moved, seconded, and adopted. In executive session discussed matters leading to the appointment of a particular person.

A motion to designate person to act for, and in place of, the Personnel Officer, Danelle LaPann, during current vacancy and forward to the full Board for consideration was moved by Mr. O'Brien, seconded by Mr. Ward, and adopted.

A motion to amend the Staffing Pattern in the Department of Public Health to establish a second title of Fiscal Officer and upon the appointment of the serving Fiscal Officer as Director of Public Health, the second position of Fiscal Officer is hereby abolished and the Staffing Pattern amended to reflect only one position of Fiscal Officer and forward to the full Board for consideration was moved by Mr. Skellie, seconded by Mrs. Clary and Mr. Ward and adopted.

A motion to set time and place for a public hearing on Introductory Local Law "A" of 2021 providing for the salary of the County Administrator, \$97,632 base which is what the previous County Administrator would have made in 2021, and forward to the full Board for consideration was moved by Mr. O'Brien, seconded by Mr. Ward and adopted.

Mr. Haff suggested doing away with the Board rule requiring resolutions must be in writing to be considered. Mr. O'Brien, Chairman of the Government Operations Committee, stated he will consider this request at the next committee meeting.

The meeting adjourned at 10:40 A.M.

Debra Prehoda, Clerk
Washington County Board of Supervisors