



WASHINGTON COUNTY BOARD OF SUPERVISORS

County Municipal Center
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MEMO

CLERK OF THE BOARD

Debra R. Prehoda

ARGYLE

Robert A. Henke, Chairman

FORT ANN

Samuel J. Hall, Vice Chairman

CAMBRIDGE

Cassie Fedler

DRESDEN

Paul D. Ferguson

EASTON

Daniel B. Shaw

FORT EDWARD

Timothy M. Fisher

GRANVILLE

Matthew Hicks

GREENWICH

James Nolan

HAMPTON

David K. O'Brien

HARTFORD

Dana E. Haff

HEBRON

Brian R. Campbell

KINGSBURY

Dana Hogan

JACKSON

Jay B. Skellie

PUTNAM

Darrell T. Wilson

SALEM

Evera Sue Clary

WHITE CREEK

James S. Griffith

WHITEHALL

John W. Rozell

TO: Chairman of the Board
Members of the Personnel Committee: Supervisors Hicks, Skellie, Campbell,
O'Brien, Fedler, Clary, Wilson

FROM: Clerk of the Board

Chairman Hicks has scheduled a Personnel Committee meeting for Thursday, March 9, 2023 at 9:30 AM in the 2nd Floor Classroom, Room B214, County Office Bldg. B, 383 Broadway, Fort Edward, New York.

The public may view the meeting here:

https://www.youtube.com/channel/UC_fkXChkwTrSnyELWO5bqA

The Agenda is as follows:

1. Call to Order
2. Accept Minutes – February 9, 2023
3. Staffing - Straight Backfill Requests (Informational):
 - A. DPW
 1. Highway Worker III – Vacated Due to Promotion
 2. Highway Worker II – Vacated Due to Promotion
 3. Highway Worker III Vacated Due to Resignation
 4. Highway Worker II (2) – Vacated Due to Resignation
 - B. Probation – Probation Officer Trainee – Vacated Due to Resignation
 - C. Social Services – Caseworker – Vacated Due to Resignation
 - D. Youth – Program Specialist – Vacated Due to Resignation
4. Staffing Pattern/Grade Changes
 - A. Buildings & Grounds
 1. Remove (1) Building Maintenance Supervisor and Add One (1) Supervising Cleaner ***Staffing Pattern Change***
 2. Upgrade Supervising Cleaner from Grade 10 to Grade 12 ***Title by Grade Change***
5. Other Business
 - A. Handbook Change – Section 3.006
 - B. Overnight Travel Request
6. Adjournment

******Committee Members: Please notify this office if you are unable to attend.******

DATED: March 3, 2023
Fort Edward, New York