

BOARD OF COMMISSIONERS

WASHINGTON COUNTY SEWER DISTRICT MEETING
ROGERS ISLAND VISITOR'S CENTER
January 10, 2023

MEMBERS PRESENT: Ed Carpenter, Matt Traver, Dan Washburn, James Maskell, Mike Fiorillo Sr.

MEMBERS ABSENT: Mike Horrigan, Tim Fisher, Joseph Brilling

OTHERS PRESENT: Jason Denno; Executive Director
Matthew Fuller; Meyer, Fuller & Stockwell
Leah Whaley; Administrative Assistant
Mike Fiorillo Jr.

Mr. Traver called the meeting to order at 3:30pm. Roll call was taken. Mr. Traver asked if there were any additions or corrections to the minutes of 12/13/22. A motion to accept the minutes as written was made by Mr. Carpenter, seconded by Mr. Fisher, all in favor and the motion carried.

Mr. Denno discussed developing a plan of finance for WCSD#1 improvements for the rehab and replacement of sanitary lines to meet the sewer ordinance within the city of Glens Falls. \$225,000 was received from Empire State Development and Grant, but gap financing will be needed for the total project cost, which was estimated a year ago to be a little over \$1,000,000. Mr. Denno is looking for approval from the board to apply for additional third-party funding, or to work with the County Treasurer's office for short term interfund borrowing. Mr. Denno will provide an update for the total project cost and the gap funding amount that will be needed after meeting with Chris Pierce of Wright and Pierce Consulting Firm. Other funding opportunities will be researched, but in the meantime, Mr. Denno will need a decision for the treasurer's office prior to March 31st.

Mr. Fuller brought up a previous request from the IDA asking for some parcels to be excluded from the Sewer District based on prior discussions wherein the IDA advised that the properties were not to be developed and would be conveyed to an adjoining farmer. However, there has been recent talk of these lots being used for a solar farm. Mr. Fuller raised the question of whether the district will still be willing to omit these lots if the solar farm is to be developed. Mr. Denno and the board agreed that if the IDA has changed the intentions of these parcels, the district will want to see a proposal and plan and will then reconsider removing the lots. Mr. Fuller will draft a letter to the IDA asking for clarification of the intended use of the property.

Mr. Denno advised the board he has been working with Sean Doty on the KSPE CSO Investigations as part of the Sewer District permit requirements. Mr. Denno met with Mr. Doty last week and has been pulling together documentation and reporting related to the CSO outfalls. Mr. Denno spoke about various concerns being found during the investigation, the problems with the structural integrity of CSO outfall#007, and the need for these outfalls to be more closely monitored for compliance reasons with the DEC. Mr. Denno would like to work more with Mr. Fiorillo and his team in relation to these outfalls.

Mr. Denno stated that he spoke with Rich Schermerhorn and received a letter from his project engineer, Clark Wilkinson regarding the 252-unit Quarry Apartment Complex project. Mr. Denno advised the board that the cost for a sewer permit connection fee is \$2,500 per unit, which would total \$630,000 for this project. Additionally, there is an inspection fee per unit of \$25, totaling \$6,300.00 The letter/memo has proposed an up-front payment of the inspection fees (\$6,300) and payment of the connection fee for each building prior to receiving a certificate of occupancy, as well as a locked in rate of \$2,500 per unit. Mr. Fuller suggested that the district should not agree to accept service connection fees upon issuance of CO, nor lock in the rates, and that the money for the inspection and the connection both be due when the infrastructure is placed in the ground for services to the units. The board agreed with this decision and Mr. Fuller and Mr. Denno will draft a response to Clark Wilkinson. The district has suggested previously and is again suggesting the benefits of Mr. Schermerhorn funding the district extension himself.

Mr. Denno provided an update on the WWTP Capital Construction Project, which is 32% complete. Progress made since last month is grading and misc. metals at grit tank, piping flare and setting flare structure digesters. The crew will be working on the measuring and layout for fabrication, but due to the seasonal weather there will be limited site presence in the upcoming month until February. The construction manager will still be on site to meet weekly regarding the progress of the project and any reporting that needs to be completed.

For the Route 197 Bridge Force Main Replacement Project, National Grid was on site today for the electrical inspection. The new force main is on and running and the heat trace is on, using temporary electricity via a generator. The construction crew for the meter box will be on site this week to finish the thermostat and meter box. The control panel at the Bridge St Pump Station will be replaced before the end of January and the project should be completed by the end of the month.

Mr. Denno advised the board that the excavator purchase will need to go to public bid due to the cost and county policy. Mr. Washburn gave suggestions on the various specifications that would be beneficial to have for the excavator. These specs will need to be listed on the public bid; Mr. Denno will begin drafting the bid spec in preparation for public bid.

Motion to go into executive session was made by Mr. Washburn for an employment discussion of a particular person. Mr. Maskell seconded, all in favor and the motion carried.

Motion to exit executive session was made by Mr. Traver and seconded by Mr. Washburn, all in favor and the motion carried. There being no further business, Mr. Traver adjourned the meeting at 4:52pm.

Respectfully Submitted,
Leah Whaley