

AUDIT COMMITTEE MEETING MINUTES
JANUARY 17, 2024

AUDIT COMMITTEE MEMBERS PRESENT: Rozell, Hogan, Ferguson, Clary

AUDIT COMMITTEE MEMBERS ABSENT: Baker, Hahn, Wang

SUPERVISORS: O'Brien

Debra Prehoda, Clerk

Stacey Benson-Doty, Sr. Audit Clerk

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Accept Minutes – December 13, 2023
- 3) Audit Monthly Bills
 - Motion to pay all bills as audited.
- 4) Other Business
- 5) Adjournment

Chairman Rozell called the meeting to order at 9:00 A.M. in the Supervisors classroom Room B214, Municipal Center, Fort Edward, N.Y.

A motion to accept the minutes of the December 13, 2023 Audit Committee meeting was moved by Mr. Ferguson, seconded by Mrs. Clary, and adopted.

Stacey Benson-Doty, Senior Audit Clerk, addressed the following items with the committee, handout attached:

- Summary of accounts payable by fund.
- Stale Vouchers – Stale vouchers submitted totaled \$756.70; listed on handout. A motion to approve payment of stale vouchers from Coroner A.1185 \$56.70 to James Gariepy, Coroner mileage reimbursement 10/6/22 – 12/26/22 and Jail A3150 – Glens Falls Hospital Inmate Medical Services \$700 for 12/6/22 – 12/28/22 for a total of \$756.70, was moved by Mr. Ferguson, seconded by Mrs. Clary, and adopted.

The committee proceeded to audit the bills.

A motion to pay all bills as audited was moved by Mrs. Clary, seconded by Mr. Ferguson, and adopted.

OTHER BUSINESS: None.

The meeting adjourned at 10:12 A.M.

Debra Prehoda, Clerk

Washington County Board of Supervisors

SUMMARY OF ACCOUNTS PAYABLE BY FUND

Submitted To Audit Committee For Approval : Meeting Date 01/17/24

<u>FUND</u>	<u>AMOUNT</u>	<u>No. Vouchers</u>	<u>DATE</u>
GENERAL	\$ 1,705,235.93	660	1/17/24
CAR POOL	\$ 21,557.02	17	1/17/24
COUNTY ROAD	\$ 104,343.02	42	1/17/24
COUNTY RD MACHINERY	\$ 142,205.48	43	1/17/24
SEWER DIST NO 1	\$ 925.00	2	1/17/24
SEWER DIST NO 2	\$ 66,707.83	55	1/17/24
CAPITAL CONSTRUCTION	\$ 794,941.74	26	1/17/24
<u>Workers Compensation</u>	\$ 183,257.00	2	1/17/24
<u>Health/Dental(MS)</u>	\$ 9,413.75	3	1/17/24
TOTAL ALL FUNDS	\$3,028,586.77	850	

SPECIAL AUDIT 1/8/24

GENERAL	\$ 30,875.02	28	1/8/24
CAR POOL	\$ 1,440.11	3	1/8/24
COUNTY ROAD	\$ 99.81	3	1/8/24
COUNTY ROAD MACHINERY	\$ 5,687.73	11	1/8/24
SEWER NO 1	\$ 69.06	1	1/8/24
SEWER NO 2	\$ 14,063.68	5	1/8/24
TOTAL	\$ 52,235.41	51	

SPECIAL AUDIT 12/27/23

GENERAL	\$ 10,335.03	33	12/27/23
CAR POOL	\$ 31.24	1	12/27/23
COUNTY ROAD	\$ 306.74	6	12/27/23
COUNTY ROAD MACHINERY	\$ 268.45	2	12/27/23
SEWER NO 1	\$ 0	0	12/27/23
SEWER NO 2	\$ 3,030.69	9	12/27/23
TOTAL	\$ 13,972.15	51	

PRELIMINARY TOTAL AMOUNT PAID OUT OF AUDIT WITH APPROVAL OF COUNTY AUDITOR

	<u>AMOUNT</u>	<u>DATE</u>
	\$1,833,133.19	12/14/23-1/16/24
<u>Grand Total Presented to Audit</u>	\$4,927,927.52	TOTAL NUMBER OF VOUCHERS BEFORE COMMITTEE =952

STALE VOUCHERS PRESENTED FOR APPROVAL IN CURRENT AUDIT

<u>DEPARTMENT</u>		<u>AMOUNT</u>	<u>DATE OF SERVICE</u>
A1185	JAMES GARIEPY Coroner Call OutMileage	\$56.70	10/6/22-12/26/22
A3150	Glens Falls Hospital Inmate Medical Services	\$ 700.00	12/6/22-12/28/22
TOTAL		\$756.70	