



# WASHINGTON COUNTY BOARD OF SUPERVISORS

County Municipal Center  
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Email - Supervisors@washingtoncountyny.gov

## \*\*\*For Information Only – Not a Legal Notice\*\*\* MEMO

**CLERK OF THE BOARD**  
Debra R. Prehoda

**FORT ANN**  
Samuel J. Hall, Chairman

**ARGYLE**  
Robert A. Henke, Vice Chairman

**CAMBRIDGE**  
Cassie Fedler

**DRESDEN**  
Paul D. Ferguson

**EASTON**  
Daniel B. Shaw

**FORT EDWARD**  
Timothy M. Fisher

**GRANVILLE**  
Matthew Hicks

**GREENWICH**  
James Nolan

**HAMPTON**  
David K. O'Brien

**HARTFORD**  
Dana E. Haff

**HEBRON**  
Brian R. Campbell

**KINGSBURY**  
Dana Hogan

**JACKSON**  
Jay B. Skellie

**PUTNAM**  
Darrell T. Wilson

**SALEM**  
Evera Sue Clary

**WHITE CREEK**  
James S. Griffith

**WHITEHALL**  
John W. Rozell

TO: Chairman of the Board  
Members of the Personnel Committee: Supervisors Hicks, Skellie,  
Campbell, O'Brien, Fedler, Clary, Wilson

FROM: Clerk of the Board

Chairman Hicks has scheduled a Personnel Committee meeting for **Thursday, July 7, 2022 at 9:30 AM** in the 2<sup>nd</sup> Floor Classroom, Room B214, County Office Bldg. B, 383 Broadway, Fort Edward, New York.

*This meeting will be held via teleconference and in person.*

*The public may view the meeting here:*

[https://www.youtube.com/channel/UC\\_fkXChkwTrSnyELWO5bqA](https://www.youtube.com/channel/UC_fkXChkwTrSnyELWO5bqA)

The Agenda is as follows:

1. Call to Order
2. Accept Minutes – June 9, 2022
3. Department Staffing Requests/Staffing Pattern Changes:
  - A. Buildings & Grounds
    - 1.) Secretary to Superintendent – Resignation- Backfill
    - 2.) Lifeguard/Laborer – Resignation - Backfill
  - B. DPW
    - 1.) Highway Worker II to Highway Worker III(Seasonal)  
**\*\*Temporary Staffing Pattern Change for Season**
  - C. Probation
    - 1.) Probation Officer Trainee-Resignation – Backfill
  - D. Social Services
    - 1.) Senior Account Clerk - Retirement- Backfill
4. Other Business
  - A. Retirement Recognition
  - B. Request for Overnight Travel – Two Staff
  - C. Request for Staff to Attend Washington County Fair for Recruiting Purposes
  - D. Request to Purchase Pens/Promotional Item for Fair
5. Adjournment

\*\*\*\***Committee Members: Please notify this office if you are unable to attend.**\*\*\*\*

DATED: July 1, 2022  
Fort Edward, New York