

AUDIT COMMITTEE MEETING MINUTES
JANUARY 18, 2023

AUDIT COMMITTEE MEMBERS PRESENT: O'Brien Shaw, Ferguson, Clary, Rozell, Griffith

AUDIT COMMITTEE MEMBERS ABSENT: Hogan

SUPERVISORS: Hall

Sandy Huffer, Deputy Clerk

Stacey Benson-Doty, Sr. Audit Clerk

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Accept Minutes – December 14, 2022
- 3) Audit Monthly Bills
 - Motion to pay all bills as audited
- 4) Other Business
- 5) Adjournment

Chairman O'Brien called the meeting to order at 9:00 AM in the Supervisors Classroom, Room B214, Washington County Municipal Center, Fort Edward, New York.

A motion to accept the minutes of the December 14, 2022 meeting, was moved by Mr. Rozell, seconded by Mr. Griffith and adopted.

Stacey Benson-Doty, Senior Audit Clerk addressed the following items with the committee, handout attached:

- Summary of accounts payable by fund.
- Stale Vouchers – Stale vouchers submitted totaled \$1,304.34. A motion to approved payment of stale vouchers from Assigned Counsel for attorney services from 2021 for Ann Bair, Esq., \$652.50 and Kurt Mausert, Esq., \$651.84, was moved by Mr. Griffith, seconded by Mr. Ferguson and adopted.

The committee proceeded with auditing the bills.

A motion to pay all bills as audited, was moved by Mr. Griffith, seconded by Mr. Ferguson and adopted.

OTHER BUSINESS: None.

The meeting adjourned at 10:13 AM.

*Sandy Huffer, Deputy Clerk
Washington County Board of Supervisors*

SUMMARY OF ACCOUNTS PAYABLE BY FUND

Submitted To Audit Committee For Approval : Meeting Date 1/18/23

<u>FUND</u>	<u>AMOUNT</u>	<u>No. Vouchers</u>	<u>DATE</u>
GENERAL	\$1,219,396.21	610	1/18/23
CAR POOL	\$ 16,056.35	21	1/18/23
COUNTY ROAD	\$384,931.26	40	1/18/23
COUNTY RD MACHINERY	\$184,298.51	74	1/18/23
SEWER DIST NO 1	\$ 120.00	2	1/18/23
SEWER DIST NO 2	\$ 648,481.15	66	1/18/23
Capital Construction	\$2,124,734.22	22	1/18/23
Workers Compensation	\$ 0	0	1/18/23
Health/Dental(MS)	\$22,957.59	3	1/18/23
TOTAL ALL FUNDS	\$4,600,975.29	838	

SPECIAL AUDIT 12/27/22

GENERAL	\$27,394.30	50	12/27/22
CAR POOL	\$1,400.47	3	12/27/22
COUNTY ROAD	\$370.88	7	12/27/22
COUNTY ROAD MACHINERY	\$4,796.65	11	12/27/22
SEWER NO 1	\$66.66	1	12/27/22
SEWER NO 2	\$8,551.09	7	12/27/22
TOTAL	\$42,580.05	79	

PRELIMINARY TOTAL AMOUNT PAID OUT OF AUDIT WITH APPROVAL OF COUNTY AUDITOR

	<u>AMOUNT</u>	<u>DATE</u>
	\$1,741,428.25	12/14/22-1/17/23
Grand Total Presented to Audit Committee	\$6,384,983.59	

TOTAL NUMBER OF VOUCHERS BEFORE COMMITTEE =917

STALE VOUCHERS PRESENTED FOR APPROVAL IN CURRENT AUDIT

<u>DEPARTMENT</u>	<u>VENDOR</u>	<u>AMOUNT</u>	<u>DATE OF SERVICE</u>
1171	ANN BAIR, ESQ	\$652.50	8/4/21-12/31/21
	KURT MAUSER, ESQ	\$651.84	7/28/21-12/20/21
TOTAL		\$1,304.34	