



# WASHINGTON COUNTY BOARD OF SUPERVISORS

County Municipal Center  
383 Upper Broadway, Bldg. B.  
Fort Edward, New York 12828  
Tel. (518) 746-2210  
Fax (518) 746-2219\*

\*Service by fax not accepted  
Email - [Supervisors@washingtoncountyny.gov](mailto:Supervisors@washingtoncountyny.gov)

## CLERK OF THE BOARD

Debra R. Prehoda

## ARGYLE

Robert A. Henke, Chairman

## FORT ANN

Samuel J. Hall, Vice Chairman

## CAMBRIDGE

Cassie Fedler

## DRESDEN

Paul D. Ferguson

## EASTON

Daniel B. Shaw

## FORT EDWARD

Timothy M. Fisher

## GRANVILLE

Matthew Hicks

## GREENWICH

James Nolan

## HAMPTON

David K. O'Brien

## HARTFORD

Dana E. Haff

## HEBRON

Brian R. Campbell

## KINGSBURY

Dana Hogan

## JACKSON

Jay B. Skellie

## PUTNAM

Darrell T. Wilson

## SALEM

Evera Sue Clary

## WHITE CREEK

James S. Griffith

## WHITEHALL

John W. Rozell

### **\*\*\*For Information Only – Not a Legal Notice\*\*\***

## **MEMO**

TO: Chairman of the Board  
Members of the Personnel Committee: Supervisors Hicks, Skellie,  
Campbell, O'Brien, Fedler, Clary, Wilson

FROM: Clerk of the Board

Chairman Hicks has scheduled a **Personnel Committee** meeting for **Thursday, February 9, 2023 at 9:30 AM** in the 2<sup>nd</sup> Floor Classroom, Room B214, County Office Bldg. B, 383 Broadway, Fort Edward, New York.

*The public may view the meeting here:*

[https://www.youtube.com/channel/UC\\_fkXChkwTrSnynELWO5bqA](https://www.youtube.com/channel/UC_fkXChkwTrSnynELWO5bqA)

The Agenda is as follows:

1. Call to Order
2. Accept Minutes – January 12, 2023
3. Staffing - Straight Backfill Requests (Informational):
  - A. DSS
  - B. Department of Public Works
4. Staffing Pattern/Grade Changes
  - A. IT – Systems Engineer to IT Support Specialist (FT/PT)
  - B. DPW – Sr Account Clerk to Account Clerk
  - C. Sheriff - Addition of Temporary Investigator
  - D. Public Safety – Upgrade – Comm. Center Supervisor
- 5.. Other Business
  - A. Draft Handbook Changes
  - B. 2023 Department Head Review Process
6. Adjournment

**\*\*\*\*Committee Members: Please notify this office if you are unable to attend.\*\*\*\***

DATED: February 3, 2023  
Fort Edward, New York