



WASHINGTON COUNTY BOARD OF SUPERVISORS

County Municipal Center
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MEMO

CLERK OF THE BOARD
Debra R. Prehoda

ARGYLE
Robert A. Henke, Chairman

FORT ANN
Samuel J. Hall, Vice Chairman

CAMBRIDGE
Cassie Fedler

DRESDEN
Paul D. Ferguson

EASTON
Daniel B. Shaw

FORT EDWARD
Timothy M. Fisher

GRANVILLE
Matthew Hicks

GREENWICH
James Nolan

HAMPTON
David K. O'Brien

HARTFORD
Dana E. Haff

HEBRON
Brian R. Campbell

KINGSBURY
Dana Hogan

JACKSON
Jay B. Skellie

PUTNAM
Darrell T. Wilson

SALEM
Evera Sue Clary

WHITE CREEK
James S. Griffith

WHITEHALL
John W. Rozell

TO: Chairman of the Board
Members of the Personnel Committee: Supervisors Hicks, Skellie, Campbell,
O'Brien, Fedler, Clary, Wilson

FROM: Clerk of the Board

Chairman Hicks has scheduled a Personnel Committee meeting for **Thursday, November 9, 2023 at 9:30 AM** in the 2nd Floor Classroom, Room B214, County Office Bldg. B, 383 Broadway, Fort Edward, New York.

The public may view the meeting here:

https://www.youtube.com/channel/UC_fkXChkwTrSnynELW05bqA

The Agenda is as follows:

1. Call to Order
2. Accept Minutes – Sept. 27 & Oct. 12, 2023
3. Staffing - Straight Backfill Requests (Informational):
 - A. OFA
 1. Aging Services Aide – Resignation
 2. Aging Services Assistant – Promotion
 - B. Buildings & Grounds
 1. Building Maintenance Mechanic – Retirement
 2. Building Maintenance Worker - Promotion
 - C. DPW - Principal Engineering Tech - Resignation
 - D. Probation – Account Clerk - Resignation
 - E. Public Health – Registered Professional Nurse - Promotion
 - F. Social Services
 1. Account Clerk – Promotion
 2. Caseworker – Resignation
 3. Clerk (2) – 1 Resignation & 1 Promotion
4. Staffing Pattern/Grade Changes
 - A. DPW – Replace Highway Worker I with Highway Worker II
Staffing Pattern Change
 - B. Sheriff – Add One (1) Sergeant – Opioid
Staffing Pattern Change
5. Discussion on Process to Fill County Attorney Position
6. Discussion on Process to Fill Director of Real Property Tax Services Position
7. Request to Backfill EMS Coordinator & Discuss Appointment Process
8. Other Business
9. Adjournment

******Committee Members: Please notify this office if you are unable to attend.******

DATED: November 3, 2023
Fort Edward, New York