



WASHINGTON COUNTY BOARD OF SUPERVISORS

County Municipal Center
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MEMO

CLERK OF THE BOARD

Debra R. Prehoda

ARGYLE

Robert A. Henke, Chairman

FORT ANN

Samuel J. Hall, Vice Chairman

CAMBRIDGE

Cassie Fedler

DRESDEN

Paul D. Ferguson

EASTON

Daniel B. Shaw

FORT EDWARD

Timothy M. Fisher

GRANVILLE

Matthew Hicks

GREENWICH

James Nolan

HAMPTON

David K. O'Brien

HARTFORD

Dana E. Haff

HEBRON

Brian R. Campbell

KINGSBURY

Dana Hogan

JACKSON

Jay B. Skellie

PUTNAM

Darrell T. Wilson

SALEM

Evera Sue Clary

WHITE CREEK

James S. Griffith

WHITEHALL

John W. Rozell

TO: Chairman of the Board
Members of the Personnel Committee: Supervisors Hicks, Skellie, Campbell,
O'Brien, Fedler, Clary, Wilson

FROM: Clerk of the Board

Chairman Hicks has scheduled a Personnel Committee meeting for **Thursday, August 10, 2023 at 9:30 AM** in the 2nd Floor Classroom, Room B214, County Office Bldg. B, 383 Broadway, Fort Edward, New York.

The public may view the meeting here:

https://www.youtube.com/channel/UC_fkXChkwTrSnyELW05bqA

The Agenda is as follows:

1. Call to Order
2. Accept Minutes – July 13, 2023
3. Staffing - Straight Backfill Requests (Informational):
 - A. DSS
 1. Caseworker Due to Resignation
 2. Social Services Examiner Due to Resignation
 - B. Public Safety – Deputy Fire Coordinator Due to Resignation
4. Staffing Pattern/Grade Changes
 - A. Aging – New Title - Aging Services Specialist Gr. 12/Remove Sr. Typist Gr. 9 (DSS)
Staffing Pattern Change for DSS & OFA & Amend Title by Grade Schedule
 - B. DSS – Backfill Typist with Clerk Due to Retirement
Staffing Pattern Change
 - C. IT – Backfill Senior Project Engineer with Project Engineer Due to Promotion
Staffing Pattern Change
 - D. Probation – New Title – Secretary to Probation Director Gr. 13/Remove Typist Gr. 7
Staffing Pattern Change & Amend Title by Grade Schedule
 - E. Sheriff – New Position – Add Part Time Special Patrol Officer (\$ varies by school)
Staffing Pattern Change
 - F. Youth – Backfill Sr. Program Specialist with Program Specialist Due to Promotion
Staffing Pattern Change
5. Other Business
 - A. Handbook Change 7.001 Holidays
6. Adjournment

******Committee Members: Please notify this office if you are unable to attend.******

DATED: August 4, 2023
Fort Edward, New York