



WASHINGTON COUNTY BOARD OF SUPERVISORS

County Municipal Center
383 Upper Broadway, Bldg. B.
Fort Edward, New York 12828
Tel. (518) 746-2210
Fax (518) 746-2219*

*Service by fax not accepted
Email - Supervisors@washingtoncountyny.gov

For Information Only – Not a Legal Notice MEMO

CLERK OF THE BOARD
Debra R. Prehoda

FORT ANN
Samuel J. Hall, Chairman

ARGYLE
Robert A. Henke, Vice Chairman

CAMBRIDGE
Cassie Fedler

DRESDEN
Paul D. Ferguson

EASTON
Daniel B. Shaw

FORT EDWARD
Timothy M. Fisher

GRANVILLE
Matthew Hicks

GREENWICH
James Nolan

HAMPTON
David K. O'Brien

HARTFORD
Dana E. Haff

HEBRON
Brian R. Campbell

KINGSBURY
Dana Hogan

JACKSON
Jay B. Skellie

PUTNAM
Darrell T. Wilson

SALEM
Evera Sue Clary

WHITE CREEK
James S. Griffith

WHITEHALL
John W. Rozell

TO: Chairman of the Board
Members of the Personnel Committee: Supervisors Hicks, Skellie
Campbell, O'Brien, Fedler, Clary, Wilson

FROM: Clerk of the Board

Chairman Hicks has scheduled a Personnel Committee meeting for **Thursday, February 10, 2022 at 9:30 am in the Supervisors Chambers, 2nd Floor on Building B, 383 Broadway, Fort Edward, NY.** *This meeting will be held via teleconference and in person.*

The public may view the meeting here:
https://www.youtube.com/channel/UC_fkXChkwTrSnyELWO5bqA

The Agenda is as follows:

1. Call to Order
2. Accept Minutes – January 13, 2021
3. Department Staffing Requests/Staffing Pattern Changes
 - A. Office for the Aging – Aging Services Aide (PD)– Backfill
 - B. Buildings & Grounds
 - 1) Park Manager – Backfill (Lauderdale)
 - 2) Lifeguard/Laborer – Backfill (x8) (Lauderdale)
 - 3) Senior Lifeguard – Backfill (x2) (Lauderdale)
 - 4) Lifeguard/Laborer – Backfill(x7) (Huletts)
 - 5) Senior Lifeguard – Backfill(x2) (Huletts)
 - C. Department of Public Works
 - 1) Senior Account Clerk – Backfill with Senior Account Clerk/Account Clerk
 - D. Department of Social Services
 - 1) Clerk – Backfill
 - 2) Caseworker - Backfill
 - E. Sewer District
 - 1) Laborer – Backfill(x2)
 - 2) Account Clerk – Requesting 35-40 hours***Staffing Pattern Change**
 - F. Treasurer
 - 1) Account Clerk PT to Senior Account Clerk PT***Staffing Pattern Change**
 - 2) Staffing Pattern Correction – Payroll Clerk (x2) 40 Hours
4. Other Business
 - A. Staffing Pattern
 - 1) Exempt Tracking
 - 2) Teamsters – Remove Highway worker II(6) and Add Carpenters(6)
5. Adjournment

******Committee Members: Please notify this office if you are unable to attend.******

DATED: February 4, 2022
Fort Edward, New York